

**AGENDA**  
**REGULAR MEETING**  
**Aug. 8, 2022**  
**7:00 p.m.**

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**1. APPROVAL OF MINUTES-** Regular Meeting, July 25, 2022. Pages 02-05

**2. PUBLIC COMMENTS**

Comments in this portion of the meeting will be held to a maximum of five (5) minutes. Scheduled requests shall be allotted fifteen (15) minutes. Requests to address the council or to be on the agenda must be given to the city clerk no later than noon (12:00) on the Wednesday preceding a scheduled council meeting (council meetings are scheduled for the second and fourth Monday of every month). Prior to making comments, please state the following: First & Last Name, Your Address and Ward.

**3. BUSINESS AND DISCUSSION ITEMS**

- |   |             |
|---|-------------|
| 1. 4 <sup>th</sup> Annual PX Half Marathon & 5K – 9/10/22               | Page 06     |
| 2. 9 <sup>th</sup> Annual Pony Express Gravel Dash                      | Pages 07-09 |
| 3. Marching with the Pride Parking – August 19th - Wayne Kruse          | Page 10     |
| 4. Alcohol Consumption – City Park Squirrel Jam – Sept 18 – Wayne Kruse | Pages 11-12 |
| 5. Demolition Reimbursement – 905 Calhoun                               | Pages 13-20 |
| 6. Review of Ordinance 1870 – U.T.V. / M.U.T.                           | Pages 21-35 |
| 7. Policy A-93 Water Conservation Policy                                | Pages 36-44 |
| 8. Ordinance 1907 Water Conservation                                    | Pages 45-51 |
| 9. WWTP Improvements – Thaniel Monaco, BG Consultants                   | Pages 52-57 |

**4. NOTICES AND HEARINGS**

**5. CONSENT AGENDA**

- |   |             |
|---|-------------|
| 1. City Clerks Report – July 2022       | Pages 58-60 |
| 2. Revenue / Expense Report – July 2022 | Pages 61-62 |
| 3. Municipal Judge’s Report – July 2022 | Pages 63-67 |

**6. PRESENTATION OF APPROPRIATIONS ORDINANCE NO. 3778** Pages 68-72

**7. STAFF REPORTS**

- |  |             |
|--|-------------|
| 1. City Administrator                    | Page 73     |
| a. Koester Block Wall                    | Page 74     |
| b. Financials/Project Costs              | Pages 75-82 |
| 2. Cemetery/Parks                        |             |
| a. Dump Trailer Comparison – Dom Cercone | Page 83     |

**8. STANDING COMMITTEE REPORTS**

1. Street
2. Water & Wastewater Treatment
3. Parks & Recreation
4. Cemetery & Airport
5. Police & Fire
6. Administration & Finance

**9. APPOINTMENTS & WAGE DETERMINATIONS**

**10. CITY ATTORNEY**

**11. ROUNDTABLE DISCUSSION**

**ADJOURNMENT**

Regular Meeting  
City Hall, Marysville, Kansas-July 25, 2022

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Barnes in the chair. City Administrator St. John, City Attorney McNish and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members:Keating, Snellings, Beikman, Goracke, Price, and Throm. A quorum was present. CM Frye and CM Behrens were absent.

The minutes from the July 11<sup>th</sup> regular meeting were presented for approval. CM Throm moved; CM Price seconded to approve the minutes as presented. Motion carried 6-0 voice vote.

**PUBLIC COMMENTS:**

**BUSINESS AND DISCUSSION ITEMS:**

- 1. ORDINANCE 1906 ECONOMIC DEVELOPMENT DEADLINE.** Ordinance 1905 was presented to the Council. This ordinance sets regulations for blighted properties in qualifying subdivisions and reimbursements. This ordinance remains the same as the previous Ordinance 1867 but adds a deadline for completion of demolitions with paperwork completed 90 days from Council approval of the applications. CM Throm moved to approve Ordinance 1906. CM Beikman seconded. Motion carried 6-0 roll call vote.
- 2. CLOSING HEDRIX AVENUE AUGUST 12.** The Marysville Union Pacific Depot Preservation Society asked the City to close Hedrix Avenue on Friday, August 12 from 6 p.m. to 10 p.m. The City will provide barricades which will be set up by the UP Depot Preservation Society. This is the final stop for the Chamber/Main Street event Squirrels Wanna Have Fun. CM Throm moved to close Hedrix Avenue August 12 from 6 p.m. to 10 p.m., CM Goracke seconded. Motion carried unanimously.
- 3. ECONOMIC DEVELOPMENT 1507 SOUTH STREET.** CI Ralph included in the agenda an Economic Development Application for a trailer house on 1507 South Street owned by Richard and Sindy Snyder. CM Throm moved to declare the property blighted and approve the Economic Development Application, CM Keating seconded. Motion carried unanimously.

**NOTICES AND HEARINGS:**

**CONSENT AGENDA.** The Consent Agenda was presented for consideration. CM Throm moved; CM Price seconded to approve the Consent Agenda. Motion carried 6-0. The Consent Agenda consisted of the following:

1. Alcohol Consumption-Ruth Maschmeier, Saturday, September 17, 2022, at Lee Dam Art Center.

**APPROPRIATIONS ORDINANCE NO. 3777**

1. Claims against the funds of the City were submitted for Council consideration as follows:

General Fund, \$81,926.99; Water Revenue Fund, \$42,872.38; Sewage Revenue Fund, \$57,338.43; Street & Highway Fund, \$402.90; Bond & Interest Account #1, \$135,421.73; Special Improvement Fund, \$17,300.00; Library Revolving, \$8,364.46; Swim Pool Sales Tax, \$1,628.08; Koester Block Maintenance, \$1,997.56; Employee Benefit Fund, \$28,987.57; Transient Guest Tax, \$438.46; Municipal Equipment Reserve, \$25,000.00; Capital Improvement Fund, \$11,450.00; Sales Tax Improvements, \$137,694.26; making a total of \$550,822.82.

2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved; CM Goracke seconded to approve the appropriations ordinance totaling \$550,822.82. Motion to approve the appropriations ordinance carried by 6-0 roll call vote. City Clerk Holle assigned Ordinance No. 3777.

#### **STAFF REPORTS:**

#### **ADMINISTRATOR:**

1. **TENSION TEMPORARY CONSTRUCTION EASEMENT-SPRING STREET PROJECT.** CA St. John presented a Temporary Construction Easement between the City and Tension Envelope so the public can access the Industrial Park during the repair of Spring Street and 17<sup>th</sup> Street. The City crew will construct the temporary road across the Tension Property and the City Property. CM Throm moved to approve the Construction Easement with Tension Envelope, CM Price seconded. Motion carried unanimously.
2. **BUDGET HEARING FOR RNR AUGUST 22.** The budget Revenue Neutral Rate Hearing date was changed to August 22. State regulations require the County Clerk send a notice to all taxpayers stating our budget intent and the RNR. The state requires the hearing to be held not before August 20 to allow time for the taxpayers to receive the notice in the mail. CM Throm moved to hold the RNR Hearing at the City Hall, Monday, August 22, CM Snellings seconded. Motion carried unanimously.
3. **POOL SETTLING.** CA St. John included pictures of pool in the agenda showing the water level change in the west end of the pool at the zero-entry.
4. **CALEA RECOMMENDATION.** The Police Department received a letter from Julia Goggins from the Riley County Police Department. She is an Accreditation Manager and she reported the Marysville Police Department has done a professional job in their goal of working toward Calea Accreditation.

#### **CEMETERY/PARKS:**

1. **DUMP TRAILER.** Cemetery/Parks Supervisor Cercone included in the agenda quotes from five dealers for a dump trailer for his department as follows: Travalong, \$14,900; Titan, \$14,500; Top Hat, \$11,800; Iron Bull, \$13,600; PJ Trailer, \$13,900. The low bid was from Top Hat from Belleville, KS. CM Price moved to purchase the dump trailer for Top Hat for \$11,800, Council

asked what the weight capacity of the hoist on the Top Hat trailer is and if a gas power motor was included in the price of any of the trailers or what the additional cost would be to add that option. Staff will check and bring the trailers back to Council.

#### **STANDING COMMITTEE REPORTS:**

##### **STREET:**

- 1. DUMP TRUCK CONVERSION COMPLETED.** The sewer vac truck conversion is completed and the new “dump truck” looks nice.
- 2. BLOWING GRASS ON STREET AND SIDEWALKS.** CM Price stated there is a lot of grass being blown on the streets when people are mowing. Also, he asked if the City could control the grass being blown on sidewalks. It was stated sometimes the City crews leave the grass on the road for a couple of hours to let it dry before they blow it off. The sidewalks only have regulations about obstructions.
- 3. STOPLIGHT AT 20<sup>TH</sup> AND CENTER.** CM Keating reported the stop light at 20<sup>th</sup> and Center Street is tilted.
- 4. COMMUNITY SIGNAGE PLAN.** CM Throm said the Decorative Community Signs have been at the Street Shop for months and he asked when they would be installed, and the project would be completed. CA St. John said the C & T Committee is working on the master map for downtown and CES has volunteered to mark the locations for the signs.

##### **WATER & WASTEWATER:**

##### **PARKS & RECREATION:**

- 1. COUNTRY CLUB LAKE.** CM Beikman said the Parks & Recreation Department have been cleaning up brush by the Country Club Lake and it looks good.

##### **CEMETERY & AIRPORT:**

##### **POLICE & FIRE:**

##### **ADMINISTRATION & FINANCE:**

##### **APPOINTMENTS:**

##### **CITY ATTORNEY:**

- 1. CONDEMNED APARTMENT BUILDING 205 N 10<sup>TH</sup> ST.** City Attorney McNish presented an agreement between the City and First Commerce Bank establishing a minimum bid on the real

estate at 205 N 10<sup>th</sup> Street at \$50,000. The City has condemned and demolished the apartment building. CA McNish has been appointed Special County Counselor for the purpose of conducting a special tax sale with only this property. CM Throm moved to approve the agreement with First Commerce, CM Beikman seconded. Motion carried unanimously.

- 2. MOU APPOINTING CA MCNISH SPECIAL COUNSELOR.** The signed MOU with Marshall County was presented to Council for information. The Council approved the MOU at the Council meeting June 27. CA McNish said he would also sue the Murphy's for restitution as a back-up plan.

**EXECUTIVE SESSION:** CM Goracke moved to recess into executive session to discuss personnel matters of non-elected personnel, discussion on specific personnel matters, not general personnel policies, exception KSA 75-4319 (B) (1). This session will include Mayor, City Attorney, City Council members and City Administrator. The open meeting will resume in the city council chamber at 7:45 p.m. CM Throm seconded. Motion carried 6-0. At 7:45 p.m. council reconvened. Mayor Barnes reported no action was taken during the executive session and the regular session was continuing.

**ROUND TABLE DISCUSSION:**

- 1. NUISANCE NOTICES.** CM Snellings asked what the procedure for nuisance violations is. CA St. John told her a notice is sent when grass is over 8 inches tall, and the property owner has 10 days to mow the grass after the notice is sent. She also asked about tree notices. She received complaints about 309 Laramie and 1406 Alston. Staff will follow up on these properties.
- 2. UTV ORDINANCE.** CM Snellings asked if the UTV Ordinance could be reviewed. She would like to discuss adding golf carts. The UTV Ordinance will be put on the next agenda.

There being no further business, at 7:54 p.m. CM Beikman moved to adjourn, CM Throm seconded. Motion carried unanimously.

Cindy Holle  
City Clerk



## ST. GREGORY THE GREAT CATHOLIC CHURCH

207 North 14th Street, Suite B

Marysville, KS 66508

785-562-3302

[parishoffice@stgregorychurch.org](mailto:parishoffice@stgregorychurch.org)

[www.stgregorychurch.org](http://www.stgregorychurch.org)

Fr. Quentin Schmitz, Pastor

7/25/2022

Dear Mayor Barnes & Council Members:

St. Gregory the Great Catholic School and PTO are making plans for the 4<sup>th</sup> Annual Pony Express Half Marathon and 5K. The event is scheduled for Saturday, September 10, 2022, and is being held in conjunction with the Pony Express 120 Gravel Dash. It will be a professionally timed Half Marathon once again in our community.

The Half Marathon will begin at 8:00 a.m., followed by the 5K at 8:15 a.m. We would like to begin the races at 7<sup>th</sup> & Broadway, in front of the Bronze Pony Express Horse & Rider, sharing the Start/Finish Line Arch that the Gravel Dash will be using. We are working with the Gravel Dash committee, and they have agreed to this request.

The Gravel Dash is requesting to block off streets downtown for their event and ours in a separate letter. We would request the following of the City of Marysville for our running event:

- Block the intersection of 8<sup>th</sup> & Broadway and 8<sup>th</sup> Street at Highway 36 until both races have started. The runners will proceed East from the start, then turn North on 8<sup>th</sup> Street. They will cross the highway, go 1 block North, turn West for 1 block, then turn North and proceed up the Blue River Rail Trail.
- Have the police stop traffic on Highway 36 at 8<sup>th</sup> Street for the start of both races. We will have volunteers at the other intersections to stop any traffic. On their return, the runners will be directed to 2<sup>nd</sup> Street, where they will cross under Highway 36, then East on Broadway to the Finish Line.
- Allow us to place signage along the route so that the runners stay on the course. These would be small signs placed on the edge of the streets.

In addition, we would like to request permission to paint temporary directional arrows for the race to help guide the runners on the course.

Thank you for making this event a success.

In Christ,

Fr. Quentin Schmitz



617 Broadway  
PO Box 16  
Marysville, Ks 66508

August 2, 2022

Dear Mayor & Council Members:

The Marysville Chamber and Main Street and Pony Express Gravel Dash are requesting to be on the agenda for the Marysville City Council meeting scheduled for August 8, 2022.

The 9<sup>th</sup> annual Pony Express 120 Gravel Dash is scheduled for September 9<sup>th</sup> and 10<sup>th</sup>, 2022. Our goal for the event is to have 350 riders, their family, and friends along with the competitors participating in the Pony Express Half Marathon which should bring at least 500 people to downtown Marysville for the weekend.

We would like to ask for the city crew to erect the large tent in the grass field West of the Pony Express Sculpture and the medium size blue tent in the grass area East of the sculpture. Both tents would need to be in place by Thursday afternoon, September 8<sup>th</sup>. We also would like to use the 2 sets of metal bleachers in a location near 7<sup>th</sup> and Broadway to be determined later. If possible, we ask that both of these grass areas be treated by the Mosquito Squad for this event.

We will need enough street barricades and orange cones to block off the 600 block and the West half of the 700 block of Broadway and part of South 7<sup>th</sup> Street, please see the attached map. We ask the streets be blocked off from 5 am to 8 pm Saturday, September 10<sup>th</sup>. The weekly Farmer's Market would need to be relocated to an alternate location that day. If you could please deliver the barricades and orange cones to a location near the Chamber & Main Street building by Thursday afternoon, September 8<sup>th</sup>, Gravel Dash volunteers will set up the barricades and return them to the drop location.

We would like to use the PA and speaker system on Broadway for Friday evening and all-day Saturday, the 9<sup>th</sup> and 10<sup>th</sup> of September.

As in the past, we would again like to ask for a police escort for the group of bicycle riders at 7:30 am Saturday, September 10<sup>th</sup>. The group will start at 700 Broadway, go West to 6<sup>th</sup> Street, North to Center, then West on Center to West River Road where the riders will turn South. Please escort the group until they turn South on West River Road.

And finally, we are asking for approval of the consumption of beer within a designated area, inside the barricaded area described above. A beer vendor and food vendors are being scheduled; a list of vendors will be provided to the city once they are contracted.

Thank you for your assistance, consideration and use of city equipment and staff to have a successful and safe event.

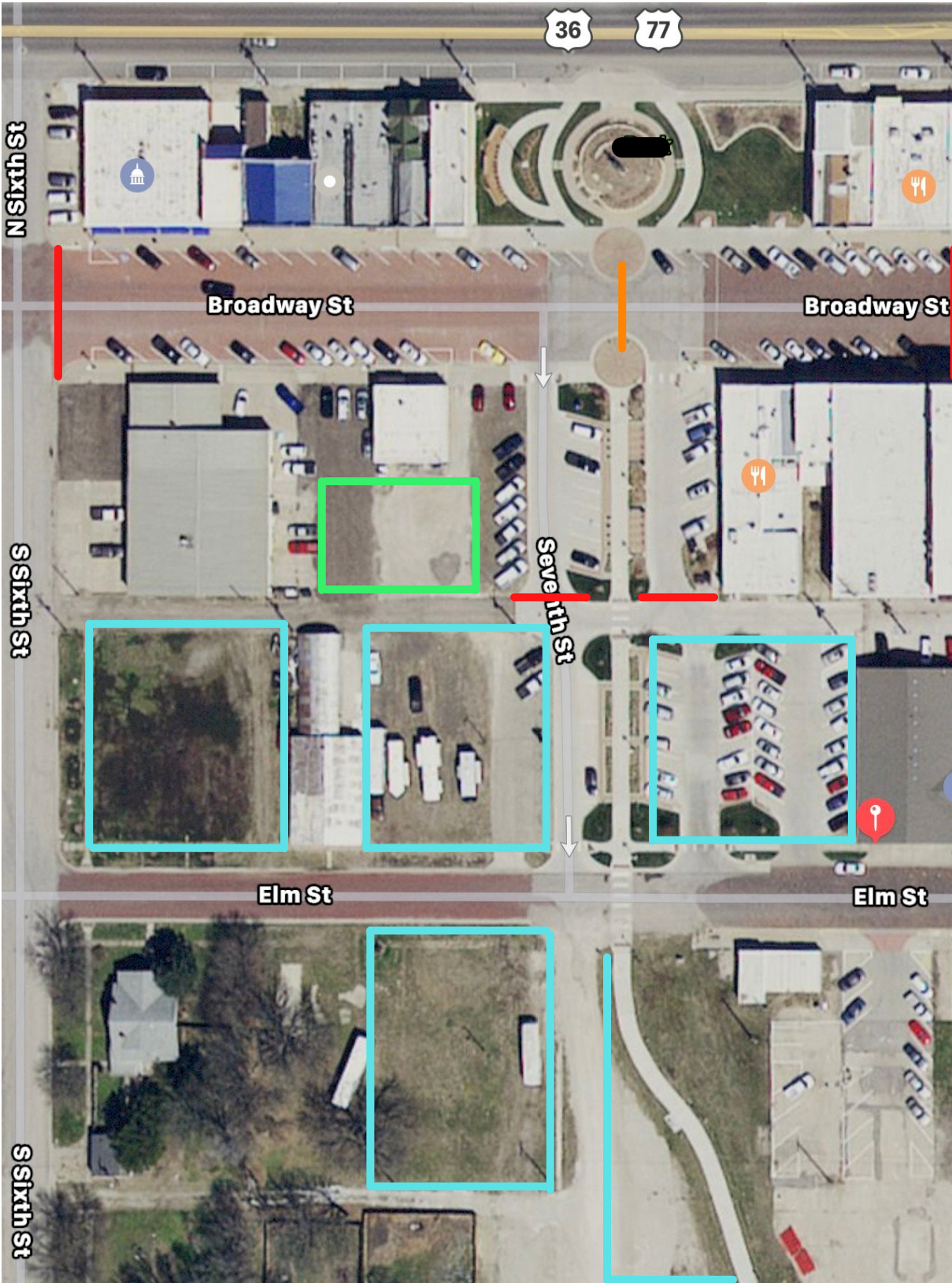
Sincerely,

Stacie Mayer  
Executive Director

Mark Hoffman  
Race Director, Pony Express 120 Gravel Dash







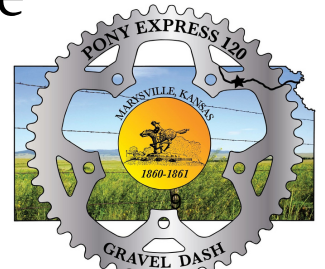
The Marysville  
**Advocate**



- Available Parking
- Street Barricades
- Volunteer Parking
- Start/Finish Line

**Pony Express 120**

**Gravel Dash Event Parking**





---

August 3, 2022

Marysville City Council  
Jason Barnes, Mayor  
209 North 8<sup>th</sup> Street  
Marysville, KS 66508

Mayor Barnes and Members of City Council:

Although the Landoll Family Sports Complex is usually festooned in red and black, the school's colors, vibrant shades of purple and white will be the dominant colors Friday, August 19, 2022. Under the direction of Dr. Frank Tracz, the 400 members of the K-State Marching Band will spend the afternoon and evening on the Pat Landoll Memorial Field to lead Marching with the Pride. Nearly 400 local band students will join the marching Wildcats to have a hands-on approach to learn band techniques.

The event is sponsored by the Marshall County Arts Cooperative and Landoll Company.

Throughout the day, college professors and students will work with junior high and high school band students on playing, marching techniques and learning the fundamentals of performance. At 7 p.m. there will be a public performance featuring the K-State Marching Band and all members of the local school bands.

Bands from the following schools have been invited to participate: Axtell, Blue Valley, Centralia, Clay Center, Clifton-Clyde, Frankfort, Hanover, Linn, Marysville, Nemaha Central, Onaga, Riley County, Rock Creek, Sabetha, Troy, Valley Heights, Wamego, Washington and Wetmore. Over 200 band students have already signed up.

We met with Matt Simpson, Tim Woodcock and Ross Wright to develop a parking plan for all of the buses and vehicles that will be in Marysville that day. Upon consultation with them, we plan to park all of the high school buses in Marysville's City Park and in the parking lot adjacent to the swimming pool. Mr. Wright said this is similar to what they do during wrestling tournaments; he feels there will be ample parking for the school buses in City Park. Please note many of the bands are small so they will not be traveling in a full-size school bus.

The K-State Marching Band will travel in nine coach buses. We plan to park these buses along the Seventh Street Corridor just west of the historic depot - specifically, in that large area north of Carolina Street and south of Calhoun Street.

All band members will be dropped off in the area by the school district's agriculture building on the east side of Highway 77. For safety, we would like those parking spots adjacent to that area blocked off that day, please. It looks like that would eliminate six parking spots on Highway 77/South 10th Street just south of Spring Street to the southern edge of the agriculture building.

Because we are expecting a large crowd at the 7 p.m. performance, we request permission to drive golf carts and ATVs to assist patrons who need help getting from their parked car to the stadium. The golf carts and ATVs will not exceed six and will be in the area around the school - within a four block radius, or so.

We appreciate your assistance with this large event.

A month after Marching with the Pride, MCAC will sponsor Squirrel Jam Sunday, September 18, 2022, in Marysville's City Park from 2-5 p.m.

The jam will be held at the bandstand in City Park. We think this will be an ideal location because of the intimate setting, and we want to showcase the park's lovely bandstand. Plus, Eve will be able to serve as the event's mascot.

We request people be allowed to bring alcohol to the jam. We will mark off an area around the bandstand clearly depicting where alcohol may be consumed. MCAC board members will be there the entire time to make sure people follow proper protocol. We have talked to Matt Simpson to let him know of our plans.

We received positive feedback from the jams held in the past. Additionally, there were no problems with people drinking in the park; therefore, we anticipate another safe, arts event showcasing our city's lovely park.

Thank you for considering our requests. I will be at the city council meeting to answer any questions.

Sincerely,



Wayne A. Kruse  
President, Marshall County Arts Cooperative  
785-713-9866

---

P.O. Box 509  
Marysville, KS 66508  
marshallcountyarts.org

CITY OF MARYSVILLE  
APPLICATION FOR CONSUMPTION OF ALCOHOL BEVERAGES  
PERSONAL INQUIRY WAIVER  
CONSENT TO RELEASE RECORDS

Full Name (Responsible Party):

Kruse                      Wayne                      Allen  
Last                                      First                                      Middle

Address: [REDACTED]

Marysville, KS 66508

Home Phone #: [REDACTED] Work/Cell Phone #: [REDACTED]

Event Sponsor (i.e. Main Street, Bank, Etc.):

Marshall County Arts Cooperative

DATE OF EVENT:

LOCATION:

September 18, 2022      Marysville City Park  
2-5 p.m.

Reason for Event (i.e. Chamber Mixer, Art Show, Open House, Etc.)

Squirrel Jam

I, Wayne A. Kruse, do hereby authorize a review and full disclosure of all records concerning myself to any duly authorized agent of the City of Marysville, whether the said records are public, private or confidential nature. The intent of this authorization is to give my full and complete disclosure of the records of educational institutions, employment, and pre-employment records including background reports, efficient ratings, complaints, or grievances filed by or against me and the records and recollections of attorneys, or of other counsel whether representing me or another person in any case, either criminal or civil in which I presently have, or had an interest. I understand that any information obtained by a personal history background investigation which is developed directly or indirectly, in whole or in part, upon this released authorization will be consideration for determining suitability of this application by the City of Marysville. I also certify that any person(s) who may furnish such information concerning me shall not be held accountable for giving this information; and I do hereby release said person(s) from all liability which may be incurred as a result of furnishing such information. A photocopy of this release will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.

Wayne A. Kruse  
Signature of Responsible Party

8-2-2022  
Date

APPROVED BY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

**NOTE: FORMS MAY BE REJECTED IF NOT FILLED OUT COMPLETELY!!**

Please Attach A Copy Of A Valid Driver's License Or Identification Card

# Application for Economic Development Fund

Ordinance No. 1867 (December 13, 2018)

Any person or developer desiring to utilize these incentives must submit an application, on this form that is supplied by the City, for review and approval by the Governing Body, prior to the construction of a home or the demolition of the property.

Incentives that are offered in Qualifying Subdivisions, to-wit:

Palmetto, Marysville Proper and Ballard and Morrall Subdivisions.

Any property owner within any other Subdivision Division of the City, may request that the Governing Body find, and determine, that their subdivision is a Qualifying Subdivision.

## Demolition of structures.

The City may reimburse up to \$2,500 of demolition costs of a structure, located within a Qualifying Subdivision and which the Governing Body has found to be blighted. This reimbursement may be paid by the City upon the receipt of demolition expenses paid and confirmation by the City Zoning Administrator that the demolition is completed.

## Disposal of Demolition Material

Proof material from the demolition is disposed of at a licensed/certified landfill (example: Marshall County Landfill/Transfer Station). If you have clean limestone block contact city hall.

Name: Laura Mortero-Hernandez Address: 1505 Broadway

Phone Number: \_\_\_\_\_

Property Address: 905 Calhoun Legal Description: Lot 3, 4, 5, 6 in Block 71

Demolition Cost: \_\_\_\_\_ Reimbursement: \_\_\_\_\_

## Approval to Proceed, Signatures

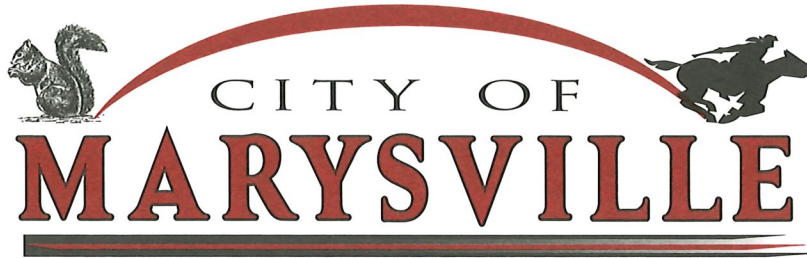
\_\_\_\_\_  
Owner/Developer                      Date                      Mayor                      Date

\_\_\_\_\_  
Zoning Administrator                      Date

## Completion Signatures for Reimbursement

\_\_\_\_\_  
Owner/Developer                      Date                      City Clerk                      Date

\_\_\_\_\_  
Zoning Administrator                      Date



209 NORTH 8<sup>TH</sup> ST., MARYSVILLE, KS 66508 ♦ PH: (785) 562-5331 FAX: (785) 562-2449

**TO:** Governing Body  
**FROM:** William Ralph  
City Inspector  
**DATE:** 08/03/2022  
**RE:** Economic Development for Laura Mortero-Hernandez

Here is an Economic Development for Laura Mortero-Hernandez at 905 Calhoun. There are 7 windows on this house that are broken. The sills of the windows are rotting. There are multiple places that the siding is either broken and missing or that is falling off. The roof on the addition is sagging from possibly broken rafters. There is a hole in the foundation on the east side and at least 2 holes through the siding that go to the inside of the house. The roof on this house has shingles that look new on one part, but they are coming loose and falling off. This house is in a qualifying subdivision. I am recommending that the council approve this Economic Development for Laura Mortero-Hernandez at 905 Calhoun St.

A handwritten signature in blue ink that reads "William Ralph". The signature is written in a cursive style.















*(First published in The Marysville Advocate on January 24, 2019)*

**ORDINANCE NO. 1870**

**AN ORDINANCE CREATING AND ADOPTING ARTICLE 5 OF CHAPTER XIV TRAFFIC TO THE CODE OF THE CITY OF MARYSVILLE, KANSAS AUTHORIZING THE OPERATION OF UTILITY TERRAIN VEHICLES AND MICRO UTILITY TRUCKS ON THE PUBLIC STREETS, ROADS AND ALLEYS, WITHIN THE CORPORATE LIMITS OF THE CITY OF MARYSVILLE; PROVIDING FOR RELATED MATTERS, INCLUDING PENALTIES FOR VIOLATIONS THEREOF.**

**WHEREAS, the Governing Body of the City of Marysville desires to authorize the operation of Utility Terrain Vehicles and Micro Utility Trucks on public streets, roads and alleys, within the corporate limits of the City of Marysville;**

**WHEREAS, adoption of Article 5 to Chapter XIV Traffic to the Code of the City of Marysville, Kansas now comes before the Governing Body of the City for consideration.**

**NOW THEREFORE, BE IT ORDAINED by the Governing Body of the City of Marysville, Marshall County, Kansas:**

**Article 5. Utility Terrain Vehicles (U.T.V.'s) and Micro Utility Trucks (M.U.T.'s).**

**14-501 Definition of U.T.V. and M.U.T.**

- (a) A Utility Terrain Vehicle (U.T.V.) is defined as any motor vehicle which is not less than 48 inches in width, has an overall length, including the bumper, of not more than 144 inches, has an unladen weight, including fuel and fluids, of more than 1,500 pounds, and is manufactured with a metal roll bar and bench or bucket-type seating allowing at least two people to sit side-by-side.**
- (b) A Micro Utility Truck (M.U.T.) is defined as any motor vehicle which is not less than 48 inches in width, has an overall length, including the bumper, of not more than 144 inches, has an unladen weight, including fuel and fluids, or more than 1,500 pounds, can exceed 40 miles per hour as originally manufactured and is manufactured with a metal cab. Micro-utility truck does not include a work-site utility vehicle.**

**14-502 Operation of U.T.V.'s and M.U.T.'s.**

- (a) U.T.V.'s and M.U.T.'s may be operated upon the public streets, roads and alleys between sunrise and sunset within the corporate limits of the City; provided however, that no U.T.V. or M.U.T. may be operated upon any public street, road and alley with a posted speed limit in excess of thirty miles per hour or upon any federal highway or state highway; provided, however, that the provisions of this subsection shall not prohibit a U.T.V. or M.U.T. from crossing a federal or state highway or a street or highway with a posted speed limit greater than thirty miles per hour.**
- (b) No U.T.V. or M.U.T. shall be operated on any public sidewalk or other area not specifically designated as a traffic lane.**

*(c) Headlamps and tail lamps and turn signals must be operated whenever the vehicle is in use.*

*(d) Every person operating a U.T.V. or M.U.T. on the public streets, roads and alleys of the city shall be subject to all of the duties applicable to a licensed driver of a vehicle imposed by law in accordance with the Standard Traffic Ordinance, and amendments, thereto or such other similar provisions as the City may then have in effect.*

**14-503 Valid Driver's license required, age restriction and penalty.**

*(a) No person shall operate a U.T.V. or M.U.T. on any public street, road or alley within the corporate limits of the City unless such person has a valid driver's license; and*

*(b) U.T.V. or M.U.T. operator must be at least eighteen years of age.*

*(c) Violation of this section is punishable by a fine of not more than \$1,000.00 or by imprisonment for not more than six months or by both such fine and imprisonment.*

**14-504 Liability insurance.** *All insurance requirements contained in Article 19, Section 200, of the Standard Traffic Ordinance shall apply to U.T.V.'s and M.U.T.'s and shall carry the same possible penalties.*

**14-505 Required equipment.** *All U.T.V.'s and M.U.T.'s shall be equipped with the following before registering with the City of Marysville:*

*(a) Head lamps;*

*(b) Tail lamps;*

*(c) Rear reflectors;*

*(d) Stop lamps;*

*(e) Turn signals;*

*(f) Mirror on left side of vehicle;*

*(g) Mirror on right side or inside center;*

*(h) Safety belts and shoulder harnesses;*

*(i) Mufflers and noise suppressing system; and*

*(j) Windshield or eye protection*

**14-506 Registration and License Sticker Display.**

*(a) Every person operating a U.T.V. or M.U.T. within the corporate limits of the City shall before operating said vehicle on the public streets, roads, or alleys within the corporate limits of the City, register such vehicle with the City and obtain a registration license sticker for such vehicle. The registration license sticker issued by the City Clerk shall be valid through December 31 of the year for which issued. Annual renewals are required by February 1 of the subsequent year.*

*(b) Before the City Clerk shall issue any annual registration license sticker for such vehicle, the owner of such vehicle shall provide:*

- 1. A certificate of title (or bill of sale if no title was issued) to the vehicle showing proof of ownership issued by the State of Kansas;*

2. ***Proof of motor vehicle liability insurance in accordance with the Kansas Automobile Injury Reparations Act;***
3. ***Proof of assessment from the Marshall County Appraiser; and***
4. ***Payment of initial registration fee of \$100.00 with inspection form signed by a City of Marysville law enforcement officer, registration fee to be \$25.00 yearly thereafter. Inspection required by a law enforcement officer every two years with payment of \$10 inspection fee.***

***(c) The registration license sticker must be attached thereto and displayed at all times of operation.***

***(d) Violation of this section shall be deemed an ordinance traffic infraction. Upon an entry of a plea of guilty or no contest or upon being convicted of a violation of this section, the penalty shall be imposed in accordance with the Standard Traffic Ordinance, and amendments thereto, or such other similar provisions as the City may then have in effect.***

***(e) The registration license sticker issued hereunder is not transferable. In the event of sale or other transfer of the ownership of any vehicle, the registration license sticker shall be removed by the owner.***

***(f) In the event a registration license sticker is lost or destroyed, the City Clerk shall issue a new registration license sticker for a fee of twenty-five dollars, in accordance with the provisions of this section.***

***14-507 All- terrain vehicles and golf carts are excluded. All-terrain vehicles are not permitted at any time within the corporate limits of the city, except during snow removal operations. All-terrain vehicles are defined as any motorized non-highway vehicle 50 inches or less in width, having dry weight of 1,500 pounds or less, and having a seat to be straddled by the operator, along with handlebars for steering control.***

***Golf carts are defined as any motor vehicle that has not less than three wheels in contact with the ground, an unladen weight of not more than 1,800 pounds, is designed to be operated at not more than 25 miles per hour, and is designed to carry not more than four persons, including the driver.***

***14-508 Any violation of this Article, other than 14-503 and 14-504, is punishable by a fine of not less than \$200.00 and not more than \$1,000.00.***

***14-509 Repealed. Sections 114.1 and 114.2 of the 2018 Standard Traffic Ordinance as adopted by the City in Ordinance No. 1864 shall be repealed.***

***WHEREAS, this ordinance will take effect and be in full force from and after its publication in the official city newspaper.***

***PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR this 14th day of January 2019, to be effective April 1, 2019.***

***ATTEST:***

***CARLA GRUND***

***Mayor***

***LUCINDA HOLLE***

***City Clerk***

***(SEAL)***



3. **TABLET TRAINING.** CM Price asked when the next training session will be on the tablets. CC Price said Water Supervisor Bargman and Payroll Clerk Keller are very knowledgeable and should be able to assist those who need it.
4. **STREET REPAIRS.** Mayor Phillippi said there is asphalt tearing out along 8<sup>th</sup> Road and the highway. He asked that someone look at it.
5. **GOLF CARTS-ALL TERRAIN VEHICLES (ATV).** Mayor Phillippi asked if golf carts and all terrain vehicles could be tagged and used in the city. Council discussed the danger. PC Ackerman spoke about the specifics. The Police Committee work with CC Price to do some research before anything is approved.
6. **STREET SIGNS AROUND THE HOSPITAL.** Mayor Phillippi commented some of the street signs near the hospital need to be replaced. CA Shain will follow up with Street Supervisor Nester.
7. **CROSSWALKS, PEDESTRIAN CROSSINGS.** CM Schwindamann inquired about marking intersections with cross walks around 4<sup>th</sup> and 5<sup>th</sup> and Center Streets. CA Shain will follow up.
8. **TABLET CASES/SCREEN PROTECTORS.** Since the cases and screen protectors are on backorder, CM Ackerman said to cancel his and he will order his own. CM Doll agreed.

There being no further business, at 9:12 p.m. CM Ackerman moved to adjourn the meeting. CM Shipman seconded. Motion carried unanimously.

Debbie M. Price, CMC  
City Clerk

3. **SMALL CLAIMS CASE.** CM Frye asked the status of the small claims case. CA Shain reported the court date being set for March 21<sup>st</sup> at 10:00 a.m.
4. **AIRPORT HANGAR LEASES.** CM Frye overviewed the Committee discussion to start charging airport hangar spaces leases by square foot rather than a flat fee. Currently the fee is \$225 per year per plane space. Charging by square foot will help cover the cost of utilities at the airport. After discussion, CM Frye moved for the 2016/2017 a three-year hangar space lease agreement be drafted charging \$0.19 per square foot with a \$225.00 minimum for 1,000 square foot or less the first year, increasing to \$0.23 the second year and \$0.27 the third and final year. CM Besinger seconded. Motion carried unanimously.

#### **POLICE AND FIRE COMMITTEE:**

1. **USE OF GOLF CARTS, OFF ROAD VEHICLES ON STREETS.** CM Frye reported the Police Committee met and discussed the use of off road vehicles such as golf carts and all-terrain vehicles on public streets. After discussion about age, regulations and traffic issues, CM Frye moved, CM Beikman seconded to pursue the Committee along with the Chief of Police putting together a proposed ordinance to allow RTV's, UTV's and golf carts on city streets with rules and regulations. Motion tied 4-4 with CM Boss, CM Ekiss, CM Schroller and CM Throm voting no. Mayor Grund broke the tie with a no vote, due to safety concerns.
2. **WELLNESS REPORT.** CM Frye brought up wellness reports for the Police Department. PC Ackerman said he will check with Pam Schroller, Marysville Health & Fitness and should have something at the next meeting. Coordination of scheduling is the reason it's taking so long to get reports back.
3. **CROSSWALK UPDATES.** CM Frye said the Committee discussed safety and enforcement at crosswalks, specifically on Tenth and Thirteenth Streets. He spoke about priorities for the Police Department. Discussion also included a temporary speed reduction, but it would take approval from the Kansas Department of Transportation. Mayor Grund suggested painting the crosswalks again for visibility purposes. PC Ackerman spoke about the click it and ticket program through the State of Kansas and having more resources for enforcement during that time. No action was taken.
4. **FAMILY MEDICAL LEAVE ACT (FMLA) REQUEST.** CM Frye moved, CM Beikman seconded approval of an FMLA request from a Police Department employee, meeting all qualifications. Motion carried unanimously.

#### **ADMINISTRATION AND FINANCE:**

1. **CODE ENFORCEMENT.** Mayor Grund reported on a listing of outstanding nuisance and code violations. She encouraged CI Richardson to stay vigilant and as consistent as possible.

#### **CITY ATTORNEY:**

1. **SENATE BILL 361-USE OF ELECTRONIC MAIL ON PERSONAL COMPUTERS.** Mayor Grund said she spoke with CA Olsen about this proposed bill. CA Olsen said he would like time to look at this more before bringing back a report.

5. **INCENTIVES ORDINANCE.** A draft of an ordinance was provided in the information packet. Mayor Grund asked to add language about offering incentives on a case by case basis. CA St. John explained CA Olsen advised against it. Mayor Grund recommended an addition to the ordinance whereas the Governing Body reviews the applications. Council consensus was to include Mayor Grund's recommendation to the ordinance.
6. **INVESTING PBC FUNDS.** Mayor Grund questioned investing PBC Funds. CC Price will follow up on review of the bond documents.
7. **UPDATES TO CLERK'S REPORT.** Mayor Grund noted that the City Clerk's Report now includes total outstanding amounts for Municipal Court Fines and Water/Sewer bills.
8. **LEGALIZING GOLF CARTS, ATV VEHICLES.** Mayor Grund suggested revisiting allowing golf carts and UTV's on our city streets. Safety and traffic were discussed. CM Frye will bring to Council the information considered by the Police and Fire Committee the last time the issue was discussed.

#### **STANDING COMMITTEE REPORTS:**

##### **STREET:**

1. **O'REILLY AUTO PARTS ENTRANCE.** Mayor Grund reported being surprised to see an entrance off of US Highway 36 for the new O'Reilly Auto Parts. CA St. John stated that Kansas Department of Transportation accepted a revision to the original plan.
2. **CAROLINA STREET PROJECT.** CM Throm questioned the project completion date. CA St John said AHRs Construction will pour on September 11<sup>th</sup> and September 20<sup>th</sup>.
3. **CHIP AND SEAL SCHEDULE.** CA St. John updated the Governing Body on the chip and seal schedule.
4. **SIXTEENTH STREET AND JAYHAWK ROAD.** CM Hughes reported something needs to be done with drainage on both sides of Sixteenth Street and Jayhawk Road. Council discussed the shared responsibility with Marysville Township in the area. No action was taken.
5. **NORTH EIGHTH STREET.** CM Hughes mentioned a recent wash out on North Eighth Street and suggested putting the street in the long-term plan for improvements.
6. **VACATING PROPERTY.** Mayor Grund asked the location of the possible request for a street vacation discussed in CI Richardson's weekly highlights. CC Price said the area is adjacent to a piece of land owned Marysville High School that Leon Wassenberg is interested in.
7. **FOURTEENTH STREET STOP LIGHTS.** CM Schroller mentioned the traffic lights at Fourteenth and Center Street aren't working properly. CA St. John will follow up.

##### **WATER AND WASTEWATER:**

Regular Meeting  
City Hall, Marysville Kansas-September 24, 2018

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Clerk Price was also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Boss, Pippia, Graham, Hughes, Frye, Schroller, Throm and Barnes. A quorum was present.

The minutes from the September 10<sup>th</sup> meeting were presented for approval with proposed amendments by Mayor Grund, CM Boss and CM Hughes. CM Schroller moved, CM Throm seconded to approve the minutes as amended. Motion carried by 8-0 voice vote.

**PUBLIC COMMENTS:**

1. **APRIL TODD-RECOVERY MONTH (PAWNEE MENTAL HEALTH).** April Todd, Pawnee Mental Health Board Member, provided an overview of services offered in Marysville and relayed statistics. Mayor Grund read a proclamation declaring the month of September as Recovery Month.
2. **GREG GRAHAM-USE OF SIDE BY SIDE VEHICLES/GOLF CARTS.** Greg Graham, 602 N. 20<sup>TH</sup> Street, encouraged the Governing Body to consider allowing the use of side by side vehicles and golf carts on City streets. He said they can be utilized by families, farmers and golfers.
3. **TOM LEHECHKA-USE OF SIDE BY SIDE VEHICLES.** Tom Lehechka, 1100 Ann Street, also spoke in favor of side by side vehicles on City streets. Tom mentioned different uses and talked about safety of the vehicles. Tom said several cities around Marysville allow the vehicles.
4. **SHANE EDWARDS-STORM DRAIN (SIXTH AND OAK STREET).** Shane Edwards, 410 Elm Street, provided photos and details of a drainage problem at the intersection of Sixth and Oak Street. CM Throm relayed ideas for fixing the problem. Mayor Grund asked CM Throm to follow up with CA St. John.

**BUSINESS AND DISCUSSION ITEMS:**

1. **MICHELLE WHITESELL-CONVENTION & TOURISM/CHAMBER OF COMMERCE (BLACK SQUIRREL NIGHT).** A list of requests for the 46<sup>th</sup> Annual Black Squirrel Night was provided by Michelle Whitesell, Convention and Tourism Director and Sandy Schmitz, Chamber Retail Committee. Requests included: the City to continue the tradition of offering free coffee and donuts in front of Ott Electric, 810 Broadway Street; close Broadway from Sixth to Tenth Street beginning at 5:00 p.m., along with the half streets north toward Center Street.; allow use of two Landoll trailers at Ninth and Broadway Streets for the costume contest; allow Tenth to Eleventh Street on Broadway as a holding area for the thirteen new squirrels on trailers and for police officers to assist in directing traffic on Highway 77 during the parade of squirrels; allow the squirrels to remain at Sixth to Seventh Street on Broadway for public viewing until 8:00 p.m.; allow the use of downtown sound system for the event; allow the schools to decorate light poles as part of a scarecrow decorating contest and the Governing Body serve as Grand Marshalls of the parade. CM Throm moved, CM Graham seconded to approve the requests. Motion carried unanimously.

**PARKS AND RECREATION:**

- 1. DISC GOLF -MARYSVILLE SPORT AND RECREATION OWN NEW BASKETS.** CA St. John noted that the Lakeview tee boxes will be re-arranged by an expert disc golf player. CA St. John also noted that the new disc golf baskets are owned by Marysville Sport and Recreation and will only be donated to the City if they are placed at the City Park. By consensus, Council agreed to the temporary disc golf course as previously decided.
- 2. PATTERSON TRUST TO DONATE LAND.** CA St. John noted that the Patterson Trust is willing to donate to the City land between the community garden and the City Park. CA St. John stated that they would desire a donation plaque and desire that the fruit trees on the property remain for the Girl Scouts and community.
- 3. NO WATER IN THE SWIMMING POOL.** CA St. John noted that Continental Pool representatives instructed the City to remove all of the water. CM Throm expressed concerns and Council agreed that the City needed these instructions from Continental Pool in writing to protect the pool warranty.

**POLICE AND FIRE:**

- 1. CDBG GRANT FOR FIRE STATION.** CA St. John noted that we will submit residents from the City as well as Elm Creek and Marysville Townships to North Central Regional Planning Commission. 500 households will be selected to participate in the survey. CA St. John stated that more information will be forthcoming in January 2019 to encourage participation.
- 2. AMERICORPS GRANT APPLICATION.** Mayor Grund shared that Joni Spellmeier, director of the Retired and Senior Volunteers Program, is applying for a grant for the AmeriCorps members for the summer of 2019. RSVP is seeking suggestions for work projects.
- 3. POLICE COMMITTEE MEETING.** Council requested that the Police Committee meet to discuss ATV, UTV, and golf cart use in the City.

**APPOINTMENTS AND WAGE DETERMINATIONS:**

- 1. DEBRA SCHWINDAMANN-SECRETARY/PAYROLL CLERK.** CM Frye moved, CM Throm seconded to approve the wage determination of \$15.00 per hour effective November 13th. Motion carried unanimously.
- 2. HEATHER FELTY-UTILITY CLERK.** CM Boss moved, CM Frye seconded to approve the wage determination of \$13.86 per hour effective October 22<sup>nd</sup>. Motion carried unanimously.

11-13-18

- 1. **HELIPAD.** CM Frye reported a light is out on the helipad.

**POLICE AND FIRE:**

- 1. **POLICE COMMITTEE MEETING RECOMMENDED NOT ALLOWING UTV'S.** The Police Committee presented a report and recommended not allowing ATVs, UTVs and golf carts use in the City. The report also included recommended criteria should the Council elect to allow such vehicles. Council consensus was not to allow golf carts due to lack of safety features. CM Frye moved to draft an ordinance to allow UTV's, side by sides and micro trucks including the criteria listed by the committee, CM Barnes seconded. Motion carried with a 6-2 voice vote. CM Schroller and CM Boss voted no.

**APPOINTMENTS AND WAGE DETERMINATIONS:**

- 1. Mayor Grund presented the following appointments for approval:

Koester House Museum Advisory Board-March 2018-2020: Rachel Frye, Sharon Kessinger, Michelle Whitesell, Coleman Younger.

Planning Commission-November 2018-2021: Martin Nordhus, Shelby Temps  
 Alternates: Vicky Gross, Amy Patterson

Zoning Board of Appeals-November 2018-2021: Vicky Gross, Alternate-Bob Connell

Convention and Tourism-January 2019-2022: Jon Englert, Allie Argo, Maureen Crist

CM Throm moved, CM Pippia seconded to approve the Mayor's appointments. Motion carried with a 7-0-1 vote with CM Frye abstaining.

**EXECUTIVE SESSION.** At 10:35 p.m., CM Frye moved, CM Throm seconded to recess in executive session pursuant to property acquisition, exception K.S.A. 75-4319(b) (6), to discuss property acquisition which included the Governing Body and CA St. John. The open meeting would resume in the City Council chambers at 10:50 p.m. Motion carried unanimously. At 10:50 p.m., council reconvened. Mayor Grund reported no action was taken during Executive Session and the regular session was continuing.

**ROUNDTABLE DISCUSSION:**

- 1. **REMEMBERING OUR FALLEN EXHIBIT.** Mayor Grund thanked the Veterans and congratulated Marysville Legion Post 163 for sponsoring the Remembering Our Fallen exhibit.
- 2. **CONDOLENCES.** Mayor Grund offered condolences to CM Throm for the death of his father Willie Armstrong, a former City Councilman.

12-10-18

**APPOINTMENTS AND WAGE DETERMINATIONS:**

1. Mayor Grund presented the following appointments for approval:

Airport Advisory Commission-June 2018-2020: Bud Schuette, Rich Landoll, Dr. Randy Brown, Todd Ackerman

Airport Board of Adjustment-September 2018-2020: Kevin Kirkland, Richard Landoll, James Ladner

Standing Committee - Street -December 2018-2019: Kevin Throm

Standing Committee - Police & Fire- December 2018-2019: Darlene Boss

CM Throm moved, CM Hughes seconded to approve the Mayor's appointments. Motion carried with an 8-0 vote.

**CITY ATTORNEY:**

1. **MOU DAVID J. PATTERSON TRUST LAND DONATION.** CA Olsen stated that the David J. Patterson Trust wishes to donate the land near the Community Garden to the City and requested the City continue to honor the agreement with Girl Scouts to protect the trees. The Trust did not put any restrictions on the open space land. CM Frye moved, CM Throm seconded to accept the MOU and have the Mayor sign. Motion carried 7-1 with CM Hughes voting no.
2. **CELL TOWER LAW.** CA Olsen recommended extreme caution when rejecting cell phone towers as there are many federal laws to consider. CA Olsen will review and discuss the proposed access agreement with US Cellular.

**EXECUTIVE SESSION.** At 9:15 p.m., CM Throm moved, CM Pippia seconded to recess in executive session pursuant to property acquisition, exception K.S.A. 75-4319(b) (1), to discuss non-elected personal matters which included the Governing Body, CA Olsen and CA St. John. The open meeting would resume in the City Council chambers at 9:35 p.m. Motion carried unanimously. At 9:35 p.m., council reconvened. Mayor Grund reported no action was taken during Executive Session and the regular session was continuing.

**ROUNDTABLE DISCUSSION:**

1. **PREPARING UTV ORDINANCE.** Mayor Grund asked the status of the UTV ordinance. CC Holle noted that she has two sample ordinances for the Police & Fire Committee to consider. A meeting will be scheduled to bring forth a draft.

12-10-18

2. **NO PARKING ON THE RIGHT OF WAY ORDINANCE.** Mayor Grund asked the status of an ordinance to restrict parking on right of ways. CA Olsen will inquire with other cities to find a similar ordinance. The Finance and Administration Committee will then review these ordinances.
3. **DUMP CLOSING FOR THE SEASON.** Mayor Grund noted that the dump will close for the season Wednesday, December 19.
4. **BVTV SHOWING THE COUNCIL MEETINGS AT 7:00 P.M WEDNESDAYS AND SUNDAYS.** Mayor Grund thanked CM Schroller for requesting the time change that the City Council meetings are shown on BVTV.
5. **LIGHT UP MARYSVILLE.** Mayor Grund encouraged people to enjoy the Christmas lights in Marysville.
6. **UTV NEGATIVE COMMENTS.** CM Boss said many people had expressed negative comments about UTV usage in Marysville with her.
7. **UTV USAGE.** CM Pippia reported she had explained the requirements for UTV usage in the City of Marysville to many concerned citizens.
8. **THANK YOU.** CM Throm thanked all the City Employees for their dedication and hard work this year.
9. **HOUSING GUIDELINES IN THE DOWNTOWN AREA.** CM Barnes requested a follow-up with proposed guidelines for the downtown area with Chamber and Mainstreet.
10. **THANK YOU, HAPPY HOLIDAYS AND MERRY CHRISTMAS.** The Governing Body wished everyone Happy Holidays and Merry Christmas. They also thanked CA St. John for their Christmas goodies.

There being no further business, at 9:46 p.m. CM Throm moved to adjourn, CM Pippia seconded. Motion carried unanimously.

Cindy Holle  
City Clerk



Regular Meeting  
City Hall, Marysville, Kansas January 14, 2019

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Grund in the chair. City Attorney Olsen, City Administrator St. John and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Boss, Graham, Hughes, Frye, Schroller, and Barnes. A quorum was present.

The minutes from the December 28th regular meeting were presented for approval. CM Boss and CM Hughes presented amendments to page 2. CM Barnes moved, CM Frye seconded to approve the minutes as amended. Motion carried by 6-0 voice vote.

**BUSINESS AND DISCUSSION ITEMS:**

**1. PLANNING AND ZONING COMMISSION COMPREHENSIVE PLAN UPDATE.** P&Z Chairman Kevin Crome updated the council. He asked the governing body to attend a workshop with the P&Z Commission to update the Comprehensive Plan for the City. The workshop is scheduled for February 7 at 5:30 p.m. at City Hall.

**2. ORDINANCE 1870 ALLOWING UTV AND MICRO TRUCK USE IN CITY LIMITS.**  
After discussion CM Frye moved, CM Barnes seconded to approve Ordinance 1870 as amended. A tie vote with CM Graham, CM Barnes and CM Frye voting in favor, CM Boss, CM Hughes and CM Schroller voting against. Mayor Grund broke the tie vote in favor. Ordinance 1870 will be implemented April 1, 2019. A pamphlet with regulations will be provided when a UTV is registered.

**CONSENT AGENDA.** The Consent agenda was presented for consideration. CM Frye moved, CM Barnes seconded to approve the Consent Agenda. Motion to approve carried unanimously. The Consent Agenda consisted of the following:

1. 2019 Ambulance Contract with Marysville Ambulance Service for \$150,132.00
2. Convention and Tourism requests totaling \$3,916.29
3. City Clerk's Report for December showed \$47,754.21 collected in receipts with a like amount being deposited with the City Treasurer.
4. Municipal Judge's Report for December showed \$4,354.50 being deposited with the City Treasurer and \$258.50 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.
5. Cash balances in funds as of December 31, 2018 were presented as well as outstanding debt and receivable balances.

**APPROPRIATIONS ORDINANCE NO. 3690**

1. Claims against the funds of the city were submitted for Council consideration as follows: General Fund, \$76,625.90; Water Revenue Fund, \$18,573.66; Sewage Revenue Fund, \$8,087.77; Library Revolving, \$5,208.33; Library, \$667.98; Swim Pool Sales Tax, (\$2,058.85); Koester Block Maintenance, \$776.00; Employee Benefit Fund, \$7,184.11; Transient Guest Tax, \$1,433.56; Sales Tax Improvements, \$22,079.97; making a total of \$138,578.43.

2-25-19

7. **WATER SHOP 7<sup>TH</sup>/CALHOUN.** CA St. John asked for feedback from the council on the placement of the Water/Sewer Shop at 7<sup>th</sup> and Carolina. CM Frye asked if the cones represented walls. CA St. John said they represented the walls of the building and the building entry would be from Calhoun with the garage door entrances off of 7th. CM Frye said improvement to the area would be appreciated and he had spoken to some representatives from the Blue River Rail Trail and they did not have an objection.
8. **WORKSHOP SCHEDULED.** A Workshop will be scheduled in April to discuss 2020 Capital Improvements and a Workshop in May to discuss the 2020 budget.

#### STANDING COITTEE REPORTS:

##### STREET:

1. **KDOT CONNECTING LINKS.** Mayor Grund noted that CA St. John reported in his weekly highlights the increase in funds to the Cities for Connecting Links. This should result in an increase to Marysville by approximately \$5,500 per year.
2. **WALL ALONG N 9<sup>TH</sup>/CAROLINA.** Mayor Grund asked if the City would apply for a Heritage Trust Fund grant to repair the wall at N 9<sup>th</sup>/Carolina since it is a WPA project. CA St John reported it had not been declared a historic site and this might restrict the contractor who will repair the wall. The contractor is checking on available grants.
3. **UTVS TAXED AT 30%.** Mayor Grund said UTVs are taxed at 30 percent for personal property taxes. Individuals may want to contact their legislators to encourage them to reduce those rates.
4. **SNOW REMOVAL ON SIDEWALKS.** CM Boss reminded citizens to clear their sidewalks so the Postal Workers can deliver the mail. CM Holle reported that City Hall will send a letter or call the property owner once a complaint is filed at City Hall regarding needed snow removal.
5. **7<sup>TH</sup> STREET NORTH CORRIDOR.** CM Hughes questioned when the 7<sup>th</sup> Street Corridor KDOT TA resolution had been over-ridden. CA St. John reported no decision regarding this had been made. CM Boss said the water shop placement had been discussed at the February 11<sup>th</sup> meeting. CM Frye also said no decisions have been made but the Water shop had been discussed several times in open session. CM Hughes asked if the decision was made in an executive session. CM Barnes and CM Frye noted that it had been discussed several times in open session. Mayor Grund reported that at the February 11<sup>th</sup> meeting, the City knew we had not received the TA Grant on the 7<sup>th</sup> Street Corridor.
6. **PARKING FOR APARTMENTS DOWNTOWN.** CM Throm asked where the citizens could park during a snow emergency. It was suggested they park in the First Christian Church parking lot, the angle parking on the west side of 10<sup>th</sup> Street by the Koester Museum or in the Swimming Pool parking lot.

2-25-19

**PARKS AND RECREATION:**

**CEMETERY AND AIRPORT:**

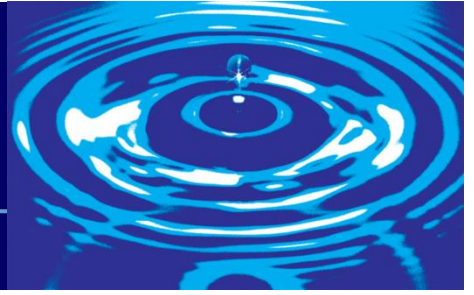
1. **AIRPORT HANGAR.** PC Ackerman asked if the missing doors on the airport hangar at the far south west corner of the airport would be repaired. CM Frye reported it is a Landoll hangar. CA St. John will follow up.

**POLICE AND FIRE:**

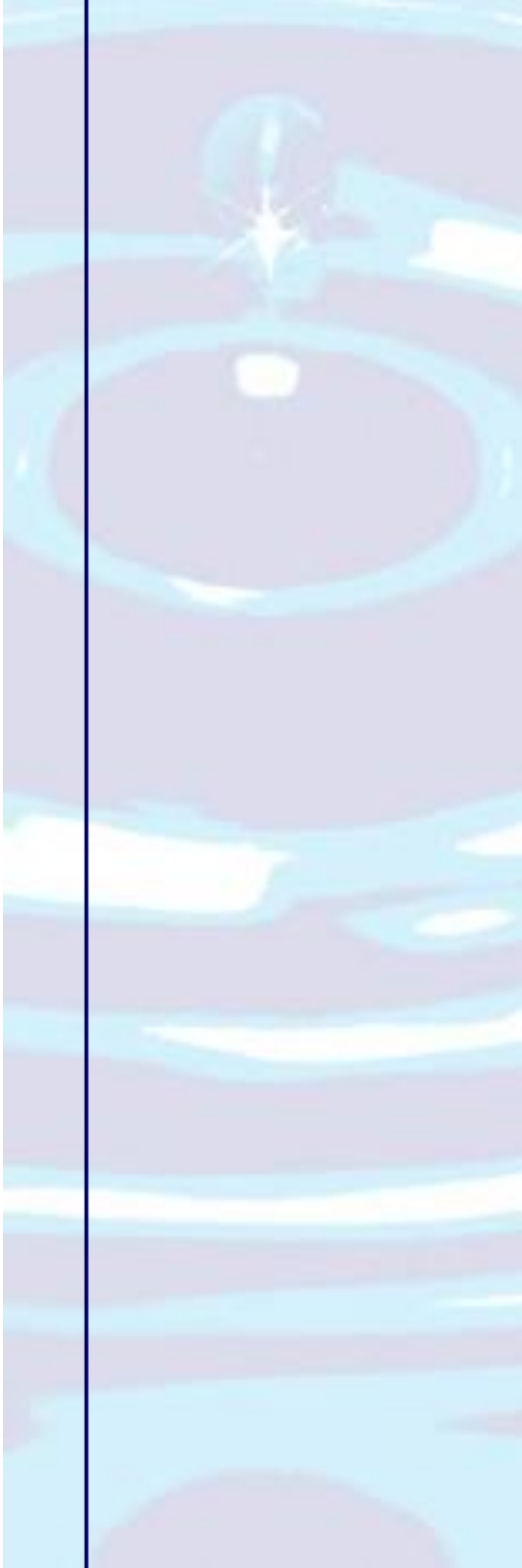
1. **VOLUNTEER FIREMEN INSTALL WATER LINES.** Mayor Grund thanked the firemen for installing water lines for the new washing machine.
2. **UTV INSPECTIONS.** PC Ackerman asked if a UTV or MTV manufactured with only a large center tail stop light would meet inspection requirements. He also inquired if the vehicle manufactured with only a lap belt instead of a 3-point harness would be acceptable. CM Hughes questioned the requirement for blinkers. CM Frye said blinkers were a safety concern. Consensus was to accept factory lap belts and center tail stop lights and to require turn signals as stated in the ordinance.
3. **MUTUAL RESPECT-COUNCIL/DEPARTMENT HEADS.** PC Ackerman has been receiving reports since last fall there were councilmen who were making derogatory comments toward PC Ackerman and his department. He commented the Police department tried to represent the City in a professional manner. The Police department is required to handle some calls outside the city at the request of the Marshall County Sheriff. This is in exchange for Marshall County providing jail service and dispatch services to the City at no cost. In regard to his time out of the office, PC Ackerman reported he has not added any memberships to professional organizations and he does not sit on any more committees then previously reported. His membership in IMT (which began in 2007) takes the most time of any organization he belongs to. Mayor Grund asked for reports of professional time spent away from the office be communicated to council.

**FINANCE AND ADMINISTRATION:**

1. **ECONOMIC DEVELOPMENT PLAN.** Mayor Grund said she had spoken with Chamber of Commerce President Patty Holle about the resignation of the Chamber Director Jennifer Duffy and the effect that could have on the Economic Study K-State has been hired to complete. Mayor Grund asked Chamber of Commerce keep the City informed when K-State people are in Marysville and an accounting of how the \$41,000 will be spent. CM Boss questioned when the UP Depot Preservation Project had been included in the Economic study since the Council had not discussed this.



**MUNICIPAL WATER  
CONSERVATION PLAN  
FOR THE  
CITY OF MARYSVILLE  
July 2022**



# Municipal Water Conservation Plan For the City of Marysville

## TABLE OF CONTENTS

<b>INTRODUCTION .....</b>	<b>3</b>
<b>LONG TERM WATER USE EFFICIENCY .....</b>	<b>3-5</b>
Water Use Conservation Goals.....	3
Water Conservation Practices .....	3
Education .....	4
Management .....	4
Regulation .....	5
<b>DROUGHT RESPONSE.....</b>	<b>6-9</b>
Stage 1: Water Watch.....	6
Stage 2: Water Warning.....	7
Stage 3: Water Emergency.....	8
<b>PLAN REVISION, MONITORING AND EVALUATION.....</b>	<b>10</b>

## INTRODUCTION

The primary objectives of the Water Conservation Plan for the City of Marysville are to develop long-term water conservation plans (Long-Term Water Use Efficiency Section) and short-term water emergency plans (Drought Response Section) to assure the City customers of an adequate water supply to meet their needs. The efficient use of water also has the beneficial effect of limiting or postponing water distribution system expansion and thus limiting or postponing the resultant increases in costs, in addition to conserving the limited water resources of the State of Kansas.

The City of Marysville has undertaken a number of steps to ensure a dependable water supply for our customers during the past 25 years. The water supply for our City is obtained from four wells. Three wells were drilled in 1989. The fourth well was drilled in 2010. The source of groundwater for all four wells is the Glacial aquifer. Two of the four wells were rebuilt in 2000 and 2001. Treated water storage facilities consist of one 1-million-gallon ground storage tank, one 500,000-gallon elevated tank, one 250,000-gallon elevated tank. Our City water supply and distribution system have ample capacity to meet current customer demands and future projected demands for several years, except during drought periods. The City of Marysville believes that our Municipal Water Conservation Plan represents an additional major step in ensuring our customers of a dependable water supply in future years.

## LONG-TERM WATER USE EFFICIENCY

### Water Use Conservation Goals

The City of Marysville used 109 gallons per person per day (GPCD) in 2017. This GPCD figure included:

Water sold to residential/commercial customers;  
Water distributed for free public services (parks, cemeteries, swimming pools etc.); and  
Water lost by leaks in the water distribution system.

However, the GPCD figure does not include municipally supplied water for industries that use over 200,000 gallons per year. According to the publication Municipal Water Use in Kansas, 2017, our City is located in Region 7M. From this publication it was determined that our City GPCD water use was 109 gallons, which was 18.5 percent above the regional average of 92 GPCD among public water suppliers in Region 7M during 2017. The City desires to set a water use conservation goal for usage not to exceed 92 GPCD based on the regional average of the last five years (2013-2017). Our City anticipates not exceeding this goal by carrying out the specific actions that are outlined in our plan.

### Water Conservation Practices

This subsection of the plan summarizes the current education, management and regulation efforts that relate to the long-term conservation of water in the City. Specific practices that will be undertaken to conserve water are listed and a target date to begin each practice is also shown.

## **Education**

The City water bills show the total gallons of water used during the billing period and the amount of the bill. Water conservation tips are regularly put on the back of the water bill.

The City has chosen the following conservation practices and target dates for the Education Component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

<b>Education Conservation Practices to be Taken</b>	<b>Target Date</b>
1. Water bills will show the amount of water used in gallons and the cost of the water.	Implemented
2. Water conservation tips will be provided with the monthly water bills.	Implemented
3. The Board of Education and teachers will be encouraged to become involved in water conservation through classroom lectures and incentives for children to conduct home checks.	August 31, 2022

## **Management**

The City of Marysville has water meters on all water supplies and water pumped to the distribution system. Any new supply will have an individual meter on each source of supply. These meters are read twice each week. Meters for source water will be tested for accuracy at least once every three years. Each meter will be repaired or replaced if its test measurements are not within industry standards (such as AWWA standards).

Water meters were installed for all residential/commercial customers. Meters at each individual service connection will be replaced or tested for accuracy on a regular basis, per industry standards (such as AWWA standards), if they are one inch or less. Meters between one inch and six inches will be tested for accuracy at least once every five years and meters six inches and above will be tested on an annual basis. Each meter will be repaired or replaced if its test measurements are not within industry standards (such as AWWA standards).

The City of Marysville reads each customer's water meter and mails a monthly water bill to each customer. Customer water meters are generally read approximately the 4<sup>th</sup> week of the month.

Source water meters are read at the same time that meters for individual service connections are read.

Water leaks from the City public water distribution system are repaired when customers report significant leaks from the water mains or leaks are located by City Personnel.

The water rate structure for the City was passed on December 16, 2010. The minimum monthly water bill is \$20.63, which allows each customer to use up to 2,500 gallons of water each month. Water use in excess of 2,500 gallons is charged \$0.67 per 100 gallons. The minimum monthly sewer bill for all customers is \$23.75 for the first 2,500 gallons and \$0.70 per 100 gallons thereafter.

The City of Marysville realizes that much greater emphasis must be placed on obtaining accurate measurement of water use at our source and at customer meters and that a water use records system must be developed that can be used to more effectively and efficiently manage the City public water distribution system. For that reason, the City of Marysville has chosen the following conservation practices and target dates for the Management component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

Management Conservation Practices to be Taken	Target Date
1. All source water will have meters installed and the meters will be repaired or replaced within two weeks when malfunctions occur.	Implemented
2. Meters for source water will be tested for accuracy at least once every three years. Each meter will be repaired or replaced if its test measurements are not within industry standards (such as AWWA standards).	Implemented
3. Meters will be installed at all residential service connections and at all other service connections whose annual water use may exceed 300,000 gallons, including separate meters for municipally operated irrigation systems which irrigate more than one acre of turf.	Implemented
4. All meters for source water will be read at least on a monthly basis and meters at individual service connections will be read at least once every two months.	Implemented
5. A reading will be taken at each source water meter at the same time that meters for individual service connections are read.	Implemented
6. A water utility will implement a water management review, which will result in a specified change in water management practices or implementation of a leak detection and repair program or plan, whenever the amount of unsold water (amount of water provided free for public service, used for treatment purposes, water loss, etc.) exceeds 20 percent of the total source water for a four month time period.	Implemented
7. Water sales will be based on the amount of water used.	Implemented

**Regulation**

The City of Marysville does have water conservation regulations. The Drought Response section of this document will serve as the detailed plan expanding on section 15-129 Water; conservation et. Seq in the Code of the City of Marysville, Kansas.

Marysville has adopted the 2006 International Plumbing Code but has not felt the need to incorporate mandatory use of water conservation units in the plumbing code. The enforcement of any regulations to require use of any water conservation plumbing measures would be very difficult.

Regulation Actions to be Taken	Target Date
Other appropriate regulation actions.	Implemented



## **DROUGHT RESPONSE**

The City of Marysville addresses its short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions. Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. The City Administrator or Governing Body are authorized by ordinance to implement the appropriate conservation measures.

### **Stage 1: Water Watch**

#### **Goals**

The goals of this stage are to heighten awareness of the public on water conditions and to maintain the integrity of the water supply system.

#### **Triggers**

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 85 percent capacity, and will not recover;
2. Groundwater levels have fallen 5 feet below the normal seasonal level;
3. Demand for one day is in excess of 607,000 gallons per day. (Based on August 2021)

#### **Education Actions**

1. The City will make occasional news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming season.
2. Previous months summaries of precipitation, temperature, water levels and storage will be made public at the beginning of each month.
3. Water-saving tips will be included in billings to water utility customers.

#### **Management Actions**

1. The City wells will be cleaned and flushed to maintain them at their most efficient condition.
2. Leaks will be repaired within 48 hours of detection.
3. The City will monitor its use of water and will curtail activities such as hydrant flushing and street cleaning.

#### **Regulation Actions**

The public will be asked to curtail some outdoor water use and to make efficient use of indoor water, i.e. wash full loads, take short showers, don't let faucets run, etc.

## **Stage 2: Water Warning**

### **Goals**

The goals of this stage are to reduce peak demands by 20 percent and to reduce overall weekly consumption by 10 percent.

### **Triggers**

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 70 percent capacity, and will not recover;
2. Treatment plant operations are at 80 percent capacity or more for three consecutive days;
3. Pumping lowers water level to within 10 feet of the top of the well screens;
4. Groundwater levels have fallen 10 feet below the normal seasonal level;
5. Demand for one day is in excess of 659,800 gallons per day (Based on August 2021)

### **Education Actions**

1. The City will make weekly news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming week.
2. Previous week summaries of precipitation, temperature, water levels and storage will be made public each week.
3. Water conservation articles will be provided to the local newspaper.
4. Water-saving tips will be included in billings to water utility customers.

### **Management Actions**

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. Pumpage at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
4. The City will curtail its water usage, including operation of fountains, watering of City grounds and washing of vehicles.
5. Reserve supplies, such as standby well fields or lakes, will be prepared for use.

### **Regulation Actions**

These regulation actions apply to City residents

1. An odd/even lawn watering system will be imposed on City residents. Residents with odd-numbered addresses will water on odd days; even addresses will water on even days.
2. Outdoor water use, including lawn watering and car washing will be restricted to before 9:00 am and after 9:00 pm.
3. Refilling of swimming pools will be allowed one day a week after sunset.
4. Outdoor watering will be restricted to use of a hand-held hose or bucket only.

5. Excess water use charges for usage of water over the amount used in the winter will be considered.
6. Waste of water will be prohibited.

### **Stage 3: Water Emergency**

#### **Goals**

The goals of this stage are to reduce peak demands by 50 percent and to reduce overall weekly consumption by 25 percent.

#### **Triggers:**

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 50 percent capacity;
2. Treatment plant operations are at 90 percent capacity or more for three consecutive days;
3. Pumping lowers water level to within 5 feet of the top of the well screens;
4. Groundwater levels have fallen 15 feet below the normal seasonal level;
5. Demand for one day is in excess of 712,620 gallons per day; (Based on August 2021)

#### **Education Actions**

1. The City will make daily news releases to the local media describing present conditions and indicating the water supply outlook for the next day.
2. Previous days summaries of precipitation, temperature, water levels and storage will be made public each day.
3. The City will hold public meetings to discuss the emergency, the status of the City water supply and further actions, which need to be taken.

#### **Management Actions**

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. Pumpage at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
4. The City will seek additional emergency supplies from other users, the state or the federal government.

#### **Regulation Actions**

These regulation actions apply to City residents

1. Outdoor water use will be banned.
2. Waste of water will be prohibited.

### **PLAN REVISION, MONITORING & EVALUATION**

The City of Marysville will establish a management practice of reviewing monthly totals for water production, residential/commercial sales, water provided free-of-charge, and “unaccounted for water”. Problems noted during the monthly review will be solved as soon as possible.

The City of Marysville Municipal Water Conservation Plan will be reviewed during the month of April each year and on a more frequent basis during drought or other water shortage conditions. If the water conservation GPCD goals for the previous year are not met, then the City will review the data collected from the previous year in relationship to the status and effectiveness of the conservation practices that are outlined in our plan and will provide a status report to the Kansas Department of Agriculture, Division of Water Resources, which will also include any additional water conservation practices that may need to be taken in order for the city to achieve and maintain its water use conservation GPCD goals.

---

Jason Barnes, Mayor

---

Lucinda Holle, City Clerk

---

Date

(First Published in the Marysville Advocate, Official City Paper,  
on Thursday, August 11, 2022)

**ORDINANCE NO. 1907**

**AN ORDINANCE AUTHORIZING THE DECLARATION  
OF A WATER WATCH, WARNING OR EMERGENCY;  
ESTABLISHING PROCEDURES AND VOLUNTARY  
AND MANDATORY CONSERVATION MEASURES;  
AUTHORIZING THE ISSUANCE OF  
ADMINISTRATIVE REGULATIONS; AND  
PRESCRIBING CERTAIN PENALTIES.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF  
MARYSVILLE, KANSAS:**

**Section 1.** That Chapter 15, Article 1A. Water Conservation, which includes Sections 15-129 through 15-142 in the 2020 Code of the City of Marysville, is hereby amended to read:

**Article 1A. Water Conservation**

**15-129 Purpose.** The purpose of this ordinance is to provide for the declaration of a water supply watch, warning or emergency and the implementation of voluntary and mandatory water conservation measures throughout the city in the event such a watch, warning or emergency is declared.

**15-130 Definitions.**

- (a) “Water”, as the term is used in this ordinance, shall mean water available to the City of Marysville for treatment by virtue of its water rights or any treated water introduced by the City into its water distribution system, including water offered for sale at any coin-operated site.
- (b) “Customer”, as the term is used in this ordinance, shall mean the customer of record using water for any purpose from the City’s water distribution system and for which either a regular charge is made or, in the case of coin sales, a cash charge is made at the delivery site.
- (c) “Waste of water”, as the term is used in this ordinance, includes, but is not limited to: (1) permitting water to escape down a gutter, ditch, or other surface drain; or (2) failure to repair a controllable leak of water due to defective plumbing.

**15-131 Drought conditions or major water supply shortage.**

The City of Marysville addresses its short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions. Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. The City Administrator or Governing Body are authorized by ordinance to implement the appropriate conservation measures.

## **15-132 Stage 1: Water Watch**

### **Goals**

The goals of this stage are to heighten awareness of the public on water conditions and to maintain the integrity of the water supply system.

### **Triggers**

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 85 percent capacity, and will not recover;
2. Groundwater levels have fallen 5 feet below the normal seasonal level;
3. Demand for one day is in excess of 607,000 gallons per day (Based on August 2021)

### **Education Actions**

1. The City will make occasional news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming season.
2. Previous months summaries of precipitation, temperature, water levels and storage will be made public at the beginning of each month.
3. Water-saving tips will be included in billings to water utility customers.

### **Management Actions**

1. The City wells will be cleaned and flushed to maintain them at their most efficient condition.
2. Leaks will be repaired within 48 hours of detection.
3. The City will monitor its use of water and will curtail activities such as hydrant flushing and street cleaning.

### **Regulation Actions**

The public will be asked to curtail some outdoor water use and to make efficient use of indoor water, i.e. wash full loads, take short showers, don't let faucets run, etc.

## **15-133 Stage 2: Water Warning**

### **Goals**

The goals of this stage are to reduce peak demands by 20 percent and to reduce overall weekly consumption by 10 percent.

## **Triggers**

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 70 percent capacity, and will not recover;
2. Treatment plant operations are at 80 percent capacity or more for three consecutive days;
3. Pumping lowers water level to within 10 feet of the top of the well screens;
4. Groundwater levels have fallen 10 feet below the normal seasonal level;
5. Demand for one day is in excess of 659,800 gallons per day (Based on August 2021)

## **Education Actions**

1. The City will make weekly news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming week.
2. Previous week summaries of precipitation, temperature, water levels and storage will be made public each week.
3. Water conservation articles will be provided to the local newspaper.
4. Water-saving tips will be included in billings to water utility customers.

## **Management Actions**

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. Pumpage at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
4. The City will curtail its water usage, including operations of fountains, watering of City grounds and washing of vehicles.
5. Reserve supplies, such as standby well fields or lakes, will be prepared for use.
6. Intakes will be adapted to operate with low flows.
7. The City will contact Chief Engineer of the Kansas Department of Agriculture, Division of Water Resources for permission to require private well owners to comply with the City's drought response regulations as authorized under K.S.A. 82a-733(i)  
*If management action #7 is chosen the water drought/emergency ordinance must also address private wells.*

## **Regulation Actions**

These regulation actions apply to City residents (including private domestic well users, if authority is delegated by the Chief Engineer under K.S.A. 82a-733(i).

1. An odd/even lawn watering system will be imposed on City residents. Residents with odd-numbered addresses will water on odd days; even addresses will water on even days.
2. Outdoor water use, including lawn watering and car washing will be restricted to before 9:00 a.m. and after 9:00 p.m.

3. Golf courses will restrict watering to tees and greens after sunset.
4. Refilling of swimming pools will be allowed one day a week after sunset.
5. Outdoor watering will be restricted to use of a hand-held hose or bucket only.
6. Excess water use charges for usage of water over the amount used in the winter will be considered.
7. Waste of water will be prohibited.

### **15-134 Stage 3: Water Emergency**

#### **Goals**

The goals of this stage are to reduce peak demands by 50 percent and to reduce overall weekly consumption by 25 percent.

#### **Triggers**

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 50 percent capacity;
2. Treatment plant operations are at 90 percent capacity or more for three consecutive days;
3. Pumping lowers water level to within 5 feet of the top of the well screens;
4. Groundwater levels have fallen 15 feet below the normal seasonal level;
5. Demand for one day is in excess of 712,620 gallons per day (Based on August 2021)

#### **Education Actions**

1. The City will make daily news releases to the local media describing present conditions and indicating the water supply outlook for the next day.
2. Previous days summaries of precipitation, temperature, water levels and storage will be made public each day.
3. The City will hold public meetings to discuss the emergency, the status of the City water supply and further actions, which need to be taken.

#### **Management Actions**

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. Pumpage at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
4. The City will seek additional emergency supplies for other users, the state or the federal government.



## **Regulation Actions**

These regulation actions apply to City residents (including private domestic well users, if authority is delegated by the Chief Engineer under K.S.A. 82a-733(i).

1. Outdoor water use will be banned.
2. Waste of water will be prohibited.

## **15-135 Violations Disconnections and Penalties.**

1. If the mayor, city administrator, water superintendent, or other city official or officials charged with implementation and enforcement of this ordinance of a water supply emergency learn of any violation of any water use restrictions imposed pursuant to Sections 15-129 through 15-131 of this ordinance, a written notice of the violation shall be affixed to the property where the violation occurred and the customer of record and any other person known to the City who is responsible for the violation or its correction shall be provided with either actual or mailed notice. Said notice shall describe the violation and order that to be corrected, cured or abated immediately or within such specified time as the City determines is reasonable under the circumstances. If the order is not complied with, the City may terminate water service to the customer subject to the following procedures:
  - (a) The City shall give the customer notice by mail or actual notice that water service will be discontinued within a specified time due to the violation and that the customer will have the opportunity to appeal the termination by requesting a hearing scheduled before the City governing body;
  - (b) If such a hearing is requested by the customer charged with the violation, he or she shall be given a full opportunity to be heard before termination is ordered; and
  - (c) The governing body shall make a finding of fact and order whether service should be continued or terminated.
2. A fee of \$50 shall be paid for the reconnection of any water service terminated pursuant to subsection (1). In the event of subsequent violations, the reconnection fee shall be \$200 for the second reconnection and \$300 for any additional reconnections.
3. Violations of this ordinance shall be a municipal offense and may be prosecuted in Municipal Court. Any person so charged and found guilty in Municipal Court of violating the provisions of this ordinance shall be guilty of a municipal offense. Each day's violation shall constitute a separate offense. The penalty for an initial violation shall be mandatory fine of \$100. In addition, such customer may be required by the Court to serve a definite term of confinement in the city or county jail which shall be fixed by the Court and which shall not exceed 30 days. The penalty for a second or subsequent conviction shall be a mandatory fine of \$200. In addition, such customer shall serve a definite term of confinement in the city or county jail which shall be fixed by the Court and which shall not exceed 30 days.

**15-136** **Emergency Termination.** Nothing in this ordinance shall limit the ability of any properly authorized city official from terminating the supply of water to any or all customers upon the determination of such city official that emergency termination of water service is required to protect the health and safety of the public.

**15-137** **Severability.** If any provision of this ordinance is declared unconstitutional, or the application thereof to any person or circumstance is held invalid, the constitutionality of the remainder of the ordinance and its applicability to other persons and circumstances shall not be affected thereby.

**15-138. Same; mandatory conservation measures.**

Upon the declaration of a water supply emergency as provided in Section 15-134, the city administrator is also authorized to implement certain mandatory water conservation measures, including, but not limited to the following:

- (a) Suspension of new connections to the City's water distribution system, except connections of fire hydrants and those made pursuant to agreements entered into by the City prior to the effective date of the declaration of the emergency.
- (b) Restrictions on the uses of water in one or more classes of water use, wholly or in part;
- (c) Restrictions on the sales of water at coin-operated facilities or sites;
- (d) The imposition of water rationing based on any reasonable formula, including, but not limited to, the percentage of normal use and per capita or per consumer restrictions;
- (e) Complete or partial bans on the waste of water; and
- (f) Any combination of the foregoing measures.

(Ord. 1627, Sec. 1)

**15-139. Same; emergency water rates.**

Upon the declaration of a water supply emergency as provided in Section 15-134, the governing body of the city shall have the power to adopt emergency water rates by ordinance designed to conserve water supplies. Such emergency rates may provide for, but are not limited to:

- (a) Higher charges for increasing usage per unit of use (increasing block rates);
- (b) Uniform charges for water usage per unit of use (uniform unit rate); or
- (c) Extra charges in excess of a specified level of water use (excess demand surcharge).

**Section 2.** That Ordinance No. 1627 and all other ordinances or parts of ordinances in conflict herewith, be and they are hereby repealed.

**Section 3.** This ordinance shall take effect and be in force from and after its publication in the official city newspaper.

**PASSED BY THE COUNCIL AND APPROVED BY THE MAYOR** this eighth day of August 2022.

\_\_\_\_\_  
JASON BARNES  
Mayor

ATTEST:

\_\_\_\_\_  
LUCINDA HOLLE  
City Clerk

(SEAL)

# MEMO

**To:** City of Marysville  
**From:** Thaniel Monaco, P.E.  
**Date:** August 8, 2022  
**Re:** Marysville WWTP Improvements – Design Capacity Consideration

---

This memorandum is being provided to update the City Council on a clarification request that has been made by KDHE pertaining to the proposed WWTP treatment capacity after the upcoming improvements. This request revolves around the previously selected treatment capacity of 350,000 gallons per day (gpd), which would correlate with a population of 3,500 utilizing 100 gallons per capita per day (gpcd). The KDHE request revolves around their concern that a sizing of 350,000 gpd would effectively put the City at 100% of available treatment capacity

#### **Initial PER Information**

The initial PER was completed in July 2021 and presented to the City Council. The pumped wastewater (Lift Station #1 & #4) information available at that time indicated that the lagoons received an average of approximately 350,000 gpd of wastewater from 2016 through 2020. It was discussed and understood that this timeframe included several wetter than normal years with 2019 being extremely wet. The other items that were evaluated were winter domestic water production for the months of November through February of the same years, which showed approximately 300,000 gpd. The use of the winter water production is a typical indicator of average wastewater production. At that time, it was still the selection of the City to look at the future capacity of the non-discharging wetland option to be approximately 350,000 gpd. So that is the consideration of KDHE to review to make sure that capacity is sufficient for the City.

#### **Updated Flow Information**

Our office appreciates the City Staff in working with us in looking at updated information that will allow additional evaluation at this time. Several items were reviewed but the two primary components of this update included the (1) Lift Station #1 & #4 daily pumping records and (2) Annual Water Use Reports. It should be noted as we were evaluating the lift station pumping records, it appeared that there was a mistake in the computation that was carried through multiple years. It appeared that this mistake likely overestimated the amount of wastewater pumped to the lagoons from Lift Station #4 in the past. When the information was corrected and recalculated it appears that the amount of wastewater pumped to the lagoons from Lift Stations #1 & #4 is less than the previous values included in the 2021 PER. The updated values of the pumped wastewater are shown in the Table below and it shows that the corrected values for the timeframe of January

2020 through February 2022 are well below the average values for the timeframe from November 2016 through December 2019.

Average Wastewater Pumped per day from City (Winter Months)									
	November	December	January	February	Average Winter	Population	gpcd	% of 350K	
2016-17	400,072	350,542	314,120	259,435	331,042	3,500	94.5835	94.6%	
2017-18	268,183	324,332	274,675	252,063	279,813	3,500	79.94664	79.9%	
2018-19	324,378	399,626	421,671	568,172	428,462	3,500	122.4176	122.4%	
2019-20	300,767	274,813	290,326	252,987	279,723	3,500	79.92093	79.9%	
2020-21	212,847	241,181	221,880	246,190	230,525	3,500	65.86414	65.9%	
2021-22	232,979	234,492	237,453	251,817	239,185	3,500	68.33864	68.3%	
			Average 11/2016 - 2/2022		298,125	3,500	<b>85.1786</b>	<b>85.2%</b>	
			Average 11/2019 - 2/2022		249,811	3,500	<b>71.3746</b>	<b>71.4%</b>	

Indicates modified values from corrected flow spreadsheets.

The second item of information evaluated for this update included the Annual Water Use that represents that amount of water that is pumped by the City’s water wells to serve the City. A typical analysis provides that the water that is pumped in the winter months of November through February, is expected to parallel the average wastewater production of the City throughout the year as this would be a time that no activities such as lawn irrigation or swimming pool water use are occurring. The Table below provides the information for those winter month periods beginning in late 2016 through early 2022. You will note that the water production is fairly consistent.

Raw Water Diverted in Winter Months per City Water Use Reports (average gallons per day)									
	November	December	January	February	Average Winter	Population	gpcd	% of 350K	
2016-17	345,967	270,548	278,645	260,679	288,960	3,500	82.55991	82.6%	
2017-18	282,567	269,968	319,613	386,179	314,581	3,500	89.88042	89.9%	
2018-19	302,067	251,323	275,387	304,536	283,328	3,500	80.95086	81.0%	
2019-20	327,400	281,774	346,032	272,828	307,009	3,500	87.71672	87.7%	
2020-21	336,000	241,452	264,258	324,000	291,427	3,500	83.26498	83.3%	
2021-22	269,233	264,032	260,613	300,929	273,702	3,500	78.2005	78.2%	
			Average 11/2016 - 2/2022		293,168	3,500	<b>83.7622</b>	<b>83.8%</b>	
			Average 11/2019 - 2/2022		290,713	3,500	<b>83.0607</b>	<b>83.1%</b>	

Also evaluated were the corrected pumped wastewater annual values for 2020 through April 2022, see Table below. The City records showed that average wastewater pumped through those 28 months was approximately 272,000 gpd. This would equate into approximately 78% of the proposed capacity of 350,000 gpd.

Annual Wastewater Pumped Values 2020 - April 2022				
Year	Max Month	MM Value	Annual Average	Daily Ave - April
2020	July	382,000	285,000	269,000
2021	June	313,000	268,000	262,000
2022	NA	NA	NA	249,000

### **Future Treatment Capacity Options Available**

It is important to understand what options may be available for the City if additional wastewater treatment capacity is required in the future. The future capacity could be a need for additional residential and/or business expansion within the City. The following information will provide three generalized opportunities that the City may look at either at this time or in the future to increase reliable treatment capacity.

First, the 2021 PER identified the previously excavated area to the southeast of the old mechanical WWTP site between the River and Railroad as the recommended location for a wetland cell. This area is approximately xx acres and would serve as the final disposal cell for the overall wastewater treatment system. If additional capacity is required for the wetland option, the areas south of this cell could be utilized as additional wetland treatment area, see attached Map #1. This wetland growth area was preliminarily identified as not adversely impacting the floodplain in this area.

A second option that may be available to the City would be an irrigation system that would pump the wastewater treated in the lagoon cells and irrigate the areas surrounding the wetland cell that is higher in elevation. Preliminarily it looks like the area east and further southeast of the proposed wetland cell would serve this purpose to some extent. There is also the potential opportunity to irrigate in closer proximity to the existing lagoon cells as previously discussed during the development of the 2021 PER. So, irrigation could be an alternative more thoroughly evaluated in the future if the need arises.

A third capacity expansion opportunity would be to look at expanding the lagoon cells at the existing site. The 2021 PER evaluated the minimum sizing of a new primary cell of 12 acres to be constructed east of the current Cell #1, which is the northernmost cell. In our preliminary design activities, we have identified the potential of developing a new primary cell with a range of 12.7 to 18.6 acres maximum. This expanded acreage would increase the overall wastewater treatment capacity of the system. However, this potential situation would need to be addressed at this time. If we construct new cell at the minimum acreage, it will limit the ability to efficiently expand that new cell in the future for additional acreage/capacity. Increasing to the maximum acreage now would provide additional capacity to the system. Based on preliminary evaluations the 18.6-acre cell would increase the overall treatment capacity to 413,000 gallons with a 0.15" per day seepage rate or a capacity of 359,000 with a more restrictive seepage rate of 0.125" per day. The allowable seepage rate for the system is 0.25" per day for reference. It would be recommended that the primary cell sizing is looked at in more detail now to see if it is feasible to maximize the treatment capacity. The attached Map #2 shows the minimum and maximum acreage that could be effectively constructed on the City owned property east of existing Cell #1.

**Addressing KDHE's Request**

In our office's correspondence with KDHE staff it has been noted that they will require an official response from the City regarding the capacity question. As noted in the information above, it appears that the more realistic wastewater production rate is currently 300,000 gpd or less. This would put the system right at the 85% value that KDHE typically recommends initiating the evaluation process for potential expansion of treatment capacity. How would the City like to respond to KDHE on this issue?

BG Consultants will be available to assist the City in whatever measure you would request on this matter. For questions or comments, please contact:

**Thaniel Monaco, P.E.**

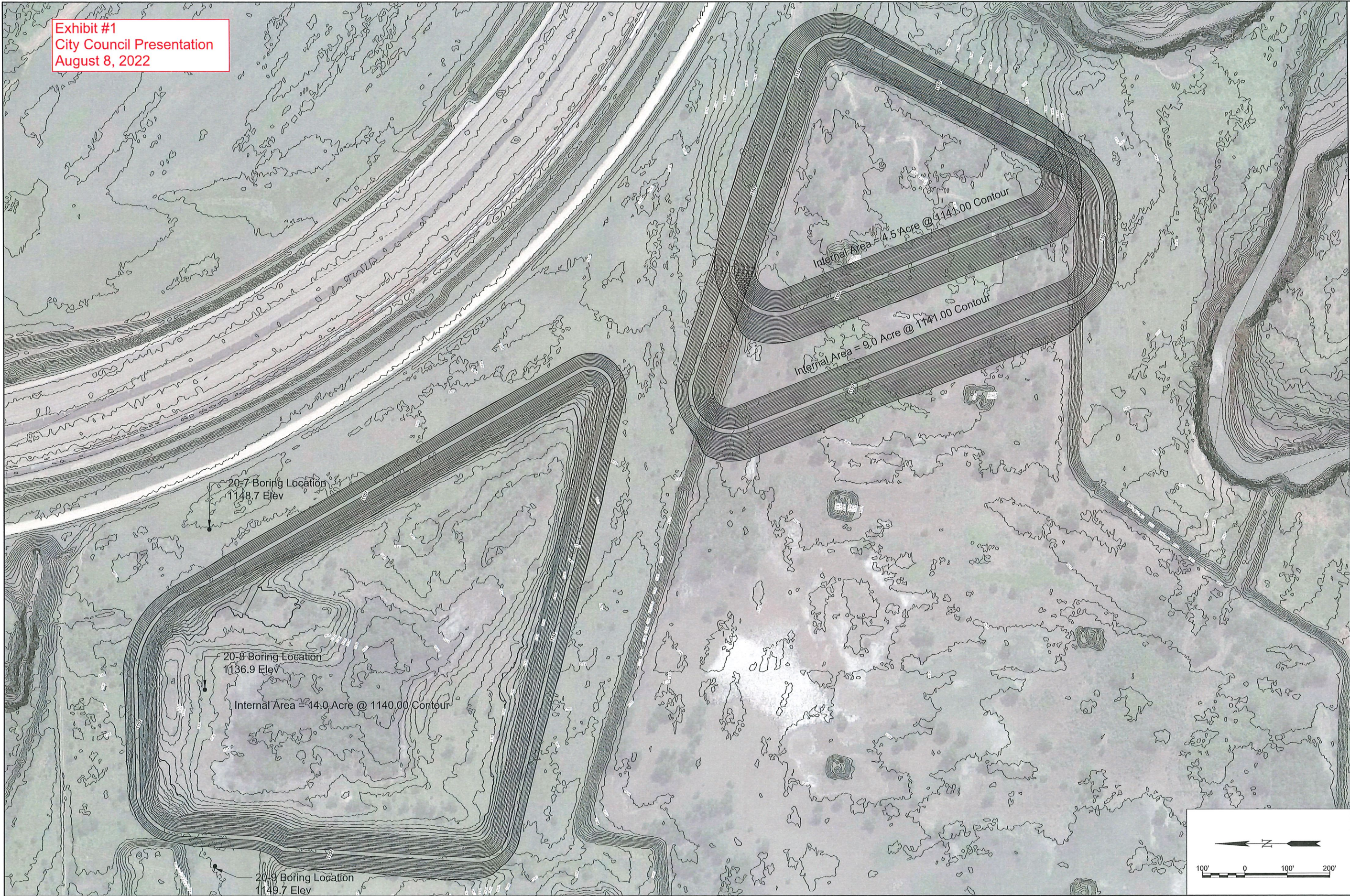
Vice President

T: 785.537.7448 ext. 1138

C: 785.475.7111 (Personal)

E: [thaniel.monaco@bgcons.com](mailto:thaniel.monaco@bgcons.com)

Exhibit #1  
 City Council Presentation  
 August 8, 2022



**BG CONSULTANTS**  
 ENGINEERS · ARCHITECTS · SURVEYORS  
 4806 Vue du Lac Place Manhattan KS 66503  
 T: 1.785.537.7448 Web: www.bgconsultants.com  
 Lawrence Hutchinson Emporia

NO.	REVISIONS	DATE	INITIALS

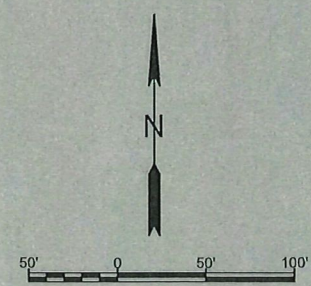
CITY OF MARRYSVILLE, KS

Wetland Sizing Options

Engineer:	
Drafter:	
Check:	
Date:	
Project No.	20-1227M
Sht. No.	
Total Shts.	



Exhibit #2  
 City Council Presentation  
 August 8, 2022



<b>BG CONSULTANTS</b> ENGINEERS · ARCHITECTS · SURVEYORS 4806 Vue du Lac Place, Manhattan, KS 66503 T: 1-785-537-7448 Web: www.bgcons.com Lawrence Emporia			
NO.	REVISIONS	DATE	INITIALS
MARYSVILLE, KANSAS NEW PRIMARY CELL SIZING ALTERNATIVES		Engineer: KJP Drafter: Check: TEM Date: X Project No. 22-1177M	Shl. No. Total Shls. X

BALANCE IN FUNDS AS OF JULY 31, 2022

General	\$ 1,017,070.01	Cemetery Endowment	\$ 37,481.62
Water Revenue	\$ 411,768.17	Library Revolving	\$ 8,684.98
Sewage Revenue	\$ 374,518.85	Library	\$ -
Street & Highway	\$ 106,416.87	Library Employee Benefit	\$ 301.90
Airport Revolving	\$ 94,294.79	Swimming Pool Sales Tax	\$ 587,188.03
Sewer Replacement	\$ 1,094,093.53	Special Law Enforcement	\$ 11,433.78
Bond & Interest	\$ 49,538.47	Special Parks & Recreation	\$ 36,120.58
Bond & Interest #1	\$ 76,235.55	Koester Block Maintenance	\$ 34,419.57
Bond & Interest #1A	\$ 53,727.05	Employee Benefit	\$ 363,218.53
Special Improvements	\$ -	Transient Guest Tax	\$ 89,649.03
Industrial	\$ 197,305.22	Mun. Equip Reserve	\$ 433,878.34
Economic Development	\$ 47,937.44	Capital Improvements	\$ 78,534.61
Fire Equipment Reserve	\$ 265,012.03	Sales Tax Improvements Fund	\$ 1,048,626.11
Fire Insurance Proceeds	\$ -	Water Utility Reserve	\$ 438,841.75
			<u>\$ 6,956,296.81</u>

Bonds of City Outstanding	\$ 1,075,000.00
Revolving Loans	\$ 440,678.51
Swim Pool Internal Loan Outstanding (Swimming Pool)	\$ 144,573.67
Water Collection - JULY	\$ 74,368.09
Sewage Collection - JULY	\$ 59,428.72
Investment of Idle Funds	\$ -
Lease Purchase - Vac Truck	\$ 362,459.88
Lease Purchase - Fire Station / Lights	\$ 655,118.97

July 2022 Rent -- Las Cabanas \$700.00; June/ July 2022 Rent -- Main Dish \$350.00; June/July 2022 Rent -- PX Tanning \$750.00

Outstanding	State Set Off	Collections Bureau(CBK)	Outstandings	Total	
Water/Sewer	\$ 42,969.35	\$ 6,327.44	\$ 9,881.45	\$ 59,178.24	
Municipal Court	\$ 5,621.12	\$ 28,981.57	\$ 40,028.47	\$ 74,631.16	10 Yr Total

Respectively Submitted,

CINDY HOLLE  
City Clerk

CITY CLERK'S FINANCIAL REPORT  
 FOR JULY 2022  
 RECEIPTS:

JULY	1 BRYANT FRERKING	BLDING PERMIT #2149	\$	288.00
	1 PARK DONATIONS	PARK DONATIONS	\$	27.00
	1 LAS CABANAS	2022 DRINKING LICENSE #5272	\$	250.00
	1 STEVEN TOSLIN	WATER CONN FEE - 209H N 11TH	\$	100.00
	1 PONY EXPRESS BARN & MUSEUM	BLACK SQUIRREL T-SHIRTS & JEWELRY	\$	3,164.00
	5 JANET WECKER	8 SPACES CEMETERY DEED H-18-3	\$	400.00
	5 ACME PLUMBING	GAS INSP 208 N 3RD - INV 4508	\$	30.00
	5 BOLTON & MCNISH	PIT FEE - 211 N 13TH	\$	543.00
	5 DANIEL ELLIS	WATER CONN FEE - 920 N 9TH	\$	100.00
	5 DANIEL ELLIS	COLLECTION OF OLD ACCT - 800 CALHOUN	\$	222.77
	5 AMBURLEY KOKORUDA	WATER CONN FEE - 1202 CAROLINA	\$	100.00
	5 SOUTH HILL POTTERY	JULY 2022 RENT - 911 BROADWAY	\$	175.00
	5 MATTHEW YOUNG	WATER CONN FEE - 909 N 9TH	\$	100.00
	5 PEPSI	REZONING FOR 510 CAROLINA	\$	125.00
	6 ANTHONY ESCALANTE	MEAL OVERAGE	\$	5.90
	6 MARCUS FRESE	MOWING 1400 SPRING - INV 4499	\$	459.50
	7 JIM KERN	MEAL OVERAGE	\$	26.81
	7 ALLEN BENKENDORF	2022 UTV TAG - #09	\$	100.00
	8 MASONRY ART LLC	2022 CONTRACTOR LICENSE #5173	\$	75.00
	8 ANTHONY CAUDILLO	WATER CONN FEE - 1511 CENTER	\$	250.00
	8 JAMIE GUERRERO	WATER CONN FEE - 900 N 11TH	\$	100.00
	11 A CUT ABOVE	JULY 2022 RENT - 909 BROADWAY	\$	300.00
	11 FRED VILLEME	BURIAL FEE - DORIS VILLEME 7/23	\$	50.00
	11 KOESTER HOUSE MUSEUM	ADMISSIONS	\$	66.00
	11 UNIVERSITY OF KANSAS	REFUND EARLY INTERVENTION CLASS FRERKING	\$	70.00
	12 KRIS SCHRATER	UTV LICENSE - 10	\$	100.00
	12 HALL BROS	ZONING AMENDMENT APP	\$	125.00
	12 VALERIE OLTMAN	UTV LICENSE - 11	\$	25.00
	13 MIKE BOSS	2022 DOG TAG - 223	\$	15.00
	13 DJP INC dba WAGON WHEEL	DRINKING EST. LICENSE 5274	\$	500.00
	13 MITCHELL NORTON	WATER CONN FEE - 700 NORTH	\$	100.00
	13 PARK DONATIONS	PARK DONATIONS	\$	58.00
	14 STACIE MAYER	SQUIRREL SHIRT	\$	20.00
	14 REFLECTIONS	JULY RENT - 901 BROADWAY	\$	620.00
	15 PRECISION COATING - JEREMY CHEE	2022 CONTRACTOR LICENSE RENEWAL	\$	75.00
	15 CASSANDRA KABRIEL	2022 DOG TAG - 224, 225	\$	30.00
	15 BLUE VALLEY	JUNE 2022 FRANCHISE TAX	\$	10,838.71
	18 VIRGINIA JOHNSON	WATER CONN FEE - 810 N 10TH	\$	100.00
	18 SOUTHWESTERN BELL	JUNE 2022 FRANCHISE TAX	\$	366.00
	18 NEK-CAP	WATER CONN FEE - 1509 BROADWAY	\$	100.00
	18 NEMAHA MARSHALL	JUNE 2022 FRANCHISE TAX	\$	146.63
	20 INLINE CONST	BLDG PERMIT 2150	\$	757.95
	20 ANGELS FRANKLIN	WATER CONN FEE - 1200 PARK PLACE	\$	100.00
	20 ANITA WELCH / UP DEPOT	TEMPORARY LIQUOR PERMIT	\$	25.00
	20 KINSLEY MORTUARY	BURIAL FEE - INV 4509	\$	1,000.00
	20 JON FINK	WATER CONN FEE - 1403 PARK PLACE	\$	100.00
	20 PARK DONATIONS	PARK DONATIONS	\$	22.00
	21 SMITTY'S INC	SCRAP METAL ST SHOP	\$	44.10
	22 KANSAS GAS	JUNE 2022 FRANCHISE TAX	\$	4,623.70
	25 GARY & CINDY MASON	CEMETERY 4 SPACES 72 E 1/2	\$	200.00
	25 LAS CABANAS	JUNE RENT - 908 ELM	\$	700.00
	25 LISA DOWNARD	METER PIT - INV 4448	\$	543.00
	26 KOESTER HOUSE MUSEUM	ADMISSIONS	\$	142.00
	26 PARK DONATIONS	PARK DONATIONS	\$	90.00
	26 AUTHUM HESTER	2022 DOG TAG #228	\$	15.00
	28 H & R BLOCK	JULY 2022 RENT - 907 BROADWAY	\$	375.00
			\$	29,085.07

DEPOSITED IN CITIZENS STATE BANK FOR  
ACCOUNT OF CITY TREASURER

General Fund	\$ 20,767.30
Water Revenue Fund	\$ 2,425.11
Koester Block Maintenance Fund	\$ 2,378.00
Capital Improvement	\$ -
Airport Revolving	\$ -
Sewer Revenue Fund	\$ 133.66
Transient Guest Tax	\$ 3,184.00
Pool	\$ -
Special Parks	\$ 197.00
	<u>\$ 29,085.07</u>

**ADJUSTED STATEMENT OF REVENUES  
AND  
BUDGET APPROPRIATIONS  
AS OF JULY 31, 2022**

FUND	BUDGETED	REC'D TO DATE	BUDGET BALANCE	PERCENT RECEIVED
<b>GENERAL:</b>				
TAX DISTRIBUTIONS	1,527,463	1,419,972	(107,491)	93%
ASSESSMENTS (weed/st)	2,500	1,343	(1,157)	54%
INTEREST	2,200	1,009	(1,191)	46%
FRANCHISE FEES	443,000	264,691	(178,309)	60%
LICENSES	12,250	4,600	(7,650)	38%
PERMITS	10,395	9,798	(597)	94%
GRANTS	5,000	3,443	(1,557)	69%
HIGHWAY MAINTENANCE	12,000	10,494	(1,506)	87%
RURAL FIRES	45,000	27,109	(17,891)	60%
BURIAL ORDERS	10,000	9,150	(850)	92%
CEMETERY DEEDS	1,000	1,600	600	160%
MUNICIPAL COURT	35,000	24,335	(10,665)	70%
IMPOUNDING FEES	1,000	395	(605)	40%
CONTRACT/RENTS	9,960	873	(9,087)	9%
GIFTS-DONATIONS	400	3,300	2,900	825%
REIMBURSEMENTS	5,000	1,124	(3,876)	22%
MISC/TENNIS/INS/OLD FIRE TR	35,000	25,186	(9,814)	72%
TRANSFERS	435,000	272,520	(162,480)	63%
TOTAL	2,592,168	2,080,942	(511,226)	80%

<b>2021 CASH CARRYOVER</b>	<b>666,661</b>
----------------------------	----------------

<b>WATER REVENUE:</b>				
WATER SALES	830,000	444,194	(385,806)	54%
INSTALL CHARGES/RECONNEC	33,500	21,937	(11,563)	65%
PENALTIES	6,800	3,713	(3,087)	55%
SALES TAX	12,000	6,864	(5,136)	57%
INTEREST	4,000	421	(3,579)	11%
MISCELLANEOUS	5,000	8,587	3,587	172%
TOTAL	891,300	485,716	(405,584)	54%

<b>2021 CASH CARRYOVER</b>	<b>515,195</b>
----------------------------	----------------

<b>SEWAGE REVENUE:</b>				
SEWAGE CHARGES	748,800	433,110	(315,690)	58%
PERMITS	2,500	990	(1,510)	40%
PENALTIES	9,609	5,814	(3,795)	61%
ASSESSMENTS	0	2,100		
INTEREST	4,000	507	(3,493)	13%
REIMBURSED EXPENSE	100	0	(100)	0%
MISC/VAC TRUCK LOAN	1,000	400,053	399,053	40005%
TOTAL	766,009	842,574	74,465	110%

<b>2021 CASH CARRYOVER</b>	<b>263,110</b>
----------------------------	----------------

**ADJUSTED STATEMENT OF EXPENDITURES  
AND  
BUDGET APPROPRIATIONS  
AS OF JULY 31, 2022**

FUND	BUDGET APPROPRIATION	EXPENDITURES TO DATE	BUDGET BALANCE	PERCENT EXPENDED
<b>GENERAL:</b>				
ADMINISTRATION	479,806	285,592	194,214	60%
POLICE	714,700	334,773	379,927	47%
MUNICIPAL COURT	75,754	31,558	44,196	42%
FIRE	144,568	202,301	(57,733)	140%
STREET	505,117	305,740	199,377	61%
PARKS	188,699	98,775	89,924	52%
RECREATION	131,710	133,570	(1,860)	101%
CEMETERY	174,856	90,432	84,424	52%
TRAFFIC CONTROL	51,000	10,678	40,322	21%
HEALTH & SAN.	174,689	110,409	64,280	63%
STREET LIGHTING	80,800	41,458	39,342	51%
FORESTRY	2,150	0	2,150	0%
AIRPORT	17,791	19,136	(1,345)	108%
TRANSFERS	68,000	49,300	18,700	73%
ART CENTER/MAIN STREET	17,200	3,396	13,804	20%
GRANTS/GIFTS	8,500	0	8,500	0%
TORT LIABILITY	70,000	15,421	54,579	22%
NOXIOUS WEED	900	0	900	0%
<b>TOTAL</b>	<b>2,906,240</b>	<b>1,732,538</b>	<b>1,118,223</b>	<b>60%</b>
<b>WATER REVENUE:</b>				
PRODUCTION	214,675	93,784	120,891	44%
T & D	641,726	276,834	364,892	43%
COMMERCIAL & GENERAL	112,630	55,837	56,793	50%
NON-OP. EXPENSE+TORT	126,287	11,603	114,684	9%
TRANSFER TO B&I #1	159,000	92,750	66,250	58%
TRANSFER TO W. UTIL. RES	60,000	35,000	25,000	58%
TRANSFER TO GENERAL	40,000	23,335	16,665	58%
<b>TOTAL</b>	<b>1,354,318</b>	<b>589,143</b>	<b>765,175</b>	<b>44%</b>
<b>SEWAGE REVENUE:</b>				
COMMERCIAL & GENERAL	64,947	39,199	25,748	60%
COLLECTIONS	620,926	539,003	81,923	87%
PROCESSING	193,982	38,830	155,152	20%
TRANSFER TO SEW REPL.	100,000	58,335	41,665	58%
TRANSFER TO B&I #1 A	49,379	28,804	20,575	58%
TRANSFER TO GENERAL	40,000	23,335	16,665	58%
NON-OP TORT	5,000	1,559	0	31%
NON-OP GEN/ADMIN	0	0	0	0%
<b>TOTAL</b>	<b>1,074,234</b>	<b>729,065</b>	<b>341,728</b>	<b>68%</b>

## Receipts Report for the period 07/01/2022 to 07/31/2022

Date	Case #	Name	NSF Receipt #	Pay Type	Reference #	Received By	Total Paid	
7/1/2022	21CR13290	Ackerman*, Shyra L	<input type="checkbox"/> 5600	Cash		Ruth	\$80.00	
		Fines	\$80.00					
	17TR12024	Crow, Christopher C	<input type="checkbox"/> 5601	Credit Card	70597108	Ruth	\$65.00	
		Fines	\$60.00		30 Day Letter Fee	\$5.00		
	21TCR13686	Miller, Matthew G	<input type="checkbox"/> 5603	Cash		Ruth	\$50.00	
		Fines	\$35.00		Defense Attorney Fees	\$15.00		
	20CR13581	Parmenter, Kimberly S	<input type="checkbox"/> 5602	Cash		Ruth	\$50.00	
		Fines	\$50.00					
	22TR13458	Swanson, Justin E	<input type="checkbox"/> 5604	Credit Card	70602158	Ruth	\$185.00	
		JBEF	\$1.00		LETC	\$22.50		
		Municipal Court Fees	\$61.50		Fines	\$100.00		
	21CR14034	Vass, John T	<input type="checkbox"/> 5605	Cash		Ruth	\$60.00	
		Fines	\$60.00					
	<b>Totals for 7/1/2022:</b>						<b>\$490.00</b>	
7/6/2022	22TR14262	Hanson, Camren	<input type="checkbox"/> 5607	Credit Card	70672190	Ruth	\$30.00	
		Fines	\$10.00		Seatbelt Safety Fund	\$20.00		
	22TR14265	Sublette, John B	<input type="checkbox"/> 5606	Credit Card	70672134	Ruth	\$217.00	
		JBEF	\$1.00		LETC	\$22.50		
		Municipal Court Fees	\$61.50		Fines	\$132.00		
	<b>Totals for 7/6/2022:</b>						<b>\$247.00</b>	
7/7/2022	18CR10602	Lackey, Steven	<input type="checkbox"/> 5610	Cash		Ruth	\$5.00	
		LETC	\$5.00					
	17CR11838	Lackey, Steven A	<input type="checkbox"/> 5609	Cash		Ruth	\$15.00	
		Fines	\$15.00					
	22TR14187	Smith, Lorrel	<input type="checkbox"/> 5608	Check	4193	Ruth	\$185.00	
		JBEF	\$1.00		LETC	\$22.50		
		Municipal Court Fees	\$61.50		Fines	\$100.00		
	<b>Totals for 7/7/2022:</b>						<b>\$205.00</b>	
7/11/2022	13CR8514	Waddell, John Paul	<input type="checkbox"/> 5612	CBK Collection	51869	Ruth	\$67.90	
		Fines	\$67.90					
	14TR9780	Yaussi, Shawn Lynn	<input type="checkbox"/> 5611	CBK Collection	51869	Ruth	\$195.84	
		Fines	\$195.84					
	<b>Totals for 7/11/2022:</b>						<b>\$263.74</b>	
7/14/2022	22TR14274	Carrillo, Gavin L	<input type="checkbox"/> 5613	Cash		Ruth	\$30.00	
		Fines	\$10.00		Seatbelt Safety Fund	\$20.00		
	<b>Totals for 7/14/2022:</b>						<b>\$30.00</b>	
7/15/2022	21CR13443	Kieffer, Brant J	<input type="checkbox"/> 5616	Cash		Ruth	\$60.00	
		Fines	\$60.00					
	17CR6381	Schoenhofer *, Holly	<input type="checkbox"/> 5614	Money Order	28137	Ruth	\$9.40	
		Defense Attorney Fees	\$9.40					
	17CR6375	Schoenhofer * SR, Charles R	<input type="checkbox"/> 5615	Money Order	28137	Ruth	\$40.60	
		Defense Attorney Fees	\$40.60					
	<b>Totals for 7/15/2022:</b>						<b>\$110.00</b>	

## Receipts Report for the period 07/01/2022 to 07/31/2022

Date	Case #	Name	NSF	Receipt #	Pay Type	Reference #	Received By	Total Paid
7/18/2022	22TR14178	Leos, Estehan	<input type="checkbox"/>	5619	Check	1023	Ruth	\$170.00
	JBEF			\$1.00		LETC	\$22.50	
		Municipal Court Fees		\$61.50		Fines	\$85.00	
7/18/2022	22TR14184	Loredo Santana, Esmerelda	<input type="checkbox"/>	5618	Check	1023	Ruth	\$170.00
	JBEF			\$1.00		LETC	\$22.50	
		Municipal Court Fees		\$61.50		Fines	\$85.00	
7/18/2022	21CR14157	Mahloch, Shelby L	<input type="checkbox"/>	5617	Cash		Ruth	\$60.00
		Municipal Court Fees		\$35.00		Fines	\$25.00	
						<b>Totals for 7/18/2022:</b>	<b>\$400.00</b>	
7/20/2022	21TR14007	Bierbaum, Rusty S	<input type="checkbox"/>	5620	Cash		Ruth	\$160.00
		Fines		\$160.00				
						<b>Totals for 7/20/2022:</b>	<b>\$160.00</b>	
7/21/2022	20CR4266	Busch, Anita K	<input type="checkbox"/>	5622	Cash		Ruth	\$20.00
		Fines		\$20.00				
7/21/2022	21CR4320	Dilley, Christina M	<input type="checkbox"/>	5621	Check	1694	Ruth	\$485.00
	JBEF			\$1.00		LETC	\$22.50	
		Municipal Court Fees		\$61.50		Fines	\$300.00	
		Defense Attorney Fees		\$100.00				
						<b>Totals for 7/21/2022:</b>	<b>\$505.00</b>	
7/27/2022	21CR13293	Perry, Sierra M	<input type="checkbox"/>	5623	Credit Card	70911380	Ruth	\$235.00
		Fines		\$235.00				
						<b>Totals for 7/27/2022:</b>	<b>\$235.00</b>	
7/28/2022	22TR14457	Marquart, Bradley D	<input type="checkbox"/>	5624	Cash		Ruth	\$172.00
	JBEF			\$1.00		LETC	\$22.50	
		Municipal Court Fees		\$61.50		Fines	\$87.00	
						<b>Totals for 7/28/2022:</b>	<b>\$172.00</b>	



Date Case # Name NSF Receipt # Pay Type Reference # Received By Total Paid

*Fines \$ 2613.24*

*State \$ 204.50*

Grand Totals by Fee:		Grand Totals by Payment Type:		Grand Total:
JBEF	\$7.00	Cash	\$762.00	\$2,817.74
LETC	\$162.50	CBK Collection	\$263.74	
Municipal Court Fees	\$465.50	Check	\$1,010.00	
Fines	\$1,972.74	Credit Card	\$732.00	
ADSAP	\$0.00	Money Order	\$50.00	
Restitution	\$0.00			
DUI Diversion	\$0.00			
Traffic Diversion	\$0.00			
Bond	\$0.00			
Defense Attorney Fees	\$165.00			
Returned Check Charge	\$0.00			
In State Reinstatement	\$0.00			
Expungement Fee	\$0.00			
KBI Fee	\$0.00			
Community Service	\$0.00			
Warrant Fee	\$0.00			
UA Fee	\$0.00			
UA Lab Fee	\$0.00			
Insufficient Funds	\$0.00			
Criminal Diversion	\$0.00			
JBS Fee	\$0.00			
30 Day Letter Fee	\$5.00			
Community Corrections	\$0.00			
Seatbelt Safety Fund	\$40.00			
Collections	\$0.00			
NJ Sal Adj	\$0.00			
Ks-Setoff	\$0.00			

NSF Adjustment: \$0.00

## REPORT AND PAYMENT OF MUNICIPAL COURT REVENUE

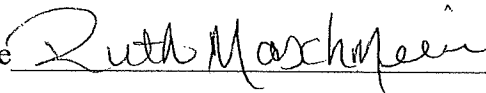
A.	REINSTATEMENT FEES	<u>\$0.00</u>
A1.	\$15.00 Fixed Reinstatement Fees	<u>\$0.00</u>
B.	JUDICIAL BRANCH SURCHARGE	<u>\$0.00</u>
C.	JUDICIAL BRANCH EDUCATION FUND	<u>\$7.00</u>
D.	LAW ENFORCEMENT TRAINING CENTER FUND	<u>\$157.50</u>
E.	COMMUNITY CORRECTIONS SUPERVISION FEE FUND (DUI Fine)	<u>\$0.00</u>
F.	HUMAN TRAFFICKING VICTIM ASSISTANCE FUND (Human Trafficking Fine)	<u>\$0.00</u>
G.	SEAT BELT SAFETY FUND	<u>\$40.00</u>
TOTAL REMITTANCE		<u>\$204.50</u>

I hereby certify the above to be a true, complete, and accurate report and payment of municipal court revenue as required to be remitted to the State Treasurer by K.S.A. 8-2110 as amended by 2011 Senate Bill 97; 12-4114, 12-4115 and 12-4116, as amended and Kansas Supreme Court Order 91 SC 1 and 1992 House Bill No. 2832; 12-4117 as amended by 2010 Senate Bill No. 434 and 2012 Senate Bill No. 60, Sec. 1; 2013 Sen Sub. For House Bill No. 2034, K.S.A. 2016 Supp 74-7336 and amendments thereto.

For the Month of July, 2022

Municipal Court of Marysville

Authorized Signature



Date: 07/29/2022

**Treasurer's Use Only:**

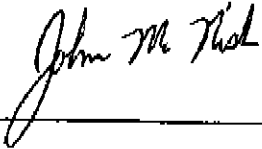
Please remit to: **Kansas State Treasurer  
900 SW Jackson  
Suite 201  
Topeka, KS 66612-1235  
785-296-4153**

Check# \_\_\_\_\_

Date \_\_\_\_\_

**JUDGES REPORT**

JULY REPORT	\$ 2817.74
BOND REPORT	\$ 3120.00
TOTAL	\$ 5937.74
CK BOOK TOTAL	\$ 5937.74
TOTAL	\$ 00.00



---

MUNICIPAL COURT JUDGE

**AUGUST 8, 2022 -----ORDINANCE NO. 3778**

TOTAL OF EXPENDITURES IN FUNDS AS FOLLOWS:

FUND		
100	GENERAL	\$ 119,799.06
200	WATER REVENUE	20,679.47
300	SEWAGE REVENUE	8,968.12
400	STREET & HIGHWAY	15.64
504	ECONOMIC DEVELOPMENT	2,500.00
512	LIBRARY REVOLVING	6,911.64
600	SWIM POOL SALES TAX	31,265.83
603	SPECIAL LAW ENFORCEMENT	3,204.00
707	KOESTER BLOCK MAINTENANCE	8,472.41
711	EMPLOYEE BENEFIT	9,250.03
715	TRANSIENT GUEST TAX	174.85
800	SALES TAX IMPROVEMENT	<u>640.76</u>
	TOTAL ORDINANCE	\$ 211,881.81

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

ORD #3778 8/8/22

Date: 08/04/2022

Time: 8:22 am

Page: 1

City of Marysville

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
APPLIED CONCEPTS, INC.	1692	1 RADAR UNIT & ACCESSORIES	0	00/00/0000	<b>3,204.00</b>
				Vendor Total:	<b>3,204.00</b>
AQUA PRODUCTS KC	2688	SLAVE MOTOR FOR POOL VAC	0	00/00/0000	<b>666.06</b>
				Vendor Total:	<b>666.06</b>
ASSESSMENT STRATEGIES, LLC	2549	PERSONNEL TESTING-PSYCH EVAL F. SALCEDO& N. CLARK	0	00/00/0000	<b>215.00</b>
				Vendor Total:	<b>215.00</b>
BARDAVON	2669	POET PREEMPLOYMENT TESTING FERNANDO SALCEDO	0	00/00/0000	<b>75.00</b>
				Vendor Total:	<b>75.00</b>
BEATRICE FAMILY YMCA	2484	LIFEGUARD CERT/RECERT-J PLANTE,C. SEEMATTER, & C. BEARDSLY	0	00/00/0000	<b>550.00</b>
				Vendor Total:	<b>550.00</b>
BG CONSULTANTS, INC.	0823	TRAFFIC STUDY HWY 36/12TH RD INTERSECTION 22-1254M	0	00/00/0000	<b>600.00</b>
				Vendor Total:	<b>600.00</b>
BLUE VALLEY TECHNOLOGIES	1380	PHONE SERVICE/SYSTEM,INTERNET, & SECURITY	48686	08/01/2022	<b>1,430.97 H</b>
				Vendor Total:	<b>1,430.97</b>
BLUE VALLEY TRAILERS INC	2626	2 HYDRAULIC OIL FILTERS HUSTLER 72" MOWERS 5003&5004	0	00/00/0000	<b>211.00</b>
				Vendor Total:	<b>211.00</b>
BRUCE'S BODY SHOP, INC.	0158	125CF ARGON CO2 FOR WELDER STREET SHOP	0	00/00/0000	<b>54.00</b>
				Vendor Total:	<b>54.00</b>
CEMETERY LOTS BUY-BACK	2493	PURCHASE BACK 4 CEMETERY SPACE LESS 20% ADMIN FEE (Richard Kyle)	0	00/00/0000	<b>160.00</b>
				Vendor Total:	<b>160.00</b>
CENTURY BUSINESS SYSTEMS	2009	SAVIN COPIER-POLICE DEPARTMENT ADDITIONAL COLOR COPIES-JUNE	0	00/00/0000	<b>44.75</b>
				Vendor Total:	<b>44.75</b>
CITIZENS STATE BANK	0050	EMPLOYEE PAYROLL #652	48680	07/27/2022	<b>58,494.87 H</b>
				Vendor Total:	<b>58,494.87</b>
CNA SURETY	2574	BOND #63780545N JAMES LEIS 9/17/22-9/17/26	0	00/00/0000	<b>50.00</b>
				Vendor Total:	<b>50.00</b>
NATHANIEL COOK	2857	6 ARTIST DRAWINGS FOR 50 YEAR OF THE BLACK SQUIRREL EVENT	0	00/00/0000	<b>150.00</b>
				Vendor Total:	<b>150.00</b>
CORE & MAIN LP	2599	SENSUS SOFTWARE SUPPORT 8/31/22-8/30/23	0	00/00/0000	<b>2,175.00</b>
				Vendor Total:	<b>2,175.00</b>
DELTA INDUSTRIAL SERVICE & SL	2747	7 SETS OF BUNKER GEAR	0	00/00/0000	<b>24,332.76</b>
				Vendor Total:	<b>24,332.76</b>
ECONOMIC DEVELOPMENT REIME	2713	REIMBURSE PART DEMOLITION OF 911 N 10TH ST-CHARLES GRISWOLD	0	00/00/0000	<b>2,500.00</b>
				Vendor Total:	<b>2,500.00</b>
EFT-FEDERAL TAX,FICA,MEDICAR	2025	FEDERAL TAX, FICA, & MEDICARE	0	00/00/0000	<b>18,125.18</b>
				Vendor Total:	<b>18,125.18</b>
EHNEN'S AUTOMOTIVE	2082	OIL, LOCK KNOB, BAR CHAIN OIL, SOCKET, FITTINGS,CLAMPS,ETC	0	00/00/0000	<b>182.38</b>
				Vendor Total:	<b>182.38</b>

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

ORD #3778 8/8/22

Date: 08/04/2022

Time: 8:22 am

Page: 2

City of Marysville

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
EVERGY	1401	ELECTRICITY	48687	08/02/2022	11,429.82 H
EVERGY	1401	ELECTRICITY-STREET LIGHTS 6/29/22-7/29/22	48688	08/02/2022	5,430.22 H
				Vendor Total:	<u>16,860.04</u>
GODFREY'S	2704	4 PAIR PANTS, & 10 POLOS EMBROIDERED	0	00/00/0000	904.46
				Vendor Total:	<u>904.46</u>
HAGERSTOWN METAL FABRICATI	2858	TOOL BOX & DIVIDERS #2007 HD SERIES 81X48X15	0	00/00/0000	3,017.95
				Vendor Total:	<u>3,017.95</u>
HALL BROTHERS INC	0200	49.29 TON FILL SAND-STOCK & 61.57 TON SAND-POOL REPAIRS	0	00/00/0000	831.47
				Vendor Total:	<u>831.47</u>
HARD ROCK QUARRIES, LLC	2680	61.84 TON 3/4" CRUSHED ROCK	0	00/00/0000	1,144.04
				Vendor Total:	<u>1,144.04</u>
HARPER INDUSTRIES, INC	2859	2 BLADE SETS HARPER MOWER #2004	0	00/00/0000	236.37
				Vendor Total:	<u>236.37</u>
HOMETOWN LUMBER, INC.	987	SIDING,PANEL LOC,BOLTS,ROPE, CLIPS,SPRAY PAINT,SCREWS,ETC	0	00/00/0000	571.99
				Vendor Total:	<u>571.99</u>
J & A TRAFFIC PRODUCTS	1570	SIGN POSTS,ANCHORS,SLEEVES, RIVETS,BOLTS,&NUTS	0	00/00/0000	2,291.25
				Vendor Total:	<u>2,291.25</u>
JOHN DEERE FINANCIAL	2322	TRIMMER,HEADS,STRAP,PUMP,TAPR, SPRAYER,PLIERS,SPRAY PAINT,ETC	48685	08/01/2022	1,258.57 H
				Vendor Total:	<u>1,258.57</u>
K.P.E.R.S. EFT	0103	RETIREMENT CONTRIBUTIONS	0	00/00/0000	10,282.88
				Vendor Total:	<u>10,282.88</u>
KANSAS GAS SERVICE	1201	GAS SERVICE	48681	08/01/2022	558.94 H
KANSAS GAS SERVICE	1201	GAS SERVICE-APARTMENT 6/15/22-7/19/22	48682	08/01/2022	28.75 H
				Vendor Total:	<u>587.69</u>
KANSAS PAYMENT CENTER	1238	WITHOLDING ORDER	0	00/00/0000	875.55
				Vendor Total:	<u>875.55</u>
KANSAS WITHHOLDING TAX	0299	STATE TAX WITHHELD	0	00/00/0000	3,040.74
				Vendor Total:	<u>3,040.74</u>
KS EMPLOYMENT SECURITY FUNI	0105	CONTRIBUTIONS 2ND QTR 2022	48679	07/27/2022	473.12 H
				Vendor Total:	<u>473.12</u>
LANDOLL COMPANY LLC	0093	METAL FOR TAILGATE LIP #4010	0	00/00/0000	63.59
				Vendor Total:	<u>63.59</u>
LEAGUE KANSAS MUNICIPALITIES	0047	2022 UNIFORM PUBL OFFENSE CODE &STANDARD TRAFFIC ORD BOOKS-20 <i>+ Annual Conference 10/8 (4)</i>	0	00/00/0000	1,374.51
				Vendor Total:	<u>1,374.51</u>
LEXINGTON PLUMBING & HEATING	2504	REPAIRED POOL PIPING	0	00/00/0000	19,424.50
				Vendor Total:	<u>19,424.50</u>
LOYAL AMERICAN	1935	INSURANCE PREMIUM-AUGUST EMPLOYEE WITHHELD	0	00/00/0000	103.99
				Vendor Total:	<u>103.99</u>
MARSHALL CO TRANSFER STATIC	664	LANDFILL FEES-SWEEPER BROOMS, ETC, & FELD FIELD FENCE	0	00/00/0000	120.60
				Vendor Total:	<u>120.60</u>
MARYSVILLE AMBULANCE SERVIC	0072	AMBULANCE CONTRACT PAYMENT	0	00/00/0000	13,537.00

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

ORD #3778 8/8/22

Date: 08/04/2022

Time: 8:22 am

Page: 3

City of Marysville

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<b>13,537.00</b>
MARYSVILLE CHAMBER & MAIN ST	0013	2022 CONTRIBUTION PER CONTRACT 3RD QUARTER	0	00/00/0000	<b>5,000.00</b>
				Vendor Total:	<b>5,000.00</b>
MARYSVILLE FIRE DEPARTMENT	1345	FIREMENS CONTRIBUTIONS-JUNE	0	00/00/0000	<b>220.00</b>
				Vendor Total:	<b>220.00</b>
MARYSVILLE POSTMASTER	0340	BULK POSTAGE-1339 UTILITY BILL	48689	08/03/2022	<b>498.11</b> H
				Vendor Total:	<b>498.11</b>
MARYSVILLE ROTARY CLUB	0165	LUNCHEON FEES & SEMI ANNUAL DUES-ST. JOHN 3RD QTR 2022	0	00/00/0000	<b>155.00</b>
				Vendor Total:	<b>155.00</b>
MUSTANG STRONG HEALTH&FITN	2821	EMPLOYEE MEMBERSHIPS	0	00/00/0000	<b>78.00</b>
				Vendor Total:	<b>78.00</b>
NEBRASKA CHILD SUPPORT PAYM	1399	WITHOLDING ORDER AR2EQ4LJX2CMK	0	00/00/0000	<b>227.08</b>
				Vendor Total:	<b>227.08</b>
NORDHUS MOTOR CO., INC	0120	RPL BATTERY & CHECK ALTERNATOR #5565	0	00/00/0000	<b>198.50</b>
				Vendor Total:	<b>198.50</b>
OEHM PLUMBING & HEATING	1616	2 RADIATORS & LABOR TO 4/20/22 KOESTER MUSEUM INSURANCE CLAIM	0	00/00/0000	<b>7,417.47</b>
				Vendor Total:	<b>7,417.47</b>
OPTIV SECURITY INC	2531	2-3 YEAR FOBS FOR KBI SYSTEM SALCEDO & CLARK	0	00/00/0000	<b>101.68</b>
				Vendor Total:	<b>101.68</b>
OR-AL QUARRIES, INC.	1678	1.5" MIX ROCK : <del>337.83</del> TONS STOCK PILE	0	00/00/0000	<b>2,753.31</b>
				Vendor Total:	<b>2,753.31</b>
PITNEY BOWES RESERVE ACCOU	2477	POSTAGE FOR METER	0	00/00/0000	<b>1,000.00</b>
				Vendor Total:	<b>1,000.00</b>
QUILL CORPORATION	0132	INK CARTRIDGES, CLIPS, PAPER, & LABELS	0	00/00/0000	<b>289.81</b>
				Vendor Total:	<b>289.81</b>
ROSEBAUGH JANITORIAL SERVIC	2043	JANITORIAL SERVICE AT POLICE DEPT-JULY X8	0	00/00/0000	<b>600.00</b>
				Vendor Total:	<b>600.00</b>
SARGENT DRILLING	1628	WELL&PUMP TESTS-WELLS 9,10,11, & 12 ON 6/28/22 & RPL GASKET	0	00/00/0000	<b>1,834.63</b>
				Vendor Total:	<b>1,834.63</b>
SCHROLLER COLLISION CENTER	1373	TOW CHEVY MALIBU-POLICE DEPT CASE	0	00/00/0000	<b>85.00</b>
				Vendor Total:	<b>85.00</b>
SWIMMING POOL REIMBURSEMEN	2494	MILEAGE-234 MILES LIFEGUARD TRAINING BEATRICE 3 DAYS <i>(Colleen Seematter)</i>	0	00/00/0000	<b>146.25</b>
				Vendor Total:	<b>146.25</b>
ULINE	2449	LIME JACKET-LARGE	0	00/00/0000	<b>118.96</b>
				Vendor Total:	<b>118.96</b>
VERIZON WIRELESS	2146	CELL PHONE, HOT SPOT, & TABLET SERVICE	48683	08/01/2022	<b>424.82</b> H
				Vendor Total:	<b>424.82</b>
WAL-MART COMMUNITY	1254	KEYBOARD,MOUSE,PADLOCK,OFFICE& CLEANING SUPPLIES,ETC	48684	08/01/2022	<b>511.91</b> H
				Vendor Total:	<b>511.91</b>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

ORD #3778 8/8/22

Date: 08/04/2022

Time: 8:22 am

Page: 4

City of Marysville

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Grand Total:	211,881.81
				Less Credit Memos:	0.00
				Net Total:	211,881.81
				Less Hand Check Total:	80,540.10
				Outstanding Invoice Total :	131,341.71
	Total Invoices:	66			



# City Administrator's Report

8/4/2022

## 8/8/2022 Council Meeting

### 1. Koester Block Wall Project

Included is a quote from McKinley Masonry to repair the rest of the brick wall around the Koester Block; the remainder of the wall is around the restaurant. The quote is for \$75,405. This project will repair the existing wall with some of the mortar being replaced as well as replacement of some of the bricks with bricks that match existing. We received a \$30,000 donation from members of the Koester family, along with about \$5,000 raised from Ponyup Marysville. There is a plan to keep this project on the next Ponyup Marysville fundraiser, but we should start preparing to complete this project. Ben McKinley stated that he would not be able to start this project until May of 2023. If the council wants to get this project on the calendar, we just need a consensus to move forward and then we will actually vote on funding the project in 2023.

**Pages: 74**

### 2. Financials/Project Costs

The General Fund had about the same amount of expenditures in the month of July in 2021. The revenues are about \$50k lower than 2021 due to the fact that we are missing both the franchise fees from Evergy and the Fire Protection fee from the townships. Both of these equal about \$50k. The Water Fund saw a decrease of about \$34k which is \$11k less than this time in 2021. The Sewer Fund saw a decrease of about \$400k due to the purchase of the new sewer truck. The Sales Tax Fund is still sitting at a little over \$1 million after we have started to pay for some projects, including last year's curb and gutter project.

**Pages: 75-82**



# McKinley Masonry Inc Proposal Revised 7/25/2022

Ben McKinley 2505 J Road Seneca Kansas 66538

785/294/8121 ben@mckinleymasonryinc.com

CUSTOMER  
Koester House Foundation

ESTIMATE NO  
202005

DATE  
7/26/2022

ADDRESS

CITY/STATE/ZIP  
Sharon Kesinger

PHONE  
785-713-1047

E-MAIL

PROJECT  
Koester House Garden  
Wall phase #2

PREPARED BY:  
Ben

PAYMENT TERMS

**Due upon receipt**

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
48	Short Panel on west end/ tear down completely and rebuilding new brick matching as close as possible	\$90.00	\$4,320.00
500	Brick for this part only	\$0.85	\$425.00
80	Panel #2	\$90.00	\$7,200.00
96	Panel #3	\$90.00	\$8,640.00
80	Panel #4	\$90.00	\$7,200.00
88	Panel #5	\$90.00	\$7,920.00
32	Panel #6	\$90.00	\$2,880.00
24	Panel #7	\$90.00	\$2,160.00
96	Panel #8	\$90.00	\$8,640.00
56	Panel #9	\$90.00	\$5,040.00
96	Panel #10	\$90.00	\$8,640.00
96	Panel #11	\$90.00	\$8,640.00
1	Mortar	\$2,500.00	\$2,500.00
1	Cleaner and Reclaim	\$1,200.00	\$1,200.00
1			\$0.00
	*use brick from short panel for stock replacement brick		\$0.00
	*Panels are bid on as needed and same practices are to be used as first phase of wall restoration		\$0.00
	*Does not include 100% mortar replacement		\$0.00
			\$0.00
			\$0.00
			\$0.00

SUBTOTAL **\$75,405.00**

THIS PROPOSAL INCLUDES THE CONDITIONS NOTED:  
Enter conditions here

TAX RATE **0.00%**

SALES TAX **\$0.00**

OTHER

TOTAL **\$75,405.00**

**CASH & BUDGET STATEMENT**  
July 2022

Fund	Begin Bal	Revenue	Expenses	Journal Entries	End Bal	Budget	YTD Rev	YTD Exp	Remaining	% Spent
<b>General*</b>	1,146,604.30	64,846.49	203,380.78	9,000.00	1,017,070.01	2,906,240	2,082,917.09	1,632,235.30	1,274,004.70	56.16%
Administration			26,802.70			497,806		285,591.58	212,214.42	57.37%
Police			48,002.32			714,700		334,773.27	379,926.73	46.84%
Municipal Court			4,648.71			75,754		31,557.84	44,196.16	41.66%
Fire			8,942.43			144,568		202,301.13	(57,733.13)	139.93%
Street			39,522.49			505,116		305,739.76	199,376.24	60.53%
Parks			16,056.92			188,699		86,602.97	102,096.03	45.89%
Recreation			7,759.86			131,710		133,570.00	(1,860.00)	101.41%
Cemetery			14,743.28			174,856		90,432.46	84,423.54	51.72%
Traffic Control			2,189.93			51,000		10,677.62	40,322.38	20.94%
Health & Safety			13,849.86			174,689		110,408.54	64,280.46	63.20%
Street Lighting			5,845.91			80,800		41,457.61	39,342.39	51.31%
Forestry			-			2,150		-	2,150.00	0.00%
Airport Maintenance			435.43			17,791		19,136.08	(1,345.08)	107.56%
Transfers			4,000.00			68,000		49,300.00	18,700.00	72.50%
Art Center/Old PD			1,580.94			17,200		3,396.39	13,803.61	19.75%
Grants/Gifts			-			8,500		-	8,500.00	0.00%
Tort Liability			-			70,000		15,421.00	54,579.00	22.03%
Noxious Weed			-			900		-	900.00	0.00%
Water Revenue	445,824.76	77,738.03	111,787.62	(7.00)	411,768.17	1,354,318	485,739.14	589,130.45	765,187.55	43.50%
Sewage Revenue	779,074.72	59,942.96	464,498.83	-	374,518.85	1,074,234	840,481.58	729,065.48	345,168.52	67.87%
Street & Highway	83,243.82	23,644.01	470.96	-	106,416.87	172,360	44,557.62	64,748.09	107,611.91	37.57%
Bond & Interest	49,532.48	5.99	-	-	49,538.47	110,000	70,907.19	56,080.25	53,919.75	50.98%
Bond & Interest #1	198,383.31	13,273.97	135,421.73	-	76,235.55	310,429	92,884.85	165,843.46	144,585.54	53.42%
Bond & Interest #1A	49,606.05	4,121.00	-	-	53,727.05	99,339	28,840.32	24,689.78	74,649.22	24.85%
Industrial	197,281.38	23.84	-	-	197,305.22	202,500	10,223.45	2,500.00	200,000.00	1.23%
Library	-	-	-	-	-	211,000	196,300.43	199,493.38	11,506.62	94.55%
Library Employee Benefit	0.00	301.90	-	-	301.90	40,000	39,159.67	40,301.90	(301.90)	100.75%
Swimming Pool Sales Tax	542,550.52	54,886.24	10,248.73	-	587,188.03	1,012,801	408,038.63	264,939.32	747,861.68	26.16%
Special Parks and Rec	35,919.24	201.34	-	-	36,120.58	38,596	4,397.06	-	38,596.00	0.00%
Employee Benefit	401,156.58	48.48	37,986.63	0.10	363,218.53	648,000	407,592.52	278,434.62	369,565.38	42.97%
Transient Guest Tax	87,528.54	3,194.58	1,714.09	640.00	89,649.03	109,526	53,565.78	36,432.64	73,093.36	33.26%
Sales Tax	1,228,394.14	87,396.99	267,165.02	-	1,048,626.11	1,576,357	942,861.19	507,352.63	1,069,004.37	32.19%
<b>TOTAL</b>	<b>5,245,099.84</b>	<b>389,625.82</b>	<b>1,232,674.39</b>	<b>9,633.10</b>	<b>4,411,684.37</b>	<b>9,865,700</b>	<b>5,708,466.52</b>	<b>4,591,247.30</b>	<b>5,274,452.70</b>	<b>46.54%</b>

**CASH & BUDGET STATEMENT (NON BUDGET FUNDS)**

July 2022

Fund	Begin Bal	Revenue	Expenses	Journal Entry	End Bal	YTD Rev	YTD Exp
Airport Revolving	\$ 94,283.40	\$ 11.39	\$ -	\$ -	\$ 94,294.79	\$ 95,071.96	\$ 81,974.26
Sewer Replacement	\$ 1,085,629.33	\$ 8,464.20	\$ -	\$ -	\$ 1,094,093.53	\$ 311,575.08	\$ 159,356.73
Special Improvement	\$ 9,000.00	\$ 17,300.00	\$ 17,300.00	\$ (9,000.00)	\$ -	\$ 69,569.00	\$ 228,074.75
Economic Development	\$ 47,931.65	\$ 5.79	\$ -	\$ -	\$ 47,937.44	\$ 20,035.30	\$ -
Fire Equipment Reserve	\$ 261,980.37	\$ 3,031.66	\$ -	\$ -	\$ 265,012.03	\$ 22,512.61	\$ -
Fire Insurance Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,700.00
Cemetery Endowment	\$ 37,481.62	\$ -	\$ -	\$ -	\$ 37,481.62	\$ -	\$ -
Library Revolving	\$ 23,823.78	\$ -	\$ 15,138.70	\$ (0.10)	\$ 8,684.98	\$ 80,000.00	\$ 97,374.71
Special Law Enforcement	\$ 11,432.40	\$ 1.38	\$ -	\$ -	\$ 11,433.78	\$ 9.50	\$ -
Koester Block Maintenance	\$ 34,666.30	\$ 2,757.19	\$ 3,003.92	\$ -	\$ 34,419.57	\$ 34,103.26	\$ 47,045.97
Municipal Equipment Reserve	\$ 458,822.89	\$ 55.45	\$ 25,000.00	\$ -	\$ 433,878.34	\$ 84,373.86	\$ 44,578.20
Capital Improvement	\$ 88,973.86	\$ 1,010.75	\$ 11,450.00	\$ -	\$ 78,534.61	\$ 9,172.93	\$ 15,200.00
Water Utility Reserve	\$ 433,789.33	\$ 5,052.42	\$ -	\$ -	\$ 438,841.75	\$ 36,515.48	\$ -
<b>TOTAL NON-BUDGETED</b>	\$ 2,587,814.93	\$ 37,690.23	\$ 71,892.62	\$ (9,000.10)	\$ 2,544,612.44	\$ 762,938.98	\$ 679,304.62
<b>TOTAL BUDGETED</b>	\$ 5,245,099.84	\$ 389,625.82	\$ 1,232,674.39	\$ 9,633.10	\$ 4,411,684.37	\$ 5,708,466.52	\$ 4,591,247.30
<b>GRAND TOTAL</b>	\$ 7,832,914.77	\$ 427,316.05	\$ 1,304,567.01	\$ 633.00	\$ 6,956,296.81	\$ 6,471,405.50	\$ 5,270,551.92

**UTILITY STATEMENT**

July 2022

Fund	Month Operating Ratio	YTD Operating Ratio	Current Position	Number of Days*
Water Revenue	0.695	0.825	\$ 411,768.17	94.16
Sewer	0.129	1.153	\$ 374,518.85	136.65

**General Fund Monthly Income/Expense Comparison - All figures are unaudited**

Month	Year	Beginning Balance	Monthly Receipts	Monthly Expenses	Journal Entries	Expense To Date	Ending Balance	Difference
<b>2022</b>								
January	<b>2022</b>	\$666,661	\$984,565	\$126,436		\$126,436	\$1,524,790	\$858,129
February		\$1,524,790	\$51,137	\$274,348		\$400,784	\$1,301,579	(\$223,211)
March		\$1,301,579	\$200,323	\$266,127	(\$110,116)	\$777,027	\$1,125,659	(\$175,920)
April		\$1,125,659	\$94,725	\$305,736	\$813	\$1,081,950	\$915,461	(\$210,198)
May		\$915,461	\$105,287	\$217,343	\$30	\$1,299,263	\$803,435	(\$112,026)
June		\$803,435	\$582,034	\$238,865		\$1,538,128	\$1,146,604	\$343,169
July		\$1,146,604	\$64,846	\$203,381	\$9,000	\$1,732,508	\$1,017,070	(\$129,534)
August								
September								
October								
November								
December								
		<b>Totals</b>	<b>\$2,082,917</b>	<b>\$1,632,235</b>	<b>(\$100,273)</b>	<b>Change in Fund Balance</b>		<b>\$350,408</b>
<b>2021</b>								
January	<b>2021</b>	\$816,080	\$966,204	\$131,822		\$131,822	\$1,650,462	\$834,382
February		\$1,650,462	\$88,945	\$269,029	(\$49,862)	\$450,714	\$1,420,515	(\$229,947)
March		\$1,420,515	\$162,497	\$218,514	(\$110,000)	\$779,228	\$1,254,497	(\$166,018)
April		\$1,254,497	\$158,721	\$399,225	(\$10)	\$1,178,463	\$1,013,983	(\$240,514)
May		\$1,013,983	\$94,522	\$183,454		\$1,361,918	\$925,051	(\$88,932)
June		\$925,051	\$539,652	\$167,153		\$1,529,071	\$1,297,550	\$372,499
July		\$1,297,550	\$116,604	\$202,940		\$1,732,011	\$1,211,214	(\$86,336)
August		\$1,211,214	\$121,339	\$205,902	\$20	\$1,937,892	\$1,126,671	(\$84,542)
September		\$1,126,671	\$202,911	\$262,032		\$2,199,924	\$1,067,551	(\$59,121)
October		\$1,067,551	\$127,424	\$234,247	(\$2,017)	\$2,436,188	\$958,711	(\$108,840)
November		\$958,711	\$76,225	\$190,935		\$2,627,123	\$844,001	(\$114,710)
December		\$844,001	\$93,910	\$271,250		\$2,898,373	\$666,661	(\$177,340)
		<b>Totals</b>	<b>\$2,748,953</b>	<b>\$2,736,503</b>	<b>(\$161,869)</b>	<b>Change in Fund Balance</b>		<b>(\$149,419)</b>
<b>2020</b>								
January	<b>2020</b>	\$602,122	\$875,342	\$179,278		\$179,278	\$1,298,186	\$696,064
February		\$1,298,186	\$107,057	\$218,222	\$51	\$397,449	\$1,187,072	(\$111,113)
March		\$1,187,072	\$160,834	\$263,863		\$661,312	\$1,084,043	(\$103,029)
April		\$1,084,043	\$101,350	\$354,123		\$1,015,435	\$831,270	(\$252,773)
May		\$831,270	\$75,905	\$150,830	\$453	\$1,165,812	\$756,798	(\$74,472)
June		\$756,798	\$770,479	\$203,745		\$1,369,557	\$1,323,532	\$566,734
July		\$1,323,532	\$98,236	\$220,204		\$1,589,761	\$1,201,564	(\$121,968)
August		\$1,201,564	\$61,207	\$170,377		\$1,760,138	\$1,092,393	(\$109,170)
September		\$1,092,393	\$191,539	\$224,681		\$1,984,820	\$1,059,251	(\$33,142)
October		\$1,059,251	\$145,112	\$149,406		\$2,134,226	\$1,054,958	(\$4,293)
November		\$1,054,958	\$53,384	\$151,226		\$2,285,451	\$957,116	(\$97,841)
December		\$957,116	\$109,308	\$250,394	\$50	\$2,535,795	\$816,080	(\$141,036)
		<b>Totals</b>	<b>\$2,749,754</b>	<b>\$2,536,349</b>	<b>554.06</b>	<b>Change in Fund Balance</b>		<b>\$213,959</b>
<b>2019</b>								
January	<b>2019</b>	\$458,351	\$912,338	\$231,716	\$31,500.00	\$200,216	\$1,170,473	\$712,122
February		\$1,170,473	\$77,034	\$183,144		\$383,360	\$1,064,363	(\$106,110)
March		\$1,064,363	\$147,538	\$222,972		\$606,332	\$988,929	(\$75,434)
April		\$988,929	\$95,982	\$159,006	(\$0.10)	\$765,338	\$925,905	(\$63,024)
May		\$925,905	\$134,724	\$258,474		\$1,023,811	\$802,156	(\$123,749)
June		\$802,156	\$550,376	\$164,726		\$1,188,537	\$1,187,805	\$385,650
July		\$1,187,805	\$94,363	\$194,054	(\$5.00)	\$1,382,592	\$1,088,109	(\$99,696)
August		\$1,088,109	\$92,909	\$278,509		\$1,661,100	\$902,509	(\$185,600)
September		\$902,509	\$179,661	\$165,261		\$1,826,361	\$916,909	\$14,400
October		\$916,909	\$92,490	\$218,126		\$2,044,488	\$791,273	(\$125,636)
November		\$791,273	\$77,468	\$187,152		\$2,231,640	\$681,590	(\$109,684)
December		\$681,590	\$137,533	\$217,001		\$2,448,640	\$602,122	(\$79,468)
		<b>Totals</b>	<b>\$2,592,416</b>	<b>\$2,480,140</b>	<b>\$31,494.90</b>	<b>Change in Fund Balance</b>		<b>\$143,771</b>

Water revenue balances  
Monthly Income/Expense Comparisons

Month	Revenue	Expense	Difference	Journal Entry	Year to Date expense	Balance
<b>Jan. 1, 2022 carryover</b>						<b>\$515,195</b>
January	\$64,659	\$46,087	\$18,571		\$46,087	\$533,767
February	\$71,856	\$81,194	(\$9,338)		\$136,620	\$524,429
March	\$58,824	\$57,314	\$1,510		\$192,424	\$525,938
April	\$63,560	\$92,803	(\$29,244)		\$314,471	\$496,695
May	\$69,823	\$63,304	\$6,519	(\$23)	\$371,257	\$503,191
June	\$79,280	\$136,640	(\$57,360)	(\$6)	\$565,256	\$445,825
<b>July</b>	<b>\$77,738</b>	<b>\$111,788</b>	<b>(\$34,050)</b>	<b>(\$7)</b>	<b>\$711,093</b>	<b>\$411,768</b>
August						
September						
October						
November						
December						
<b>Totals</b>	<b>\$485,739</b>	<b>\$589,130</b>				
<i>Variance, Year to Date</i>			<b>(\$103,391)</b>	<b>(\$36)</b>		
			<b>(\$14,770)</b>			
<b>Jan. 1, 2021 carryover</b>						<b>\$711,102</b>
January	\$62,655	\$54,102	\$8,553	(\$75)	\$54,177	\$719,580
February	\$56,082	\$73,197	(\$17,116)		\$127,374	\$702,464
March	\$69,218	\$60,118	\$9,100		\$187,492	\$711,564
April	\$60,495	\$110,253	(\$49,758)		\$297,745	\$661,806
May	\$67,264	\$192,869	(\$125,605)	(\$12)	\$490,626	\$536,190
June	\$69,890	\$73,462	(\$3,572)		\$564,088	\$532,618
<b>July</b>	<b>\$99,737</b>	<b>\$144,802</b>	<b>(\$45,065)</b>		<b>\$708,890</b>	<b>\$487,552</b>
August	\$94,254	\$122,462	(\$28,208)	(\$6)	\$831,358	\$459,338
September	\$109,754	\$97,947	\$11,807	(\$6)	\$929,311	\$471,139
October	\$86,633	\$59,160	\$27,473		\$988,471	\$498,613
November	\$78,793	\$52,636	\$26,157	\$0	\$1,041,107	\$524,770
December	\$69,133	\$78,701	(\$9,568)	(\$6)	\$1,119,814	\$515,195
<b>Totals</b>	<b>\$923,908</b>	<b>\$1,119,709</b>				
<i>Variance, Year to Date</i>			<b>(\$195,802)</b>	<b>(\$105)</b>		
<i>Average monthly spread</i>			<b>(\$16,317)</b>			
<b>Jan. 1, 2020 carryover</b>						<b>\$687,849</b>
January	\$61,942	\$52,577	\$9,365	(\$6)	\$52,583	\$697,207
February	\$61,560	\$68,891	(\$7,331)		\$121,474	\$689,876
March	\$62,668	\$136,856	(\$74,188)	(\$6)	\$258,336	\$615,682
April	\$66,881	\$81,845	(\$14,964)	(\$59)	\$340,239	\$600,659
May	\$62,316	\$60,150	\$2,166	\$220	\$400,169	\$603,045
June	\$75,911	\$55,707	\$20,204		\$455,876	\$623,249
July	\$96,939	\$77,239	\$19,699		\$533,116	\$642,948
August	\$93,177	\$56,798	\$36,379		\$589,914	\$679,327
September	\$85,633	\$82,011	\$3,622		\$671,925	\$682,949
October	\$97,581	\$55,036	\$42,545	(\$6)	\$726,967	\$725,487
November	\$80,818	\$63,411	\$17,407		\$790,378	\$742,894
December	\$64,085	\$95,912	(\$31,827)	\$35	\$886,256	\$711,102
<b>Totals</b>	<b>\$909,509</b>	<b>\$886,433</b>				
<i>Variance, Year to Date</i>			<b>\$23,075</b>	<b>\$178</b>		
<i>Average monthly spread</i>			<b>\$1,923</b>			
<b>Jan. 1, 2019 carryover</b>						<b>\$674,248</b>
January	\$69,452	\$96,832	(\$27,380)	\$30,000	\$66,832	\$676,868
February	\$62,111	\$83,651	(\$21,540)	(\$6)	\$150,488	\$655,323
March	\$66,021	\$62,977	\$3,045		\$213,465	\$658,367
April	\$65,474	\$53,944	\$11,530		\$267,409	\$669,897
May	\$73,288	\$62,882	\$10,406		\$330,291	\$680,303
June	\$66,882	\$69,079	(\$2,197)		\$399,371	\$678,105
July	\$79,485	\$81,526	(\$2,042)		\$480,897	\$676,064
August	\$98,029	\$76,211	\$21,817		\$557,108	\$697,881
September	\$77,294	\$55,276	\$22,019	(\$6)	\$612,390	\$719,893
October	\$88,686	\$90,204	(\$1,518)	(\$12)	\$702,606	\$718,363
November	\$70,127	\$81,312	(\$11,185)	\$6	\$783,912	\$707,184
December	\$71,921	\$91,199	(\$19,278)	(\$58)	\$875,169	\$687,849
<b>Totals</b>	<b>\$888,769</b>	<b>\$905,093</b>				
<i>Variance, Year to Date</i>			<b>(\$16,324)</b>	<b>\$29,924</b>		
<i>Average monthly spread</i>			<b>(\$1,360)</b>			

Sewage Revenue Fund  
Monthly Income/Expense Comparisons

Month	Revenue	Expense 2022	Difference	Journal Entry	Year to date expense	Balance
<b>January 1, 2022 Carryover</b>						<b>\$263,109</b>
January	\$461,483	\$29,057	\$432,426		\$29,057	\$695,536
February	\$68,516	\$71,632	(\$3,116)		\$103,806	\$692,419
March	\$58,664	\$36,193	\$22,472		\$117,527	\$714,891
April	\$63,235	\$51,221	\$12,015		\$156,732	\$726,905
May	\$64,107	\$39,384	\$24,723	(\$7)	\$171,393	\$751,621
June	\$64,534	\$37,081	\$27,453		\$181,021	\$779,074
July	\$59,943	\$464,499	(\$404,556)		\$1,050,076	\$374,518
August						
September						
October						
November						
December						
<b>Total revenue/expenses</b>	<b>\$840,482</b>	<b>\$729,065</b>				
<b>Variance, Year to Date</b>			<b>\$111,416</b>	<b>(\$7)</b>		
<b>Average monthly spread</b>			<b>\$15,917</b>			
<b>2021</b>						
<b>January 1, 2021 Carryover</b>						<b>\$206,192</b>
January	\$63,964	\$37,387	\$26,577	(\$103)	\$37,490	\$232,666
February	\$58,943	\$75,266	(\$16,323)		\$112,756	\$216,343
March	\$69,589	\$34,939	\$34,651		\$147,695	\$250,993
April	\$65,889	\$80,958	(\$15,068)		\$228,653	\$235,925
May	\$66,568	\$43,620	\$22,948		\$272,273	\$258,873
June	\$64,272	\$43,152	\$21,120		\$315,425	\$279,993
July	\$70,872	\$99,533	(\$28,661)		\$414,958	\$251,333
August	\$65,914	\$153,650	(\$87,736)		\$568,608	\$163,596
September	\$66,268	\$39,136	\$27,132		\$607,744	\$190,728
October	\$66,594	\$30,834	\$35,760		\$638,579	\$226,488
November	\$63,166	\$36,147	\$27,019		\$674,726	\$253,508
December	\$67,143	\$57,541	\$9,602		\$732,267	\$263,109
<b>Total revenue/expenses</b>	<b>\$789,184</b>	<b>\$732,164</b>				
<b>Variance, Year to Date</b>			<b>\$57,020</b>	<b>(\$103)</b>		
<b>Average monthly spread</b>			<b>\$4,752</b>			
<b>2020</b>						
<b>January 1, 2020 Carryover</b>						<b>\$322,501</b>
January	\$63,185	\$45,019	\$18,166		\$45,019	\$340,667
February	\$62,159	\$71,940	(\$9,781)		\$116,960	\$330,886
March	\$62,815	\$33,984	\$28,830		\$150,944	\$359,716
April	\$64,532	\$49,354	\$15,178	(\$89)	\$200,387	\$374,805
May	\$60,835	\$34,659	\$26,176	\$226	\$234,820	\$401,207
June	\$66,574	\$33,687	\$32,887		\$268,506	\$434,094
July	\$65,146	\$349,845	(\$284,699)	\$6,727	\$611,625	\$156,122
August	\$68,022	\$44,824	\$23,197		\$656,449	\$179,320
September	\$62,790	\$66,905	(\$4,114)		\$723,354	\$175,205
October	\$69,338	\$40,117	\$29,221		\$763,470	\$204,427
November	\$65,233	\$36,108	\$29,125		\$799,578	\$233,552
December	\$64,730	\$92,098	(\$27,368)	\$8	\$891,668	\$206,192
<b>Total revenue/expenses</b>	<b>\$775,359</b>	<b>\$898,540</b>				
<b>Variance, Year to Date</b>			<b>(\$123,181)</b>	<b>\$6,873</b>		
<b>Average monthly spread</b>			<b>(\$10,265)</b>			
<b>2019</b>						
<b>January 1, 2019 Carryover</b>						<b>\$433,854</b>
January	\$69,001	\$71,348	(\$2,347)	\$35,000	\$69,001	\$466,508
February	\$63,127	\$72,385	(\$9,258)		\$141,386	\$457,250
March	\$68,735	\$46,096	\$22,638		\$187,482	\$479,888
April	\$64,592	\$38,024	\$26,568		\$225,506	\$506,456
May	\$68,996	\$44,004	\$24,992		\$269,511	\$531,447
June	\$61,820	\$61,364	\$456		\$330,875	\$531,903
July	\$65,270	\$46,359	\$18,910		\$377,234	\$550,813
August	\$64,779	\$42,139	\$22,640		\$419,373	\$573,454
September	\$63,538	\$299,455	(\$235,917)		\$718,828	\$337,536
October	\$66,142	\$96,220	(\$30,079)		\$815,049	\$307,458
November	\$58,405	\$62,210	(\$3,805)		\$877,259	\$303,653
December	\$73,594	\$54,687	\$18,907	(\$59)	\$932,005	\$322,501
<b>Total revenue/expenses</b>	<b>\$787,998</b>	<b>\$934,292</b>				
<b>Variance, Year to Date</b>			<b>(\$146,294)</b>	<b>\$34,941</b>		
<b>Average monthly spread</b>			<b>(\$12,191)</b>			

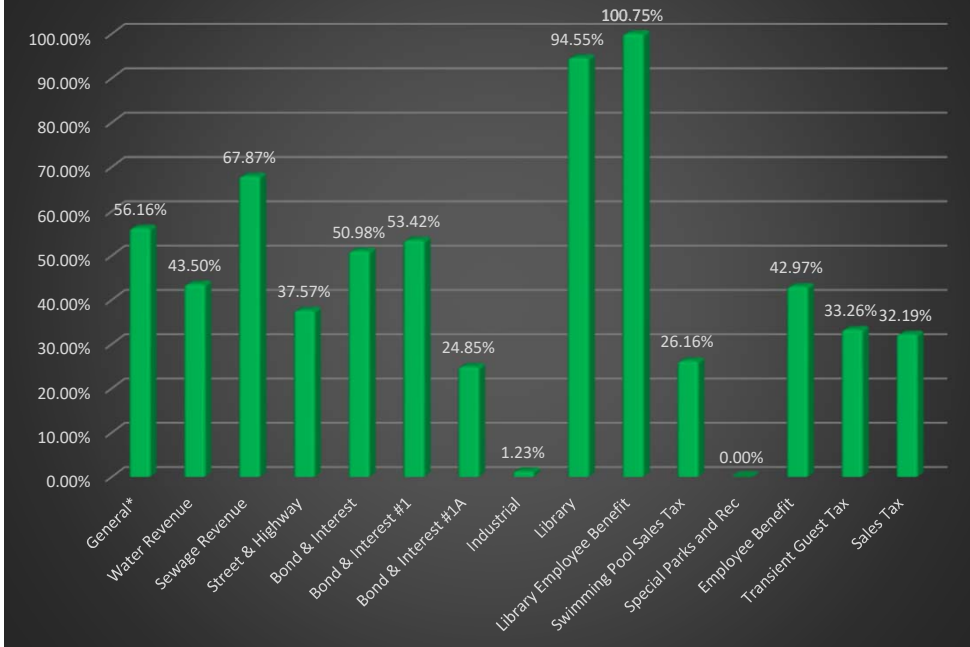
Sales Tax Fund

Month	Monthly Income/Expense Comparison						Difference
	Beginning Balance	Monthly Receipts	Monthly Expenses	Journal Entries	Expense To-Date	Ending Balance	
<b>2022</b>							
January	\$627,013	\$163,377	\$30,909		\$30,909	\$759,480	\$132,468
February	\$759,480	\$317,063	\$58,837	(\$13,895)	\$103,641	\$1,003,811	\$244,331
March	\$1,003,811	\$88,146	\$49,420		\$153,061	\$1,042,537	\$38,726
April	\$1,042,537	\$82,880	\$31,769		\$184,830	\$1,093,648	\$51,111
May	\$1,093,648	\$99,649	\$33,852		\$218,682	\$1,159,445	\$65,797
June	\$1,159,445	\$104,350	\$35,401		\$254,083	\$1,228,394	\$68,950
July	\$1,228,394	\$87,397	\$267,165		\$521,248	\$1,048,626	(\$179,768)
August							
September							
October							
November							
December							
	<b>Totals</b>	<b>\$942,861</b>	<b>\$507,353</b>	<b>(\$13,895)</b>	<b>Change in Fund Balance</b>		<b>\$421,614</b>
<b>2021</b>							
January	\$895,883	\$89,675	\$32,623		\$32,623	\$952,935	\$57,052
February	\$952,935	\$94,163	\$43,220	\$10,060	\$65,783	\$1,013,938	\$61,003
March	\$1,013,938	\$134,393	\$45,969	(\$770,000)	\$881,752	\$332,362	(\$681,576)
April	\$332,362	\$240,279	\$33,860		\$915,612	\$538,781	\$206,419
May	\$538,781	\$94,529	\$86,023		\$1,001,635	\$547,287	\$8,505
June	\$547,287	\$97,160	\$69,801		\$1,071,436	\$574,646	\$27,359
July	\$574,646	\$95,603	\$72,194		\$1,143,629	\$598,055	\$23,409
August	\$598,055	\$296,075	\$34,174		\$1,177,804	\$859,956	\$261,901
September	\$859,956	\$96,259	\$155,126		\$1,332,930	\$801,088	(\$58,867)
October	\$801,088	\$86,939	\$122,272		\$1,455,202	\$765,756	(\$35,333)
November	\$765,756	\$75,833	\$34,243		\$1,489,445	\$807,346	\$41,590
December	\$807,346	\$108,846	\$289,179		\$1,778,624	\$627,013	(\$180,333)
	<b>Totals</b>	<b>\$1,509,753</b>	<b>\$1,018,684</b>	<b>(\$759,940)</b>	<b>Change in Fund Balance</b>		<b>(\$268,871)</b>
<b>2020</b>							
January	\$595,432	\$81,947	\$31,268		\$31,268	\$646,111	\$50,679
February	\$646,111	\$90,829	\$31,070		\$62,339	\$705,870	\$59,759
March	\$705,870	\$73,659	\$37,463		\$99,802	\$742,066	\$36,196
April	\$742,066	\$77,335	\$82,442		\$182,243	\$736,959	(\$5,106)
May	\$736,959	\$80,750	\$102,063		\$284,307	\$715,646	(\$21,313)
June	\$715,646	\$88,815	\$206,290		\$490,597	\$598,171	(\$117,475)
July	\$598,171	\$85,544	\$33,543		\$524,139	\$650,172	\$52,001
August	\$650,172	\$97,320	\$30,913		\$555,053	\$716,579	\$66,407
September	\$716,579	\$85,215	\$35,990		\$591,043	\$765,804	\$49,225
October	\$765,804	\$87,491	\$37,327		\$628,370	\$815,968	\$50,164
November	\$815,968	\$120	\$41,223		\$669,593	\$774,864	(\$41,104)
December	\$774,864	\$167,287	\$46,268		\$715,861	\$895,883	\$121,019
	<b>Totals</b>	<b>\$1,016,312</b>	<b>\$715,861</b>	<b>\$0.00</b>	<b>Change in Fund Balance</b>		<b>\$300,451</b>
<b>2019</b>							
January	\$793,442	\$329	\$53,896		\$53,896	\$739,875	(\$53,567)
February	\$739,875	\$169,652	\$55,779		\$109,674	\$853,748	\$113,873
March	\$853,748	\$70,032	\$44,350		\$154,025	\$879,430	\$25,682
April	\$879,430	\$72,379	\$46,618		\$200,643	\$905,191	\$25,761
May	\$905,191	\$78,733	\$29,890		\$230,533	\$954,034	\$48,843
June	\$954,034	\$85,285	\$37,299		\$267,832	\$1,002,019	\$47,985
July	\$1,002,019	\$84,997	\$607,712		\$875,544	\$479,304	(\$522,715)
August	\$479,304	\$82,389	\$102,196		\$977,740	\$459,497	(\$19,808)
September	\$459,497	\$88,262	\$87,797		\$1,065,538	\$459,961	\$465
October	\$459,961	\$77,368	\$42,851		\$1,108,388	\$494,478	\$34,517
November	\$494,478	\$81,425	\$30,969		\$1,139,358	\$544,934	\$50,455
December	\$544,934	\$83,396	\$32,898		\$1,172,256	\$595,432	\$50,499
	<b>Totals</b>	<b>\$974,246</b>	<b>\$1,172,256</b>	<b>\$0</b>	<b>Change in Fund Balance</b>		<b>(\$198,010)</b>

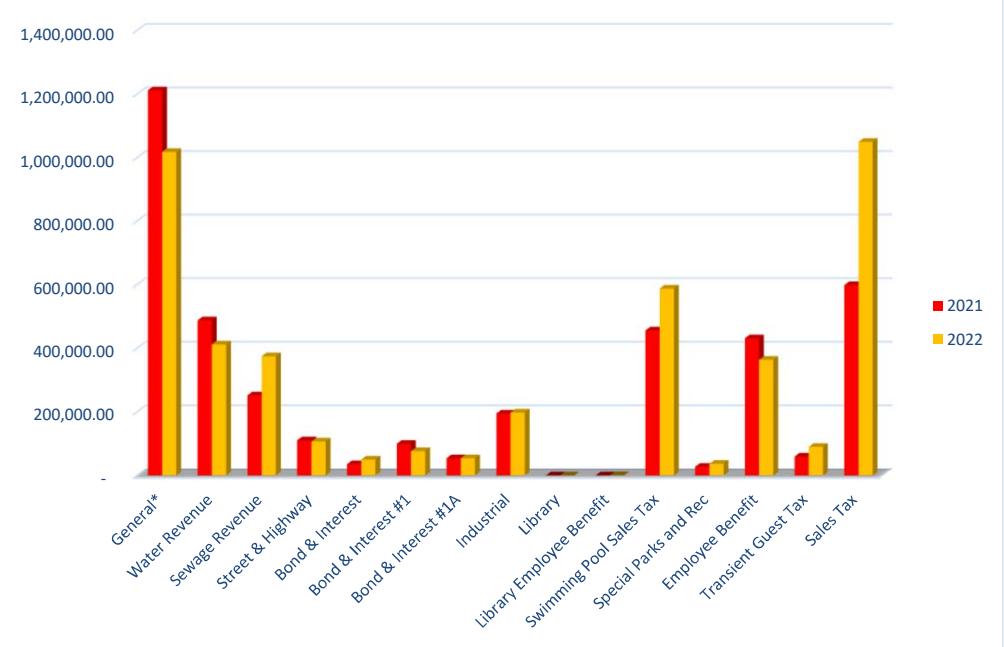


# Monthly Summary

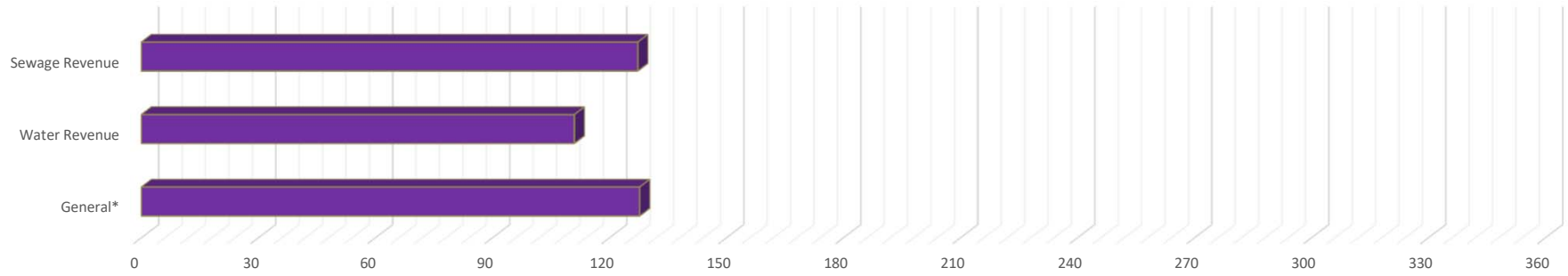
## % Spent of Budget



## July Ending Balance Comparisons



## Number of Days Cash on Hand (Not Considering Reserves)



Project	Date approved or agreement date	Estimated project cost (includes engineering)	Funding source	Expenses to date or Amount earned per contract	Notes
Frank Marshall Drive Replacement		\$277,404.15	Sales Tax Fund	\$10,167.00	Accepted Bid from Inline
Police Department Bathroom Remodel		\$40,000.00	Sewer Revenue/Sewer Reserve	\$0.00	Accepted Bid from Peak Const
8th Street Waterline Replacement		\$100,000.00	Water Revenue/Water Reserve	\$0.00	Planning Stage
North 11th Road Mill and Overlay		\$160,657.50	Sales Tax Fund	\$0.00	Hall Brothers Bid Accepted
North 16th Street Mill and Overlay		\$99,740.00	Street and Highway/Sales Tax	\$0.00	Hall Brothers Bid Accepted
Spring Street - 17th to Gravel		\$90,767.00	Sales Tax Fund	\$0.00	Accepted Bid from Inline
18th Street - Center to Carolina		\$113,754.30	Sales Tax Fund	\$0.00	Accepted Bid from Inline
Manhole Installation - Highway 36		\$200,000.00	Sewer Revenue/Sewer Reserve	\$1,422.00	Planning Stage
Flush Tank Replacement		\$100,000.00	General Fund	\$4,672.50	Planning Stage
Lagoon Improvements		\$4,000,000.00	CDBG/Sewer Reserve/KDHE loan-grant/ARPA funding	\$0.00	Planning Stage
8th Street and 10th Street Traffic Sensors		\$129,430.00	Sales Tax Fund	\$129,430.00	Completed
Feld Field Lights		\$275,000.00	Lease-Purchase	\$275,000.00	Completed
<b>Totals</b>		<b>\$5,309,348.80</b>		<b>\$420,691.50</b>	

**Future Potential Projects**

Geometric Improvement: 11th Road and US 36	Access Management				
<b>Projects identified but not funded</b>					
CCLIP Pavement Reconstruction 10th St		\$1,306,589.00	Temp Note and KDOT Funding		10th Street - Spring to Jackson
7th Street Corridor		\$3,300,000.00	Searching for funding		
Geometric Improvement: Hwy 77 and US 36		\$672,375.00	KDOT Funding		
Geometric Improvement: 12th Rd and US 36	Access Management				

## Dump Trailer Comparison

All of these trailers are 16 foot by 83-inch-wide bumper pull trailers so every department could use it. They all have 24 – 28-inch sides with the option to buy or build extensions for hauling brush or lighter loads. They also all have four D rings in the bed for strapping down equipment. We feel any of these models would suit our needs.

	<b>Travelong (Waterville)</b>	<b>Titan (Waterville)</b>	<b>Top Hat (Belleville)</b>	<b>Iron Bull (Salina)</b>	<b>PJ (Salina)</b>
Weight (Trailer)	5613lbs	4480lbs	4250lbs	4825lbs	4665lbs
GVRW	14000	14000	14000	14000	14000
Hoist Capacity	18000	14000	13500	13300	14000
Frame	2"x8" Tube	8" I Beam	8" I Beam	6" I Beam	8" I Beam
Gas motor add on	\$2,350	\$2,600	\$3,750	N/A	N/A
Floor	7 Gauge	10 Gauge	7 Gauge	7 Gauge	10 Gauge
Ramps	72"	60"	72"	80"	80"
Tires	10 ply	10 ply	10 ply	10 ply	10 ply
Date Ready	3-4 Months	6-8 Weeks	Today	Today	Today
<b>Price (Battery)</b>	<b>\$14,940</b>	<b>\$14,500</b>	<b>\$11,800</b>	<b>\$13,600</b>	<b>\$13,900</b>
<b>Price (Gas)</b>	<b>\$17,290</b>	<b>\$17,100</b>	<b>\$15,550</b>	<b>N/A</b>	<b>N/A</b>