

Regular Meeting
City Hall, Marysville, Kansas-December 23, 2024

Members of the Governing Body of the City of Marysville were called to order in the regular session at 7:00 p.m. on the date and place noted above with Mayor Frye in the chair. City Administrator Haverkamp, City Attorney Westbrook and Interim City Clerk Ralph were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Snellings, Ferris, Behrens, Keating, Beikman, Throm, Schrater, and Goracke. A quorum was present.

The minutes from the December 9th regular meeting were presented for approval. CM Throm moved; CM Schrater seconded to approve the minutes as presented. Motion carried by 8-0 voice vote.

PUBLIC COMMENTS:

1. **MARYSVILLE PUBLIC LIBRARY REPORT.** Library director Mandy Cook was unable to attend the meeting. Information from the library was included in the agenda.
2. **MARSHALL COUNTY SPORTS & REC REPORT.** Jacey Pacha with Marshall County Sports & Rec reported on participation numbers for 2024. Most programs saw steady to slightly higher participation. She also reported on multiple tournaments that were held in Marysville as well as some college baseball games. They are planning on the college teams coming three times in 2025. New programs are continuing to be discussed. A new location for the farmer's market is being explored.

BUSINESS AND DISCUSSION ITEMS:

1. **STATE CRISIS ACTING INTERVENTION PROGRAM GRANT.** Acting Police Chief Anthony Escalante asked the council to accept the SCIP grant funding for the Police Department in the amount of \$32,216.46. They plan to purchase a firearms safe for the department, 150 individual firearms safes to be distributed to citizens, send two officers to training to become mental health instructors, and cover travel to training courses with this funding. CM Schrater moved; CM Snellings seconded to accept the SCIP grant funding. Motion carried unanimously.
2. **JAG GRANT.** Acting Police Chief Anthony Escalante asked the council to accept the JAG grant funding for the Police Department in the amount of \$40,000.00. This funding will be used to purchase another TruNarc Drug Analyzer kit for the department. This allows them to test for drugs without exposing officers to those drugs. CM Beikman moved; CM Schrater seconded to approve the JAG Grant funding. Motion carried unanimously.
3. **FLOW METER REPLACEMENT.** The flow meter at the water plant is no longer working. The meter would cost approximately \$5,762.50, just over the City Administrator's spending limit. CM Throm moved; CM Keating seconded to approve the purchase of the flow meter. Motion carried unanimously. Increasing the City Administrator's spending limit was suggested.
4. **ORDINANCE 1940 ESTABLISHING FOOD TRUCK REGULATIONS.** An ordinance establishing regulations for food trucks operating in the city was presented. CM Beikman moved; CM Schrater seconded to approve the ordinance as presented. Motion carried unanimously.
5. **ORDINANCE 1941 CREATING YOUTH ADVISORY COMMITTEE.** An ordinance creating a youth advisory committee was presented. CM Behrens moved; CM Snellings seconded to approve the ordinance as presented. Motion carried unanimously.
6. **ORDINANCE 1891, 1900, & CHARTER ORDINANCE 9 DISCUSSION.** After council discussion it was decided to table the discussion on ordinance 1891, 1900, and charter ordinance 9 until the new city attorney, Luke Sunderland, can review them.

NOTICES AND HEARINGS:

CONSENT AGENDA:

The Consent Agenda was presented for consideration. CM Throm moved; CM Beikman seconded to approve the Consent Agenda. Motion carried 8-0. The Consent Agenda consisted of the following:

1. Alcohol consumption request at the Koester House Museum-Sharon Kessinger January 4, 2025, for the Twelfth-Night Party.
2. 2025 Cereal Malt Beverage licenses: Astro Theatre, Bite Me BBQ, Casey's General Store #3492, CJ Express, #1, CJ Express #2, Dollar General #2502, Pizza Hut, Tony's Meat Market, and Wal-Mart #341.

APPROPRIATIONS ORDINANCE NO. 3837

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$85,298.68; Water Revenue Fund, \$41,391.57; Sewage Revenue Fund, \$31,437.16; Sewage Replacement Fund, \$217,541.68; Library Revolving Fund, \$7,501.29; Swimming Pool Sales Tax Fund, \$1,613.00; Koester Block Maintenance Fund, \$4,846.17; Employee Benefit Fund, \$28,402.83; Transient Guest Tax Fund, \$4,975.27; Sales Tax Improvements Fund, \$35,914.36; making a total of \$458,922.01.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Throm moved; CM Schrater seconded to approve the appropriations ordinance totaling \$458,922.01.
3. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. Interim City Clerk Ralph assigned Ordinance No. 3837.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **COLA RAISE.** CA Haverkamp proposed a 3% cost-of-living adjustment (COLA) raise for all city employees. CM Keating moved; CM Behrens seconded to approve the 3% COLA raise for all employees. Motion carried unanimously.
2. **MRS. CLAUS' REINDEER GAMES.** CA Haverkamp said there were lots of fun activities at Mrs. Claus' Reindeer Games this past weekend.
3. **LATE WATER BILLS.** CA Haverkamp reported water bills were sent out on time this month, but they were getting delivered to customers late. There were approximately 70 more late bills sent out this month than normal.
4. **UTILITY CLERK.** CA Haverkamp reported the new Utility Clerk should be starting in the next couple weeks. Information on the new water/sewer rates as well as the lead pipe survey were mailed out.
5. **LOCAL GOVERNMENT DAY.** CA Haverkamp reported Local Government Day is at the capital on Wednesday January 22 at 3:00p.m. Anyone interested in going should let him know as soon as possible so he can schedule meetings with our representatives.

STANDING COMMITTEE REPORTS:

1. **WATER/SEWER COMMITTEE.** The Water/Sewer committee met to discuss replacing a waterline on Keystone Road that has had multiple breaks. Bids will be gathered for the project. Getting information out about new water/sewer rates was discussed. Sewer forgiveness was also given on three outside water leaks.
2. **STREET COMMITTEE.** An easement for Dawson Drive is being researched. Discussion needs to continue on where that easement should be. The committee asked for an estimate on removing the asphalt on 12th Road so rock can be put down to make it safer until a permanent fix can be done. The Street Committee will meet again to review that estimate. Thaniel with BG Consultants is still working on the HWY 77 project rebid.
3. **ADMIN/FINANCE COMMITTEE.** CA Haverkamp reported that the Admin/Finance Committee needs to meet to review job descriptions and wages for the prosecuting attorney. That meeting will be set prior to the January 13th meeting if possible.
4. **POLICE & FIRE COMMITTEE.** The Police and Fire Committee also needs to meet on the 24-hour parking on the streets.

APPOINTMENTS:

1. **CONVENTION & TOURISM COMMITTEE.** McKenzie Maddox, reappointment, January 2025-December 2027. CM Schrater moved; CM Snellings seconded to approve the mayor's appointment. Motion carried unanimously.
2. **CITY ATTORNEY.** Luke Sunderland, January 2025-December 2025. CM Schrater moved CM Beikman seconded to approve the mayor's appointment. Motion carried unanimously.

CITY ATTORNEY:

1. **MERRY CHRISTMAS & HAPPY HOLIDAYS.** CA Westbrook wished the governing body and the City of Marysville a Merry Christmas and Happy Holidays.

EXECUTIVE SESSION: At 7:54 p.m. CM Schrater moved the city council recess into executive session to discuss personnel matters of non-elected personnel, discussion on specific personnel matters, not general personnel policies, exception K.S.A. 75-4319 (b) (1). This session will include the Mayor, City Council, City Administrator, and the City Attorney. The open meeting will resume in the city council chamber at 8:15 p.m. CM Throm seconded. Motion carried 8-0. At 8:15 p.m. the council reconvened. Mayor Frye reported no binding action taken during the executive session and the regular session was continuing.

COUNCIL COMMENTS:

1. **MERRY CHRISTMAS.** Council members wished everyone a Merry Christmas & Happy New Year.
2. **HARTLEY RIDGE STREET LIGHTS.** CM Beikman asked for an update on the streetlights at Hartley Ridge. CM Haverkamp reported Evergy is setting the poles, and the city will need to find a contractor to dig in the power lines.
3. **THANK YOU, CITY STAFF.** CM Schrater thanked city staff.

At 8:07 p.m. CM Throm moved to recess this meeting until Monday, December 30 at 5:30 p.m., CM Schrater seconded. Motion carried unanimously.

Members of the Governing Body of the City of Marysville were called to order in an adjourned session at 5:30 p.m. on December 30th at the City Hall with Mayor Frye in the chair. City Administrator Haverkamp and Interim City Clerk Ralph were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Snellings, Ferris, Behrens, Schrater, and Goracke. A quorum was present. CM Beikman, CM Keating and CM Throm were absent.

APPROPRIATIONS ORDINANCE NO. 3838

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$64,700.66; Water Revenue Fund, \$10,249.31; Sewage Revenue Fund, \$11,705.92; Sewage Replacement Fund, \$252,964.00; Library Revolving Fund, \$14,241.37; Swim Pool Sales Tax Fund, \$1,744.25; Koester Block Maintenance, \$539.14; Employee Benefit, \$29,859.49; Transient Guest Tax, \$600.00; Sales Tax Improvements, \$112.60 making a total of \$386,716.74.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Behrens moved; CM Schrater seconded to approve the appropriations ordinance totaling \$386,716.74.
3. Motion to approve the appropriations ordinance carried by 5-0 roll call vote. Interim City Clerk Ralph assigned Ordinance No. 3838.

There being no further business, at 5:34 p.m. CM Schrater moved to adjourn; CM Snellings seconded. Motion carried unanimously.

Samantha J. Ralph
Interim City Clerk