

Regular Meeting  
City Hall, Marysville, Kansas-May 13, 2024

Members of the Governing Body of the City of Marysville were called to order in the regular session at 7:00 p.m. on the date and place noted above with Mayor Frye in the chair and City Clerk Holle was also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Ferris, Behrens, Keating, Schrater, Throm and Goracke. A quorum was present. CM Beikman was absent.

The minutes from the April 23<sup>rd</sup> regular meeting were presented for approval. CM Throm moved; CM Schrater seconded to approve the minutes as presented. Motion carried by 7-0 voice vote.

The minutes from the April 29<sup>th</sup> special meeting were presented for approval. CM Throm moved; CM Behrens seconded to approve the minutes as presented. Motion carried by 7-0 voice vote.

**PUBLIC COMMENTS:**

**PROCLAMATION:** Mayor Frye read the Poppy Proclamation declaring May 24<sup>th</sup>, 2024, Poppy Day.

**BUSINESS AND DISCUSSION ITEMS:**

1. **KOESTER HOUSE MUSEUM.** Sharon Kessinger and Karen Hughes from the Koester Block Advisory Board asked the Council to transfer \$9,000.00 in funds from the Transient Guest Tax Fund to the Koester Block Fund to pay the salary for the Museum Tour Guide for the entire 2024 season. A meeting will be scheduled with the Koester House Foundation and the Koester Museum Advisory Board to discuss the future ownership and funding of the Museum.
2. **ATIP PLANNING GRANT BLUE RIVER RAIL TRAIL.** Wayne Kruse from Chamber/Main Street and Convention and Tourism and Sarah Kessinger, Rob Peschel and Maureen Crist from the Blue River Rail Trail group said they would like the City to provide funding of \$5,000.00 to help fund a match for a planning grant through Active Transportation Infrastructure Investment Program to design a plan to connect downtown to the Blue River Rail Trail. The grant is for \$100,000.00 and the match would be \$20,000.00. Marshall County will provide \$5,000.00 and Partnership for Growth will provide \$10,000.00 to make up the remainder of the necessary match. CM Goracke moved, CM Schrater seconded to approve providing \$5,000.00 toward the planning grant match. Motion carried unanimously.
3. **BLACK SQUIRREL BARK PARK REQUESTS.** Maureen Crist, Maggie Lord, and Deb Hawkinson from the Black Squirrel Bark Park Committee presented a request to place two shelters on concrete pads, 3 waste stations, and build a trail inside the large park with millings. Some of the Council discussed the issues of millings. The regulations concerning FEMA lots and from the Corp of Engineers pertaining to the levee were discussed. To allow time for all the regulations to be researched the Council will discuss this at the June 10<sup>th</sup> meeting.
4. **STANDARD TRAFFIC ORDINANCE, SEC. 92 REQUEST TO MODIFY.** Mayor Frye proposed a change to STO Sec. 92 to allow parking in alleys if a 12-foot travel lane remains open. The Mayor will speak to the City Attorney about researching the issue.
5. **RFP COMMERCIAL KOESTER BLOCK PROPERTIES.** The Council discussed the RFPs submitted for the Koester Block Commercial Properties. CM Keating moved to have CA Haverkamp, City Attorney Westbrook and the Admin and Finance Committee begin

negotiations with Frontier Development Group about developing the Koester Block commercial properties, CM Snellings seconded. Motion carried unanimously.

6. **RFP KOESTER RESTAURANT.** Mayor Frye asked if the Council would like to write a separate RFP for the previous Koester Restaurant located on Elm Street. CM Behrens moved; CM Snellings seconded to have a separate RFP written for the Koester Restaurant.
7. **APPLICATION FOR ECONOMIC DEVELOPMENT 209 N 2<sup>ND</sup> STREET.** Steve O'Neal who owns the property at 209 N 2<sup>nd</sup> Street applied for up to \$2,500.00 for demolition costs to remove the barn. This structure is located in a qualifying subdivision. CM Throm moved; CM Behrens seconded to approve the Economic Development for 209 N 2<sup>nd</sup> Street. Motion carried unanimously.
8. **APPLICATION FOR ECONOMIC DEVELOPMENT 301 N 2<sup>ND</sup> STREET.** Steve O'Neal who owns the property at 301 N 2<sup>nd</sup> Street applied for up to \$2,500.00 for demolition costs to remove the garage. This structure is located in a qualifying subdivision. CM Throm moved; CM Snellings seconded to approve the Economic Development for 301 N 2<sup>nd</sup> Street. Motion carried unanimously.

#### **NOTICES AND HEARINGS:**

**CONSENT AGENDA.** The Consent Agenda was presented for consideration. CM Keating moved; CM Throm seconded to approve the Consent Agenda. Motion carried unanimously. Consent Agenda consisted of the following:

1. Lagoon project application #4 to KDHE for funds to pay Superior Excavating, LLC for \$267,817.75.
2. Request for Change Order No. 1 completion date moved to June 1, 2024, with final payment date July 1, 2024.
3. Convention and Tourism request \$2,000.00 to Tommy McNish to create promotional videos during the summer events.
4. The City Clerk's Report for April showed \$71,630.05 collected in receipts with a like amount being deposited with the City Treasurer.
5. Cash balances in funds were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through April 2024 showed unadjusted accumulated revenues in the General Fund of \$1,605,624 or 55% of budget; Water Revenue Fund, \$265,007 or 29% of budget, Sewer Revenue Fund, \$257,203 or 33% of budget. Unadjusted statement of expenditures in the General Fund totaled \$1,212,726 or 37% of budget, Water Revenue Fund, \$389,731 or 30% of budget, and Sewer Revenue Fund, \$292,670 or 23% of budget.
6. The Municipal Judge's Report for April showed \$2,953.87 being deposited with the City Treasurer and \$70.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

#### **APPROPRIATIONS ORDINANCE NO. 3822**

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$109,174.88; Water Revenue Fund, \$58,969.75; Sewage Revenue Fund, \$13,390.64; Sewage Replacement Fund, \$176,240.25; Industrial Fund, \$950.00; Library Revolving Fund,

\$6,892.91; Swim Pool Sales Tax Fund, \$7,508.54; Special Law Enforcement, \$245.95; Koester Block Maintenance, \$1,177.59; Employee Benefit Fund, \$9,470.47; Transient Guest Tax, \$2,866.53; Sales Tax Improvement Fund, \$11,604.22 making a total of \$398,491.73.

2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved; CM Keating seconded to approve the appropriations ordinance totaling \$398,491.73.
3. Motion to approve the appropriations ordinance carried by 7-0 roll call vote. City Clerk Holle assigned Ordinance No. 3822.

#### **STAFF REPORTS:**

##### **CITY CLERK.**

1. **KMIT GOLD STAR.** CC Holle reported the City employees had earned the gold star award from KMIT our workers compensation insurance carrier. This is an award for safety procedures all departments have in place. This City will receive a 5% discount on the work comp insurance premium.
2. **DOCK AT COUNTRY CLUB LAKE.** The dock at the Country Club Lake will be repaired when the City can hire a diver to help.
3. **POLICE DEPARTMENT EMPLOYEE TRAINING.** Chief Simpson completed the class for Homeland Securities and Lieutenant Salcedo completed the FBI-LEEDA Supervisor Leadership training.
4. **FLUSH TANK.** The Water/Sewer Department has found a flush tank which will need to be replaced in the future before CIPP is completed.

#### **STANDING COMMITTEE REPORTS:**

**REGULARLY SCHEDULED COMMITTEE MEETINGS.** Mayor Frye said he would like committees to start meeting on a regular basis and he would appoint chairman for each.

#### **ADMINISTRATION & FINANCE**

1. **KOESTER MUSEUM.** The Committee met May 8 to discuss financing the Koester Museum. The Committee's recommendation is to finance the Koester Museum expenses with the Transient Guest Fund until April 1, 2025, at which time the Museum would be owned by the Koester House Foundation or another entity. A meeting will be scheduled with the Koester House Foundation to discuss the proposal for the Foundation to take ownership of the Museum. CM Snellings moved, CM Schrater seconded to keep the Museum open this season and to fund the short fall with Transient Guest money. Motion carried unanimously. There will be on-going meetings about the Museum ownership and financing.

#### **APPOINTMENTS:**

#### **EXECUTIVE SESSION:**

#### **COUNCIL COMMENTS:**

1. **POOL STAFF.** CM Ferris asked if the pool was fully staffed. CC Holle said if all applicants get certified the pool should be fully staffed.
2. **STREETLIGHTS ON BROADWAY.** CM Throm said the streetlights near the Health Department on Broadway left dark spots and may not cover as much area as the lights on the trail.

3. **POOL.** The goal is to have morning swim. The pool is being filled today.
4. **SEWER CONNECTIONS.** CM Schrater said he had several calls about water and sewer connections required for separate buildings. It is a requirement in the city code and there are also regulations in the ULDC. The Council wants to research changing the policy to allow property owners to connect buildings on their property on one water meter and one sewer connection.
5. **STREETLIGHTS.** CM Goracke reported 2 streetlights are turning purple.
6. **MOTHERS DAY MARKET.** Mayor Frye reported the Mother's Day Market was a success again this year.
7. **CONGRATULATIONS CA HAVERKAMP.** Congratulations to CA Haverkamp on the birth of his son.

There being no further business, at 8:52 p.m. CM Throm moved to adjourn, CM Keating seconded. Motion carried unanimously.

Cindy Holle  
City Clerk