

Regular Meeting
City Hall, Marysville, Kansas-February 24, 2025

Members of the Governing Body of the City of Marysville were called to order in the regular session at 7:00 p.m. on the date and place noted above with Council President Keating in the chair. City Administrator Haverkamp City Attorney Sunderland and City Clerk Ralph were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Snellings, Ferris, Behrens, Keating, Beikman, Throm, Schrater, and Goracke. A quorum was present.

CP Keating asked that agenda item 8 be added as the Final RFP for the CDBG Funds on the Lagoon & Wetlands Project for North Central Regional Planning Commission for \$2,000.00. CM Schrater moved; CM Behrens seconded to add agenda item number 8. Motion carried unanimously.

The minutes from the February 10th regular meeting were presented for approval. CM Throm moved; CM Schrater seconded to approve the minutes as presented. Motion carried by 8-0 voice vote.

PUBLIC COMMENTS:

- 1. MARYSVILLE PUBLIC LIBRARY REPORT.** Mandy Cook, Marysville Public Library Director, was present to report on programs offered by the library.

BUSINESS AND DISCUSSION ITEMS:

- 1. BRAUCHI HEIGHTS LETTER OF ASSURANCE REQUEST.** A memo from City Inspector William Ralph regarding sending a letter drafted by City Attorney Luke Sunderland to obtain a letter of financial assurance for the sewer line in the Brauchi Height subdivision was presented. CM Beikman moved; CM Throm seconded to have CA Sunderland send the letter. Motion carried unanimously.
- 2. POLICY A-103 LONGEVITY PAY.** Policy A-103 updating longevity pay for city employees was presented. CM Behrens moved; CM Snellings seconded to approve the policy as presented. Motion carried unanimously.
- 3. POLICY A-104 PROCUREMENT POLICY.** Policy A-104 updating the city's procurement policy was presented. The admin/finance committee proposed increasing the city administrators purchasing authority to \$10,000 and the city clerk and department heads to \$3,000 due to increasing costs of goods. After council discussion CM Beikman moved; CM Throm seconded to approve the policy as presented. Motion carried unanimously.
- 4. RESOLUTION 2025-02 RESOLUTION TO SET HEARING FOR RHID.** Resolution 2025-02 to set a hearing for the RHID was presented. Tyler Holliman with FDG was present to give an update on the Koester Block Commercial property project. They have been working on predevelopment paperwork and secure funding and are hopeful they will have good news to report soon. After council discussion CM Behrens moved; CM Schrater seconded to approve the resolution as presented. Motion carried unanimously.
- 5. RESOLUTION 2025-03 KPERS 457.** Resolution 2025-03 authorizing KPERS 457 as a deferred compensation plan for city employees was presented. CM Behrens moved; CM Throm seconded to approve the resolution as presented. Motion carried unanimously.
- 6. CHARTER ORDINANCE DRAFT-MAYORAL APPOINTMENTS.** A draft charter ordinance on mayoral appointments was presented for discussion. This is still a work in progress. CA Sunderland cautioned the council on being too specific and getting into double negation when repealing other ordinance.

7. **DRAFT ORDINANCE-ANIMALS.** A draft ordinance to update animals allowed in city limits was presented. Council members have received feedback particularly on allowing chickens at all residential properties in the city limits. They encouraged citizens to attend a city council meeting to give the council feedback. A possible public information session was suggested. The admin/finance committee will meet again to discuss concerns.
8. **RFP CDBG FUNDS-NORTH CENTRAL REGIONAL PLANNING COMMISSION.** A final RFP for CDBG funds for the lagoon project was presented for \$2,000 to NCRPC. CM Schrater moved; CM Behrens seconded to approve the RFP. Motion carried unanimously.

NOTICES AND HEARINGS:

1. **PERFORMANCE PUBLIC HEARING CDBG WETLANDS & LIFT STATION PROJECT.** At 7:32 p.m. a public hearing was opened for the CDBG Wetlands and Lift Station Project. No comments were made. At 7:33 p.m. CM Snellings moved; CM Schrater seconded to close the public hearing. Motion carried unanimously.

CONSENT AGENDA:

APPROPRIATIONS ORDINANCE NO. 3842

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$96,879.34; Water Revenue Fund, \$35,927.76; Sewage Revenue Fund, \$48,456.28; Street & Highway Fund, \$7,866.34; Library Revolving Fund, \$14,590.49; Library Fund, \$122,735.63; Library Employee Benefit Fund, \$62,337.04; Koester Block Maintenance Fund, \$203.78; Employee Benefit Fund, \$33,194.40; Transient Guest Tax Fund, \$372.45; Sales Tax Improvements Fund, \$34,246.20; making a total of \$456,809.71.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved; CM Schrater seconded to approve the appropriations ordinance totaling \$456,809.71.
3. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. City Clerk Ralph assigned Ordinance No. 3842.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **SEWER FORCE MAIN LEAK.** CA Haverkamp reported there was a break in the sewer force main. It has been put back together and when the contractor gets the parts in, they will be back to repair it. Citizens can resume using water as usual.
2. **WATER LEAKS.** CA Haverkamp reported there have been several water main breaks the Water Department has been working on.
3. **POLICE DEPARTMENT WATER LEAK.** CA Haverkamp reported there was a water leak at the Police Department which flooded the bathrooms and the hallway. Staff are working with contractors and insurance to figure out what was damaged and needs to be repaired.
4. **KOESTER MUSEUM FOUNDATION GIFT OF MUSEUM.** CA Haverkamp reported staff has been working with the Koester House Museum Foundation on the deed of gift of the Koester House Museum. CA Sunderland is working on a agreement.

5. **COFFEE WITH THE ADMINISTRATOR.** CA Haverkamp reminded everyone he has Coffee with the Administrator every first and fourth Wednesday of the month at city hall for the public to ask questions and have discussion on city issues.

STANDING COMMITTEE REPORTS:

1. **ADMIN/FINANCE COMMITTEE.** The Admin/Finance Committee met and several of those items were discussed already at this council meeting.
2. **WATER/SEWER COMMITTEE.** The Water/Sewer Committee met and discussed the Keystone Waterline Project. They also discussed the water and sewer tap connection concern that Matt Seagren had brought before the council. Possible compromises were discussed. Discussion will continue and more information will be gathered.
3. **UPCOMING COMMITTEE MEETINGS.** The Admin/Finance committee will meet March 4th at 5:00 p.m. to discuss a supplemental insurance policy, the animal ordinance, and a rental agreement for 617 Broadway. Police and Fire Committee meetings will be set up to interview Chief of Police candidates.

APPOINTMENTS:

CITY ATTORNEY:

1. **CITY ATTORNEY UPDATE.** CA Sunderland reported he has been working on the animal ordinance, charter ordinance, transfer of the Koester House Museum, and street dedications.

EXECUTIVE SESSION: At 7:46 p.m. CM Throm moved the city council recess into executive session to discuss personnel matters of non-elected personnel, discussion on specific personnel matters, not general personnel policies, exception K.S.A. 75-4319(b) (1). This meeting will include the Mayor, City Council, City Administrator, and City Attorney. The open meeting will resume in the city council chamber at 8:00 p.m. CM Schrater seconded. Motion carried 8-0. At 8:00 p.m. the council reconvened. CP Keating reported no binding decisions were made during the executive session, and the regular meeting was continuing.

COUNCIL COMMENTS:

1. **SPEAKER JEFF SIEGLER.** CM Snellings reported she attended the presentation by Jeff Siegler and he was a very good speaker.
2. **ELM STREET APARTMENT TRASH.** CM Ferris reported she has received calls regarding the trash at Elm Street Apartments. The situation is being taken care of.
3. **SPEAKER JEFF SIEGLER.** CP Keating also attended the presentation by Jeff Siegler. He spoke of shutting down bullies in the community and emphasized the importance of community engagement. We need strong community involvement to make the community better.
4. **GOOD WEATHER.** CM Throm said keep the good weather coming.
5. **THANK YOU, CITY CREWS.** CM Schrater gave a shout out to the city crews for all they do.
6. **PROPERTY IN KEYSTONE ADDITION FOR SALE.** CM Behrens reported she saw the property in the Keystone Addition by Dawson Drive was for sale. CA Haverkamp wanted to remind potential buyers of the plans that are already in place for the development of the property and continue that vision.

7. **ELM STREET APARTMENT PROGRESS.** CM Keating said if we do not see continued progress on the issue that we need to enforce the rules and find a solution. The city needs to find a mechanism to help keep these properties in better shape. The city has their standards and needs to stand behind them.
8. **MCDONALD'S.** CM Throm has had several people ask whether the new McDonald's is a yay or nay. There was no official word on the progress there. CP Keating thought the city needs to help facilitate more fast-food places any way they can.
9. **WATER CONNECTION FEES.** CM Schrater reported the Water/Sewer Committee also discussed the \$100 connection fee to start water service. They are discussing lowering the fee. The cost of changing out larger meters was also discussed but no recommendation was made.

There being no further business, at 8:10 p.m. CM Behrens moved to adjourn; CM Schrater seconded. Motion carried unanimously.

Samantha J. Ralph
City Clerk