

Regular Meeting
City Hall, Marysville, Kansas-November 12, 2024

Members of the Governing Body of the City of Marysville were called to order in the regular session at 7:00 p.m. on the date and place noted above with Mayor Frye in the chair City Administrator Haverkamp and Interim City Clerk Ralph were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Snellings, Ferris, Behrens, Keating, Beikman, Throm, Schrater, and Goracke. A quorum was present.

CM Throm moved: CM Schrater seconded to add item number eight, Lagoon Extension, to business and discussion. Motion carried unanimously.

The minutes from the October 28th regular meeting were presented for approval. CM Throm moved; CM Schrater seconded to approve the minutes as presented. Motion carried by 8-0 voice vote.

PUBLIC COMMENTS:

- 1. CONVENTION & TOURISM REPORT.** Wayne Kruse, director of Convention & Tourism, reported on the Kansas Tourism conference he recently attended. Hotel occupancy was at 40% for October, up from September. He introduced Brian Ostrovsky with Locable who is here through a DOCK grant to work with local businesses on their marketing.

BUSINESS AND DISCUSSION ITEMS:

- 1. ONE MARYSVILLE CONTRACT.** A contract between the City and OneMarysville was presented. CM Behrens moved; CM Snellings seconded to approve the contract as presented. Motion carried unanimously.
- 2. CONVENTION & TOURISM CHRISTMAS TREE.** Council consensus was to plant a live tree. Mayor Frye asked the Tree Board to meet to discuss the type of tree, location, & a maintenance schedule. Wayne Kruse asked that OneMarysville be involved in the discussion.
- 3. RFP-CHARLES JD KOESTER HOUSE.** One RFP remains. Council consensus was they are not ready to make a decision on a way to move forward. This will be brought back to the next meeting.
- 4. INTERIM CITY CLERK TO EXEMPT POSITION.** It was recommended to move Interim City Clerk Ralph to an exempt position. CM Behrens moved; CM Keating seconded to move the Interim City Clerk to an exempt position. Motion carried 8-0.
- 5. WAGE ADJUSTMENTS.** The Admin/Finance Committee recommended to raise pay for full-time employees who have at least one full year of service and classified as Maintenance I, Maintenance II, Utility Clerk, Payroll, Clerk, or Police Officer or must have been promoted within the last 5 years and did not receive a raise with that promotion. The pay raise was recommended at an additional \$1 per hour effective November 10, 2024. CM Beikman moved; CM Snellings seconded to approve the wage adjustments. Motion carried unanimously.
- 6. LONGEVITY BONUS POLICY.** The Admin/Finance Committee recommended to change the longevity bonuses as follows: two years of service \$50, three years of service \$75, four to nine years of service \$150, ten to fourteen years of service \$240, fifteen to nineteen years of service \$420, twenty to twenty four years of service \$660, twenty five to twenty nine years of service \$960, and thirty plus years of service \$1,320. After council discussion CM Schrater moved, CM Behrens seconded to approve the longevity bonus changes as presented. Motion carried unanimously.

7. **CHIEF OF POLICE REPORTING HIERARCHY.** After council discussion it was decided to have the Admin/Finance Committee meet along with the City Attorney to clarify if a regular ordinance can change a charter ordinance.
8. **CDBG EXTENSION.** A one-month extension for CDBG funding for the lagoon/wetlands project was presented. CM Behrens moved; CM Throm seconded to approve the extension. Motion carried unanimously.

NOTICES AND HEARINGS:

At 7:46 p.m. Mayor Frye recessed the regular meeting and opened a Public Hearing for the Koester Block Commercial Buildings CDBG. Seeing no public comment at 7:46 p.m. CM Throm moved, CM Behrens seconded to close the hearing. Motion carried unanimously and the regular meeting reconvened.

CONSENT AGENDA. The Consent Agenda was presented for consideration. CM Behrens moved; CM Throm seconded to approve the Consent Agenda items 1, 3, 4, and 5. Motion carried 8-0. Consent Agenda consisted of the following:

1. CDBG Wetland/Lagoon project close out.
2. Employee gift certificates totaling \$2,100.00.
3. The City Clerk's Report for October showed \$56,490.18 collected in receipts with a like amount being deposited with the City Treasurer.
4. Cash balances in funds were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through October 2024 showed unadjusted accumulated revenues in the General Fund of \$2,961,092 or 101% of budget; Water Revenue Fund, \$772,899 or 86% of budget, Sewer Revenue Fund, \$654,245 or 85% of budget. The unadjusted statement of expenditures in the General Fund totaled \$2,568,146 or 78% of budget, Water Revenue Fund, \$816,635 or 63% of budget, and Sewer Revenue Fund, \$595,773 or 48% of budget.
5. The Municipal Judge's Report for October showed \$3427.00 being deposited with the City Treasurer and \$188.00 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

CM Behrens moved; CM Throm seconded to increase employee gift certificates from \$75 to \$100 per employee totaling \$2,800. Motion carried unanimously.

APPROPRIATIONS ORDINANCE NO. 3834

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$103,739.26; Water Revenue Fund, \$18,966.40; Sewer Revenue, \$15,358.78; Sewer Replacement Fund, \$14,926.50; Library Revolving Fund, \$14,611.88; Library Fund, \$14,267.59; Library Employee Benefit Fund, \$2,984.22; Swim Pool Sales Tax Fund, \$599.94; Koester Block Maintenance Fund, \$2,085.08; Employee Benefit Fund, \$30,178.60; Transient Guest Tax, \$10,764.79; Sales Tax Improvement Fund, \$52.42 making a total of \$228,535.46.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved; CM Schrater seconded to approve the appropriations ordinance totaling \$228,535.46.

3. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. Interim City Clerk Ralph assigned Ordinance No. 3834.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **POLICE CHIEF RESIGNATION.** CA Haverkamp announced Police Chief Matt Simpson has submitted his resignation and wished him the best of luck.
2. **POTTER'S FIELD FENCE.** CA Haverkamp reported the Cemetery crew has been working on the Potter's Field fence.
3. **WINTERIZING.** Other city crews have been working to winterize city properties.
4. **RUTH MASCHMEIER RETIREMENT.** CA Haverkamp thanked all those that were able to attend the retirement party for Court Clerk Ruth Maschmeier.

STANDING COMMITTEE REPORTS:

1. **ADMIN/FINANCE COMMITTEE.** The Admin/Finance Committee met November 6. Another meeting has been scheduled for November 18 at 5p.m. to discuss the YAC, total compensation, and ordinances changing charter ordinances.
2. **WATER/SEWER COMMITTEE.** The Water/Sewer Committee met to discuss allowing party line sewer connections. Discussions will continue.

WAGE DETERMINATION:

1. **INTERIM CITY CLERK.** CM Behrens moved CM Ferris seconded to approve the wage determination of \$31.00 per hour for Interim City Clerk Samantha Ralph per the recommendation of the Admin/Finance Committee effective October 29, 2024. Motion carried unanimously.

EXECUTIVE SESSION: Mayor Frye asked for an executive session. At 7:55 p.m. CM Beikman moved the city council recess into executive session to discuss possible acquisition of real estate exception K.S.A. 75-4319(b) (6). This meeting will include the Mayor, City Council, and City Administrator. The open meeting will resume in the city council chamber at 8:10 p.m. CM Throm seconded. Motion carried 8-0. At 8:10 p.m. the council reconvened. Mayor Frye reported no binding action was taken during the executive session and the regular meeting was continuing.

COUNCIL COMMENTS:

1. **FALL FEST.** CM Snellings reported there was a good turn out for Fall Fest.
2. **THANK YOU, VETS.** CM Ferris thanked our Veterans.
3. **THANK YOU, SAMMY.** CM Behrens thanked Interim City Clerk Sammy Ralph for stepping up and taking on two jobs.
4. **KOESTER MUSEUM HEAT.** CM Keating asked if the heat had been checked at the Koester Museum. It had been.
5. **VETERANS PROCLAMATION.** CM Keating asked that the city have a Veteran's proclamation to be read at the Veteran's Day Ceremony at MHS next year.
6. **NORDHUS STORM WATER.** CM Beikman asked how the Nordhus Storm Water project on Center Street was coming along. CA Haverkamp said it is going out to bid and the bid date is December 18th.
7. **THANKLESS JOB.** CM Beikman said council members do a thankless job, but they are not spineless.

8. **STREET SWEEPER/PARKED CARS.** CM Thom said the street sweeper has been out picking up leaves and there have been a lot of parked cars they are having to go around.
9. **THANK YOU.** CM Schrater thanked Interim City Clerk Ralph for stepping up and the city staff for all they do. He also thanked the Veteran's and said how great the Veteran's Day ceremony at MHS was. He also thanked Chief Simpson for the work he's done for the city.
10. **THANK YOU, CHIEF SIMPSON.** Mayor Frye thanked Chief Simpson for his service to the community.
11. **COUNCIL TIME.** Mayor Frye asked if the council would like to change council time as mentioned previously. CM Beikman moved to permanently move council meeting time to 6:30p.m. CM Keating moved to amend CM Beikman's motion to 6:00p.m. instead of 6:30p.m., CM Schrater seconded. CM Keating rescinded his motion. CM Beikman's motion died for lack of a second.
12. **INTERIM CHIEF OF POLICE.** CM Schrater asked what the timeline will be for naming an Interim Chief of Police. CA Haverkamp said he will talk with staff within the department and choose an interim in the coming weeks. All staff will be open to apply for the permanent Chief of Police position and the position will also be posted on LKM, CALEA, KLEAP, and the Marysville Advocate.
13. **CITY CLERK SEARCH.** Mayor Frye asked what the timeline was for filling the City Clerk position. CM Haverkamp said he would like to wait a month to post the position. He is exploring options on where to post such as LKM, LNM, CCMFOA, and the Marysville Advocate. Once posted both positions would be open for a month to a month and a half before a review.

There being no further business, at 8:25 p.m. CM Beikman moved to adjourn, CM Snellings seconded. Motion carried unanimously.

Samantha J. Ralph
Interim City Clerk